



## Board of Commissioners Meeting Minutes

Monday 22 December 2025

10:00 am

---

Via Teleconference:

Video:

<https://meetings.ringcentral.com/j/2047589217>

<https://meetings.ringcentral.com/personallink.html>

Meeting ID: 204 758 9217

Audio: +1 (469) 445 0100

---

**Commissioners Present:** Glade Bilby, Christine Bondio, Steve Caputo, Jane Cooper, Alex Fein, Mamie Gasperecz, Sue Klein, Frank Zumbo

**Commissioners Absent:** David Bilbe, Joey DiFatta, Christian Pendleton, Heidi Raines

**Executive Director:** Michelle Courseault

**Coordinator:** Shelby Ursu

**Guests:** Alex Dunkenberger

I. **CALL TO ORDER: ROLL CALL: INTRODUCTION OF ATTENDEES** – Chair Ms. Cooper called the French Quarter Management District (FQMD) December 22<sup>nd</sup>, 2025 Special Board Meeting to order at 10:06 a.m. Ms. Ursu read the agenda as noticed and Ms. Klein called the roll.

II. **PUBLIC COMMENT:** The Public Comment Policy can be found at <https://www.fqmd.org/publiccomment-policy>. Written public comment may be submitted electronically via email to [publiccomments@fqmd.org](mailto:publiccomments@fqmd.org).  
*No written public comment was received at the conclusion of the reading of the agenda.*

III. **BOARD CHAIR COMMENTS:** Ms. Cooper  
Ms. Cooper thanked the Commissioners for attending the final Board meeting of 2025, adding that she hopes that everyone enjoys their holiday season. She noted that no public comments were received regarding the public posting of the 2026 FQMD Operations Budget.

IV. **MOTION – CONSIDER A MOTION TO APPROVE THE 2026 FRENCH QUARTER MANAGEMENT DISTRICT OPERATIONS BUDGET AS PRESENTED**

Mr. G. Bilby made a motion (**M1**) to “approve the 2026 French Quarter Management District Operations Budget as presented...”, seconded by Ms. Bondio, and it was approved. ANNEX I.

V. **NEW BUSINESS:** To consider and take action upon any other matters that may properly come before the French Quarter Management District Board of Commissioners.

No new business was discussed.

- VI. NEXT SCHEDULED MEETING DATE: 26 January 2026 at the Historic New Orleans Collection
- VII. ADJOURNMENT: Mr. G. Bilby motioned (**M2**) to “adjourn the December 22<sup>nd</sup>, 2025 Board of Commissioners Meeting...”, Ms. Bondio seconded the motion to unanimous approval, and the meeting was adjourned at 10:10 a.m.

Respectfully submitted,  
(Signed original available)  
Susan Klein, Secretary

ANNEX I – FQMD 2026 Operations Budget

<b>2026 FQMD Operations Budget</b>		
	<b>Income</b>	<b>\$ 2,786,457.10</b>
Admin Fees		
NOCO	\$ 150,000.00	
FQEDD Trust	\$ 150,000.00	
Contract Revenue		
State Appropriations	\$ 1,250,000.00	
NOCO	\$ 692,754.09	
OJP Byrne (Federal) Grant	\$ 507,245.91	
Keep Louisiana Beautiful Grant	\$ 8,500.00	
Interest Income	\$ 25,957.10	
FQMA	\$ 2,000.00	
<b>Expenses</b>		<b>\$ (2,786,457.10)</b>
<b>Security Personnel (\$1.84M)</b>		
Upper Quarter Patrol	\$ (1,600,000.00)	
LA State Police	\$ (265,000.00)	
<b>Public Safety (\$110k)</b>		
Public Safety Improvements (Guidelines)	\$ (50,000.00)	
Transport Unit	\$ (60,000.00)	
<b>Quality of Life (\$208k)</b>		
Recycling	\$ (158,500.00)	
Spanish Tiles		
Bourbon Street Holiday Lights	\$ (50,000.00)	
<b>OPERATIONS (\$603k)</b>		
Payroll (Salaries + benefits)		
Payroll	\$ (287,000.00)	
Employee Benefits	\$ (14,350.00)	
Processing Fees	\$ (1,312.00)	
Taxes	\$ (13,961.25)	
Retirement Investment	\$ (5,310.00)	
Worker's Compensation	\$ (1,722.00)	
Admin		
Memberships	\$ (3,000)	
Office Supplies & Software	\$ (32,000)	
Mobile Data Charges	\$ (8,060)	
Rent	\$ (31,200)	
Utilities (Email, RingCentral Phone)	\$ (3,001)	
Insurance	\$ (44,441)	
Conferences & Meetings	\$ (15,000)	
Travel (+ Meals & Ent)	\$ (5,800)	
Parking	\$ (1,000)	
Bank Fees (+int. paid)	\$ (200)	
Professional Fees		
Public Relations	\$ (61,600)	
Accounting Fees	\$ (16,500)	
Audit Fees	\$ (25,000)	
Legal Fees	\$ (20,000)	
QAQC	\$ (7,500)	
Marketing	\$ -	
Website	\$ (5,000)	

Reviewed by FQMD Board of Commissioners, following Public Announcement, on 12/22/2025.