



Board of Commissioners Meeting Minutes

Monday 13 January 2025

2:00 pm

Via Teleconference:

<https://meetings.ringcentral.com/j/2047589217>

Meeting ID: 204 758 9217

Video:

<https://meetings.ringcentral.com/personallink.html>

Audio: +1 (469) 445 0100

Commissioners Present: Jane Cooper, Christine Bondio, Glade Bilby, Sue Klein, Alex Fein, Heidi Raines, Christian Pendleton, Steve Caputo, Frank Zumbo

Commissioners Absent: David Bilbe, Mamie Gasperecz

Executive Director: Michelle Courseault

Coordinator: Shelby Ursu

Guests: Alex Dunkenberger, Bob Bejarano, Ellie Rand, Pat Tobler

- I. CALL TO ORDER: ROLL CALL: INTRODUCTION OF ATTENDEES –Chair Ms. Cooper called the French Quarter Management District (FQMD) January 13th, 2025 regular meeting to order at 2:00 pm. Ms. Courseault read the agenda as noticed and Ms. Klein called the roll.
- II. PUBLIC COMMENT: The Public Comment Policy can be found at <https://www.fqmd.org/publiccomment-policy>. Written public comment may be submitted electronically via email to publiccomments@fqmd.org.
No written public comment was received at the conclusion of the reading of the agenda.
- III. DECEMBER 9TH, 2024, MEETING MINUTES: Mr. Pendleton motioned (**M1**) to “approve the December 9th, 2024 meeting minutes...”, Mr. G. Bilby seconded the motion, and it was approved.
- IV. DECEMBER 2024 TREASURER’S REPORT: Mr. Fein reviewed the Treasurer’s report with the Commissioners and reported that the financials are in good standing. He noted that the two outstanding items in the A/P Aging Summary have been taken care of but will not be reflected until next month’s Treasurer’s report. Mr. Pendleton motioned (**M2**) to “approve the December 2024 Treasurer’s reports...”, seconded by Mr. G. Bilby, and it was approved. ANNEX I.
- V. BOARD CHAIR COMMENTS: Ms. Cooper
Ms. Cooper welcomed the Commissioners and guests. The Commissioners took a moment of silence for the victims of the New Year’s Day incident, their families, and law enforcement of the Eighth District. Ms. Cooper announced that Ms. Raines has been reappointed as the District “C” representative for the FQMD. She informed the Board that the first check for \$625,000.00 of the 2024-2025 State appropriation was received at the end of December.
- VI. DISCUSSION – UPDATE ON THE 2024 FRENCH QUARTER ECONOMIC DEVELOPMENT DISTRICT

STREETLIGHT REPAIRS PROJECT: Pat Tobler

Mr. Tobler reported that six categories of repairs have been fully completed. He noted that the fixtures, support arms, and poles are the bigger categories that are still being addressed. Mr. Tobler informed the Commissioners that a delivery schedule has been made for the needed fixtures, support cross-arms, and support arms. He discussed the challenges The Tobler Company (TTC) has been facing with finding the five proper support arms, stating that TTC was able to locate four of the five in St. Petersburg, Florida and was able to hire a local vendor to create a cast mold for the fifth support arm. Mr. Tolber reported that TTC received two change order requests from ASE, Inc. He stated that ASE, Inc. has requested \$10,665.00 for tree-trimming on Esplanade Avenue so that the cameras on both sides of Esplanade can be effective, and \$42,075.00 for camera lens cleaning for 935 of the poles, costing \$45.00 per pole. He added that Greater New Orleans, Inc. has requested an estimated \$25,000.00 for decorative lighting to be installed in Exchange Alley, Cabildo Alley, Pere Antoine Alley, and Pirates Alley. Ms. Cooper stated that she felt these requests could be granted, noting that there are still unallocated streetlight repair funds that can be put towards these needs. Ms. Bondio asked if these tasks would be completed before the Super Bowl. Mr. Tobler answered yes.

MOTION – Mr. Pendleton motioned (**M3**) to “approve the three requests submitted to The Tobler Company by ASE, Inc. and Greater New Orleans, Inc., totaling at \$77,740 for the Streetlight Repairs Project...”, seconded by Mr. G. Bilby, and it was approved. ANNEX II.

Ms. Cooper asked Mr. Tobler if his previous recommendation of \$200,000.00 to \$300,000.00 for ongoing streetlight maintenance was still an appropriate estimate. Mr. Tobler replied yes, but reminded the Board that everything performed under the current contract has a one year warranty. He suggested ASE, Inc. for the ongoing maintenance. The Commissioners thanked Mr. Tobler for his attendance and for his leadership on the project.

VII. FINANCE AND DEVELOPMENT COMMITTEE CHAIR REPORT – Mr. Fein

Mr. Fein reported that he has been working with Ms. Courseault and Mr. Foard on the 2024 and 2025 budget adjustments. He noted that they are working to make the financial statements easier to comprehend. Mr. Fein stated that the 2024 amended budget will be ready to present for the Board’s approval during the first quarter.

VIII. SECURITY AND ENFORCEMENT COMMITTEE CHAIR REPORT – Mr. Pendleton

Mr. Pendleton stated that he could not have been prouder of law enforcement’s response to the New Year’s Day incident. He noted that the Security and Enforcement Committee will be even more passionate moving forward and will be discussing how the FQMD can have a bigger voice and help to prevent tragedies like this from happening in the future.

IX. FRENCH QUARTER ECONOMIC DEVELOPMENT DISTRICT (FQEDD) AGREEMENT MONITORS MEETING: Attendees were Ms. Courseault, Ms. Cooper, Mr. Pendleton, Sgt. Castelin of the NOPD, and Ms. Hernandez of the Travelers Aid Society of Greater New Orleans.

Ms. Cooper reported that the December Agreement Monitors meeting was more of a working session. She stated that the 2025 FQEDD budget was approved by City Council in November, but while reviewing the budget line items at the December meeting, a number of items are being questioned for their relevance and ownership. Ms. Cooper noted that accountability for each program has been a strong focus for the Agreement Monitors. She added that she will be meeting with Ms. Courseault and Mr. Dunkenberger tomorrow to review the budget line items in more detail and seek to solve unanswered questions. Ms. Klein noted that today Sgt. Castelin confirmed the Community Liaison Officer program will continue as planned.

X. DISCUSSION – FQMD’S RESPONSE TO THE NEW YEAR’S DAY INCIDENT

Ms. Cooper stated that she is honored to be the Chair of the FQMD, with a Board that consists of such dedicated and passionate Commissioners who either live or work in the French Quarter. She noted that the FQMD should be front and center and should take the lead when it comes to the public safety and quality of life concerns in the French Quarter. Ms. Cooper reported that the FQMD has received a number of requests for both local and international interviews regarding the tragedy on New Year's Day, adding that she and Mr. Pendleton have completed nine interviews. Ms. Courseault stated that she will send out a list of links to each of the press interviews for the Commissioners. Ms. Cooper thanked Ms. Courseault for her hard work responding to the multiple public records requests that the FQMD has received since January 1st. She reported that an updated public safety statement has been posted on the FQMD's website. Ms. Cooper discussed the Interfor International public safety study that the FQMD funded in 2020, as well as the letter detailing the assessment that was sent to the Mayor in May of that year. She stated that the FQMD can now refocus on the 2025 Committee work plans and continue to serve as leaders in the French Quarter for the visitors, workers, and residents. Mr. Pendleton added that he is proud of how much the Board has evolved and has worked together as a community to improve the French Quarter. The Commissioners agreed that a proclamation thanking the two officers who were wounded in the New Year's Day attack should be made.

- XI. NEW BUSINESS: To consider and take action upon any other matters that may properly come before the French Quarter Management District Board of Commissioners.

Mr. Pendleton suggested that the Livability Committee verify the quality of infrastructure work that has been done in the French Quarter before the Super Bowl. Mr. G. Bilby agreed, noting his concerns about the Department of Public Works' (DPW) road work on North Rampart Street which has led to drainage issues. He added that Chartres Street is an area of drainage concern as well, with the road being made even-levelled with the sidewalk making it more liable to flood.

Mr. Pendleton asked the Board if they felt that aligning the FQMD's financial calendar with the State's calendar was appropriate for the budget season, adding that he is not looking for an answer to this today, but that he wanted to propose the question so that the Commissioners could have time to think it over. Ms. Courseault noted that even if the FQMD aligns with the State's calendar, it would still be off of the federal calendar and City's calendar. Mr. Zumbo suggested bringing this question to Mr. Foard for his feedback. Ms. Klein agreed and suggested speaking to the State Auditor to get more information on the process if the FQMD chooses to do so. Mr. Bejarano suggested that the FQMD create a five-year plan for projects and goals so that, if another State appropriation is available in the future, the FQMD is prepared with ways to spend the funding.

Ms. Klein asked if there were updates on the NOPD substation on the 100 block of Royal Street. Mr. Zumbo replied that the opening was delayed because they wanted to do a ribbon-cutting ceremony.

Mr. Pendleton noted that legally all SPPP officers are required to be POST certified.

- XII. NEXT SCHEDULED MEETING DATE: 17 February 2025 at the Historic New Orleans Collection

- XIII. ADJOURNMENT: Mr. Pendleton motioned (**M4**) to "adjourn the January 13th, 2025 Board of Commissioners meeting...", Mr. G. Bilby seconded the motion to unanimous approval and the meeting was adjourned at 2:42 pm.

Respectfully submitted,
Susan Klein, Secretary (Signed original available)

ANNEX I – December 2024 Treasurer Reports ANNEX II – The Tobler Company Monthly Report

Treasurer's Report

French Quarter Management District

For the period ended December 31, 2024

Prepared on

January 8, 2025

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Balance Sheet

As of December 31, 2024

		Total
	As of Dec 31, 2024	As of Nov 30, 2024 (PP)
ASSETS		
Current Assets		
Bank Accounts		
Appropriations	692,827.02	752,851.15
FQMA	40,437.12	32,339.31
FQMD general operating account	2,619,505.71	2,163,279.96
FQMD Patrol	301,706.16	354,296.78
Total Bank Accounts	3,654,476.01	3,302,767.20
Accounts Receivable		
Contract Receivable	31,839.94	39,236.79
Total Accounts Receivable	31,839.94	39,236.79
Other Current Assets		
Prepaid Expenses	46,812.99	56,804.98
Total Other Current Assets	46,812.99	56,804.98
Total Current Assets	3,733,128.94	3,398,808.97
TOTAL ASSETS	\$3,733,128.94	\$3,398,808.97
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable (A/P)	45,651.17	244,203.73
Total Accounts Payable	45,651.17	244,203.73
Other Current Liabilities		
Accrued payroll & payroll related	0.00	0.00
Accrued payroll	1,639.65	0.00
Medical Ins.	0.01	0.01
Total Accrued payroll & payroll related	1,639.66	0.01
CEA Membership Dues	19,305.72	19,305.72
Deferred Revenue	15,303.24	16,557.34
Total Other Current Liabilities	36,248.62	35,863.07
Total Current Liabilities	81,899.79	280,066.80
Total Liabilities	81,899.79	280,066.80
Equity		
Retained Earnings	655,698.36	655,698.36
Net Income	2,995,530.79	2,463,043.81
Total Equity	3,651,229.15	3,118,742.17
TOTAL LIABILITIES AND EQUITY	\$3,733,128.94	\$3,398,808.97

A/R Aging Summary

As of December 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
City of New Orleans	8,209.00		7,629.50	24,001.44		39,839.94
Historic New Orleans Collection		-6,000.00				-6,000.00
The New Orleans Pharmacy Museum		-2,000.00				-2,000.00
TOTAL	\$8,209.00	\$ -8,000.00	\$7,629.50	\$24,001.44	\$0.00	\$31,839.94

A/P Aging Summary

As of December 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
John Wyatte Foard, LLC	1,822.38					1,822.38
Public Safety Services Corp Expansion	12,693.77					12,693.77
Public Safety Services Corporation	30,038.12					30,038.12
Robert Bejarano	1,096.90					1,096.90
TOTAL	\$45,651.17	\$0.00	\$0.00	\$0.00	\$0.00	\$45,651.17

Profit and Loss

December 2024

	Total
INCOME	
Admin. Fees	19,463.10
Contract Revenue	725,000.00
Interest Income	8,880.57
Total Income	753,343.67
GROSS PROFIT	753,343.67
EXPENSES	
Admin Fee - FQMD	10,000.00
Advertising / Marketing	232.47
Bank Charges & Fees	10.00
Conference & Meeting Expenses	
Parking	94.79
Total Conference & Meeting Expenses	94.79
Insurance	2,114.47
Legal & Professional Fees	
Accounting Fees	1,572.50
Program / Project Manager	2,483.60
Website	87.08
Total Legal & Professional Fees	4,143.18
Office Supplies & Software	2,157.58
Payroll Expenses	
Employee Benefits	1,330.42
Payroll	15,997.28
Processing Fees	104.00
Taxes	1,248.71
Worker's Compensation	67.10
Total Payroll Expenses	18,747.51
Programming	
Glass Recycling for Gulf Coast Restoration	
Glass Half Full Recycling Program	8,043.70
Glass Recycling Public Awareness Campaign	1,633.33
Total Glass Recycling for Gulf Coast Restoration	9,677.03
Patrol Expenses	
Mobile Data Charges	329.12
Police Patrols	165,919.27
Security Administration	3,840.00
Security Public Awareness Campaign	1,633.34
Total Patrol Expenses	171,721.73
Pedestrian Safety & Signage Program	
Pedestrian Safety Public Awareness Campaign	1,633.33

	Total
Total Pedestrian Safety & Signage Program	1,633.33
Total Programming	183,032.09
Utilities	
Telephone	324.60
Total Utilities	324.60
Total Expenses	220,856.69
NET OPERATING INCOME	532,486.98
NET INCOME	\$532,486.98

Profit and Loss by Location

January - December 2024

	Appropriation	FQEDD Admin	FQEDD Streetlight	FQMA	FQMD Operating	Patrol	Total
INCOME							
Admin. Fees		114,266.62			120,000.00		234,266.62
Awards					500.00		500.00
Charitable Donations					120.00		120.00
Contract Revenue	2,125,000.00		1,750,000.00		150,000.00	1,200,000.00	5,225,000.00
Interest Income	15,452.49			877.80	27,256.66	9,294.24	52,881.19
Membership Dues Admin Fee				22,000.00			22,000.00
Total Income	2,140,452.49	114,266.62	1,750,000.00	22,877.80	297,876.66	1,209,294.24	5,534,767.81
GROSS PROFIT							
EXPENSES							
Admin Fee - FQMD						120,000.00	120,000.00
Advertising / Marketing				574.00	232.47		806.47
Bank Charges & Fees	0.00				141.10		141.10
Conference & Meeting Expenses							0.00
Conferences and meetings					255.18		255.18
Parking	43.75	38.10			280.99		362.84
Travel		50.68			1,144.66		1,195.34
Total Conference & Meeting Expenses	43.75	88.78			1,680.83		1,813.36
Insurance		15,049.20			7,285.32	3,220.27	25,554.79
Interest Paid					133.54		133.54
Legal & Professional Fees							0.00
Accounting Fees	4,097.00	3,587.00			13,702.00		21,386.00
Audit Fees					16,600.00		16,600.00
Consultants					1,725.00		1,725.00
Legal Fees					11,175.75		11,175.75
Program / Project Manager	22,640.64		26,751.05				49,391.69
Website	5,600.00			157.48	2,044.96		7,802.44
Total Legal & Professional Fees	32,337.64	3,587.00	26,751.05	157.48	45,247.71		108,080.88
Marketing	0.00				400.00		400.00
Meals & Entertainment				1,764.01			1,764.01
Memberships					150.00		150.00
Office Supplies & Software	4,066.39	2,724.36			16,184.74	5,481.00	28,456.49
Other Business Expenses	41.20						41.20
Payroll Expenses					646.14		646.14
Employee Benefits	3,648.29	6,182.15	72.85		4,258.79		14,162.08
Payroll	49,200.46	74,974.79	1,279.23		30,330.01		155,784.49
Processing Fees	217.41	292.63	6.79		692.85		1,209.68
Taxes	3,936.03	5,997.98	102.34		1,934.22		11,970.57
Worker's Compensation	491.99	749.73	12.79		-512.64		741.87

	Appropriation	FQEDD Admin	FQEDD Streetlight	FQMA	FQMD Operating	Patrol	Total
Total Payroll Expenses	57,494.18	88,197.28	1,474.00		37,349.37		184,514.83
Programming	9,920.00		168,229.50	2,691.91			180,841.41
Glass Recycling for Gulf Coast Restoration							0.00
Glass Half Full Recycling Program	72,393.30						72,393.30
Glass Recycling Public Awareness Campaign	15,033.31						15,033.31
Mardi Gras Beads	8,503.00						8,503.00
Total Glass Recycling for Gulf Coast Restoration	95,929.61						95,929.61
Patrol Expenses							0.00
Mobile Data Charges	2,838.02					1,976.00	4,814.02
Police Patrols	290,911.65					999,742.79	1,290,654.44
Security Administration	36,480.00					104,233.24	140,713.24
Security Public Awareness Campaign	15,033.36						15,033.36
Total Patrol Expenses	345,263.03					1,105,952.03	1,451,215.06
Pedestrian Safety & Signage Program	66,696.00						66,696.00
N. Rampart Bike Lane and Curb Extension	149,994.00						149,994.00
Pedestrian Safety Public Awareness Campaign	15,033.33						15,033.33
Total Pedestrian Safety & Signage Program	231,723.33						231,723.33
Public Safety						1,702.50	1,702.50
Supplemental Sanitation							0.00
Trash Receptacles w/ City Servicing	92,220.00						92,220.00
Total Supplemental Sanitation	92,220.00						92,220.00
Total Programming	775,055.97		168,229.50	2,691.91		1,107,654.53	2,053,631.91
Rent	4,620.00	4,620.00			0.00		9,240.00
Repairs & Maintenance				1,150.00			1,150.00
Utilities							0.00
Email					291.49		291.49
Telephone	359.34				2,310.99	396.62	3,066.95
Total Utilities	359.34				2,602.48	396.62	3,358.44
Total Expenses	874,018.47	114,266.62	196,454.55	6,337.40	111,407.56	1,236,752.42	2,539,237.02
NET OPERATING INCOME	1,266,434.02	0.00	1,553,545.45	16,540.40	186,469.10	-27,458.18	2,995,530.79
NET INCOME	\$1,266,434.02	\$0.00	\$1,553,545.45	\$16,540.40	\$186,469.10	\$ -27,458.18	\$2,995,530.79

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Operating

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Admin. Fees	120,000.00	120,000.00	0.00	100.00 %
Awards	500.00		500.00	
Charitable Donations	120.00		120.00	
Contract Revenue	150,000.00	150,000.00	0.00	100.00 %
Interest Income	27,256.66		27,256.66	
Membership Dues Admin Fee		500.00	-500.00	
Sales	0.00		0.00	
Total Income	\$297,876.66	\$270,500.00	\$27,376.66	110.12 %
GROSS PROFIT	\$297,876.66	\$270,500.00	\$27,376.66	110.12 %
Expenses				
Advertising / Marketing	232.47	1,600.00	-1,367.53	14.53 %
Bank Charges & Fees	141.10	200.00	-58.90	70.55 %
Conference & Meeting Expenses				
Conferences and meetings	255.18	4,226.00	-3,970.82	6.04 %
Parking	280.99	298.00	-17.01	94.29 %
Travel	1,144.66	2,826.00	-1,681.34	40.50 %
Total Conference & Meeting Expenses	1,680.83	7,350.00	-5,669.17	22.87 %
Insurance	7,285.32	10,000.00	-2,714.68	72.85 %
Interest Paid	133.54		133.54	
Legal & Professional Fees				
Accounting Fees	13,702.00	8,820.00	4,882.00	155.35 %
Audit Fees	16,600.00	15,500.00	1,100.00	107.10 %
Consultants	1,725.00	0.00	1,725.00	
Legal Fees	11,175.75	5,000.00	6,175.75	223.52 %
Website	2,044.96	1,600.00	444.96	127.81 %
Total Legal & Professional Fees	45,247.71	30,920.00	14,327.71	146.34 %
Marketing	400.00		400.00	
Memberships	150.00		150.00	
Office Supplies & Software	16,273.74	2,400.00	13,873.74	678.07 %
Payroll Expenses	646.14		646.14	
Employee Benefits	4,258.79	4,859.00	-600.21	87.65 %
Payroll	30,330.01	62,504.00	-32,173.99	48.52 %
Processing Fees	692.85	483.00	209.85	143.45 %
Taxes	1,934.22	5,000.00	-3,065.78	38.68 %
Worker's Compensation	-512.64	375.00	-887.64	-136.70 %
Total Payroll Expenses	37,349.37	73,221.00	-35,871.63	51.01 %
Rent	0.00	5,040.00	-5,040.00	0.00 %
Taxes & Licenses	0.00		0.00	
Utilities				
Email	291.49	343.00	-51.51	84.98 %
Telephone	2,310.99	1,438.00	872.99	160.71 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Operating

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Utilities	2,602.48	1,781.00	821.48	146.12 %
Total Expenses	\$111,496.56	\$132,512.00	\$ -21,015.44	84.14 %
NET OPERATING INCOME	\$186,380.10	\$137,988.00	\$48,392.10	135.07 %
NET INCOME	\$186,380.10	\$137,988.00	\$48,392.10	135.07 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - FQEDD

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Admin. Fees	114,266.62	150,000.00	-35,733.38	76.18 %
Sales	0.00		0.00	
Total Income	\$114,266.62	\$150,000.00	\$ -35,733.38	76.18 %
GROSS PROFIT	\$114,266.62	\$150,000.00	\$ -35,733.38	76.18 %
Expenses				
Conference & Meeting Expenses				
Parking	38.10	84.00	-45.90	45.36 %
Travel	50.68		50.68	
Total Conference & Meeting Expenses	88.78	84.00	4.78	105.69 %
Insurance	15,049.20	15,600.00	-550.80	96.47 %
Legal & Professional Fees				
Accounting Fees	3,587.00	3,780.00	-193.00	94.89 %
Website		1,500.00	-1,500.00	
Total Legal & Professional Fees	3,587.00	5,280.00	-1,693.00	67.94 %
Office Supplies & Software	2,724.36	3,600.00	-875.64	75.68 %
Payroll Expenses				
Employee Benefits	6,182.15	7,289.00	-1,106.85	84.81 %
Payroll	74,974.79	93,756.00	-18,781.21	79.97 %
Processing Fees	292.63	725.00	-432.37	40.36 %
Taxes	5,997.98	7,500.00	-1,502.02	79.97 %
Worker's Compensation	749.73	563.00	186.73	133.17 %
Total Payroll Expenses	88,197.28	109,833.00	-21,635.72	80.30 %
Rent	4,620.00	5,040.00	-420.00	91.67 %
Total Expenses	\$114,266.62	\$139,437.00	\$ -25,170.38	81.95 %
NET OPERATING INCOME	\$0.00	\$10,563.00	\$ -10,563.00	0.00 %
NET INCOME	\$0.00	\$10,563.00	\$ -10,563.00	0.00 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Contract Revenue	2,125,000.00	1,500,000.00	625,000.00	141.67 %
Interest Income	15,452.49		15,452.49	
Total Income	\$2,140,452.49	\$1,500,000.00	\$640,452.49	142.70 %
GROSS PROFIT	\$2,140,452.49	\$1,500,000.00	\$640,452.49	142.70 %
Expenses				
Appropriation Contingency		132,461.00	-132,461.00	
Bank Charges & Fees	0.00		0.00	
Conference & Meeting Expenses				
Parking	43.75		43.75	
Total Conference & Meeting Expenses	43.75		43.75	
Legal & Professional Fees				
Accounting Fees	4,097.00		4,097.00	
Program / Project Manager	22,640.64	37,500.00	-14,859.36	60.38 %
Website	5,600.00		5,600.00	
Total Legal & Professional Fees	32,337.64	37,500.00	-5,162.36	86.23 %
Marketing	0.00		0.00	
Office Supplies & Software	4,066.39	2,000.00	2,066.39	203.32 %
Other Business Expenses	41.20	42,927.00	-42,885.80	0.10 %
Payroll Expenses				
Employee Benefits	3,648.29		3,648.29	
Payroll	49,200.46	13,729.00	35,471.46	358.37 %
Processing Fees	217.41		217.41	
Taxes	3,936.03		3,936.03	
Worker's Compensation	491.99		491.99	
Total Payroll Expenses	57,494.18	13,729.00	43,765.18	418.78 %
Programming	9,920.00		9,920.00	
Glass Recycling for Gulf Coast Restoration				
Glass Half Full Recycling Program	72,393.30	96,524.00	-24,130.70	75.00 %
Glass Recycling Public Awareness Campaign	15,033.31	15,000.00	33.31	100.22 %
Mardi Gras Beads	8,503.00	18,706.00	-10,203.00	45.46 %
Pick-Up Service		0.00	0.00	
Commercial		30,000.00	-30,000.00	
Residential		67,500.00	-67,500.00	
Total Pick-Up Service		97,500.00	-97,500.00	
Total Glass Recycling for Gulf Coast Restoration	95,929.61	227,730.00	-131,800.39	42.12 %
Patrol Expenses				
Mobile Data Charges	2,838.02		2,838.02	
Police Patrols	290,911.65	453,312.00	-162,400.35	64.17 %
Security Administration	36,480.00	23,040.00	13,440.00	158.33 %
Security Public Awareness Campaign	15,033.36	15,000.00	33.36	100.22 %
Supplemental Security				

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Upper Quarter Patrol Expansion	0.00	0.00	0.00	
Total Supplemental Security	0.00	0.00	0.00	
Total Patrol Expenses	345,263.03	491,352.00	-146,088.97	70.27 %
Pedestrian Safety & Signage Program	66,696.00		66,696.00	
Esplanade Cultural Landmarks Corridor Project		250,000.00	-250,000.00	
N. Rampart Bike Lane and Curb Extension	149,994.00	100,000.00	49,994.00	149.99 %
N. Rampart Enhanced Post Protection		15,000.00	-15,000.00	
N. Rampart High Vis. Crosswalk Signage		85,000.00	-85,000.00	
Pedestrian Safety Public Awareness Campaign	15,033.33	15,000.00	33.33	100.22 %
Total Pedestrian Safety & Signage Program	231,723.33	465,000.00	-233,276.67	49.83 %
Supplemental Sanitation				
Trash Receptacles w/ City Servicing	92,220.00	86,000.00	6,220.00	107.23 %
Total Supplemental Sanitation	92,220.00	86,000.00	6,220.00	107.23 %
Total Programming	775,055.97	1,270,082.00	-495,026.03	61.02 %
Rent	4,620.00	400.00	4,220.00	1,155.00 %
Utilities				
Telephone	359.34	900.00	-540.66	39.93 %
Total Utilities	359.34	900.00	-540.66	39.93 %
Total Expenses	\$874,018.47	\$1,499,999.00	\$ -625,980.53	58.27 %
NET OPERATING INCOME	\$1,266,434.02	\$1.00	\$1,266,433.02	126,643,402.00 %
NET INCOME	\$1,266,434.02	\$1.00	\$1,266,433.02	126,643,402.00 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Patrol

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Contract Revenue	1,200,000.00	1,200,000.00	0.00	100.00 %
Interest Income	9,294.24		9,294.24	
Total Income	\$1,209,294.24	\$1,200,000.00	\$9,294.24	100.77 %
GROSS PROFIT	\$1,209,294.24	\$1,200,000.00	\$9,294.24	100.77 %
Expenses				
Admin Fee - FQMD	120,000.00	120,000.00	0.00	100.00 %
Insurance	3,220.27	4,213.00	-992.73	76.44 %
Legal & Professional Fees				
Consultants		0.00	0.00	
Total Legal & Professional Fees		0.00	0.00	
Office Supplies & Software	5,481.00	5,882.00	-401.00	93.18 %
Programming				
Patrol Expenses				
Mobile Data Charges	1,976.00	2,808.00	-832.00	70.37 %
Police Patrols	999,742.79	889,442.00	110,300.79	112.40 %
Security Administration	104,233.24	168,480.00	-64,246.76	61.87 %
Total Patrol Expenses	1,105,952.03	1,060,730.00	45,222.03	104.26 %
Public Safety	1,702.50		1,702.50	
Total Programming	1,107,654.53	1,060,730.00	46,924.53	104.42 %
Utilities				
Telephone	396.62		396.62	
Total Utilities	396.62		396.62	
Total Expenses	\$1,236,752.42	\$1,190,825.00	\$45,927.42	103.86 %
NET OPERATING INCOME	\$ -27,458.18	\$9,175.00	\$ -36,633.18	-299.27 %
NET INCOME	\$ -27,458.18	\$9,175.00	\$ -36,633.18	-299.27 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Streetlight

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Contract Revenue	1,750,000.00	0.00	1,750,000.00	
Total Income	\$1,750,000.00	\$0.00	\$1,750,000.00	0.00%
GROSS PROFIT	\$1,750,000.00	\$0.00	\$1,750,000.00	0.00%
Expenses				
Legal & Professional Fees				
Program / Project Manager	26,751.05	0.00	26,751.05	
Total Legal & Professional Fees	26,751.05	0.00	26,751.05	
Payroll Expenses				
Employee Benefits	72.85	0.00	72.85	
Payroll	1,279.23	0.00	1,279.23	
Processing Fees	6.79	0.00	6.79	
Taxes	102.34	0.00	102.34	
Worker's Compensation	12.79	0.00	12.79	
Total Payroll Expenses	1,474.00	0.00	1,474.00	
Programming	168,229.50		168,229.50	
Total Expenses	\$196,454.55	\$0.00	\$196,454.55	0.00%
NET OPERATING INCOME	\$1,553,545.45	\$0.00	\$1,553,545.45	0.00%
NET INCOME	\$1,553,545.45	\$0.00	\$1,553,545.45	0.00%



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MEMORANDUM

TO: Jane Cooper, Chairperson FQMD
FROM: Pat Tobler/TTC
DATE: 1.10.25
PROJECT: FQMD Lighting Rehabilitation
RE: January Report

History:

The Project was Bid on 10.29.24. The Contract was signed and the Notice to Proceed (NTP) issued to ASE Services, LLC on 11.15.24. The following Monday, 11.18.24, ASE deployed crews to begin the Inventory Process, with three (3) single man crews. The Inventory Process was completed on 11.28.24. On 12.2.24, TTC received the Inventory. The Inventory does not include the ten (10) pole locations that will require re-routing/re-wiring.

Work Completed:

Bid Item	Group A	Group B	Inspection Totals	Notes	Completed to Date
Inspections			945		945
Poles Missing	14		14	Awaiting Delivery	
Support Arms	44		44	1.31.25	
Fixtures Not Working or Missing	65	9	74	20/20/20/28	
Refractor	99		99		99
Hand Hole Covers	274	60	334		334
Replace Bases	11		11	Separate from Poles	
Paint Bases	719		721		
Lamps	33	6	39	Excluding Rampart	39
Photocells	53	10	63		63
Fuse Holders	21	4	25		22
R/R Concrete	TBD		0	None Identified	
R/R Pavers	TBD		0	None Identified	
Borings	TBD		0	None Identified	
Conduit	TBD		0	None Identified	
Wire	TBD		0	None Identified	

Schedule:

Fixture Deliveries (dates & quantities)

1.24.25 = 20
1.31.25 = 20
2.05.25 = 20
2.14.25 = 28

Support Crossarms (Non-Rampart)

1.31.25 = 44

Support Arms (Rampart)

1.24.25 = 5

The foundry would not produce only five (5) N. Rampart Support Arms. Therefore, we sought alternatives Cast locally in alloy materials, as was done for the Hand Holes. Fortunately, we were able to find other end-users that deploy the same arms, and it seems we will be able to buy and replace an existing inventory.

As the last fixture Delivery is set for 2.14.25, post-Super Bowl, we will install the available fixtures between the Primary Zone (Canal – St. Ann: 46) and the Secondary Zone (Dumaine to Esplanade: 28).

Contract:

Pay Application #1 (\$159,818) has been processed for payment. Currently we have Change Order Requests and an additional request from CNO, Inc. for Café Lights in the Alleys.

CO #1	ASE	Esplanade Tree Trimming	\$10,665
CO#2	ASE	Lense Cleaning	\$42,075
	GNO, Inc.	Café Lights at Alleys	\$25K (Est)