

FINANCE & DEVELOPMENT COMMITTEE

Meeting Notes

Tuesday, 3 September 2024, 3:00 pm

400 N. Peters Street, Suite 206, New Orleans, LA 70130

1. Call to Order, Reading of the Agenda, and Roll Call

The meeting was called to order at 3:03 pm and the agenda was read into the record.

COMMITTEE MEMBERS				VOTES			
First Name	Last Name	Present	Absent	Approve mtg notes	Approve hiring of HR NOLA	Approve the 2025 FQEDD budget draft	Extend FQMD Program Manager contract
Frank	Zumbo	X		Yes	Yes	Yes	Yes
Heidi	Raines	X		Yes	Yes	Yes	Yes
Sue	Klein	X		-	-	Yes	Yes
Christine	Bondio	X		Yes	Yes	Yes	Yes
Jane	Cooper	X		Yes	Yes	Yes	Yes

INTRODUCTION OF ATTENDEES:

GUESTS		
First	Last	Role
Shelby	Ursu	FQMD Coordinator
Karley	Frankic	FQMD Executive
John	Foard	FQMD Accountant
Eric	Smith	City's CAO Office
Alex	Fein	FQMD Commissioner

2. Public Comment:

No written public comment was received.

3. Motion – Consider a motion to approve the previous meeting notes

Christine Bondio motioned to approve the previous meeting notes. Heidi Raines seconded the motion, and it was approved.

4. Discussion- Discussion by Committee of Income Appropriations & Agreements

Chair Frank Zumbo stated that there are currently no updates on the 2024-2025 State appropriation or the OJP Byrne grant. Karley Frankic added that the Department of Treasury is waiting on a Declaration of Authority from the Governor's office in order to update and send the new Cooperative Endeavor Agreement (CEA) template to all appropriation recipients. She stated that the OJP Byrne grant has not been approved yet, but informed the Committee that once the grant is approved, an agreement will be required between Greater New Orleans Foundation, the grantee, and the FQMD, the subgrantee.

5. Discussion – Discussion by Committee of Personnel Study and Planning

Jane Cooper reported that she received a proposal from HR NOLA regarding a benefits and wage analysis for the FQMD staff that would cost \$875 and would have a one week turnaround.

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Ms. Raines motioned approval to authorize the Board Chair to hire HR NOLA to perform a personnel wage and benefits analysis at the cost of \$875.00. Ms. Bondio seconded the motion, and it was approved.

6. Discussion – Discussion by Committee of 2025 French Quarter Economic Development District Budget

See attached document. Eric Smith reviewed the 2025 French Quarter Economic Development District (FQEDD) budget with the Committee, noting that the new line items are specific requests of one or more FQMD Committees. He added that the graffiti abatement program will be specifically aimed towards private properties that fall victim to graffiti. Ms. Frankic noted that the Livability Committee has not said that they will manage the graffiti abatement program but had included graffiti abatement on the committee's list of recommendations. She added that the Committee will discuss this further at their meeting tomorrow. Mr. Smith stated that it may not be necessary for a committee to take ownership of the project, pointing out that it will be a part of the City's contract with a company called Safe Wash which will be conducting the graffiti abatement in a pilot program. He added that residents and businesses would need to report to 311, and after that, Safe Wash would proceed from there. Ms. Frankic stated that monthly key performance indices and statistics would need to be defined so that the Commissioners can monitor the program. Ms. Raines suggested that Mr. Smith clarify in the budget draft that this program is for private properties.

Sue Klein stated that she has been working with Vice-Chair of the Security & Enforcement Committee, Jessica Dietz, SPPP Supervisor Sgt. John Castelin, and 8th District Commander Cpt. LeJon Roberts on mapping out the details of adding the budget line item of additional dedicated Community Liaison Officers (CLOs) for evening patrol shifts that would focus on areas in the French Quarter that would benefit from more police coverage. She noted an error in the draft, stating that the line item should be revised to say three CLOs, not two. Ms. Klein added that these officers would be POST-certified, with four hour shifts from 9 PM to 1 AM on Fridays, Saturdays, and Sundays. She stated that these officers would respond to residents and businesses for issues like illegal parking and excessive noise but can also respond to violent crimes. Ms. Raines asked how the CLOs responsibilities differ from that of the SPPP patrol officers. Mr. Zumbo suggested getting something in writing regarding the responsibilities of the CLOs that the Committee can show to the Board. Ms. Klein will speak with Sgt. Castelin and try to get something prepared before Monday's Board meeting that will provide more details.

Mr. Zumbo asked what the purpose of funding the economic impact study would be. Ms. Cooper stated that the Government Affairs Committee would need to take ownership of this project and move it forward if it is funded, adding that the FQMD staff does not have the bandwidth to take this project on. Ms. Frankic replied that this study would show the value of the French Quarter to the City, State, and region. Ms. Frankic added that Government Affairs Committee Chair Mr. Glade Bilby wrote a two page document that details the parameters of the project.

Ms. Bondio asked why the Code Enforcement Inspector was still listed on the budget, stating that the Board's consensus was that this position was not what they had originally had in mind. Ms. Raines agreed, adding that the Board was not clarified on what the inspector is and is not able to do. Mr. Smith pointed out that multiple presentations were made to the Board with a specific list of ordinances, abilities, and duties, and noted that this is a three year agreement that the FQEDD is obligated to for two more years. He stated that Mr. Shaune Gilbert, the French Quarter Code Enforcement Inspector, has started documenting issues outside of his jurisdiction and sending to the proper agencies. Ms. Raines said that Mr. Gilbert was supposed to provide documentation detailing these locations, citations, and their status. Mr. Smith stated that moving forward a new form of Mr. Gilbert's monthly reporting is being mapped out that will have a running list of all the properties and inspections that will better track the status of each issue and if the issues outside of Mr. Gilbert's purview have been reported to the appropriate agencies.

Mr. Zumbo asked if the budget needs to be approved as is on Monday, or if there is the option to revise any details. Mr. Smith replied that there will be the option to amend the budget at Monday's Board meeting, but pointed out that there is no guarantee that the City will say yes or no to any further revisions. Mr. Smith stated that the budget will still be presented before October 15th. Ms. Frankic read aloud the Annual Budget definition from the tripartite cooperative endeavor agreement:

"Annual Budget" shall mean the annual budget authored by the City's Chief Administrative Officer ("**CAO**") in close collaboration with the FQMD, its Finance and Development Committee, and its Security and Enforcement Committee (with the CAO 's office participating in at least one official meeting of each of the aforementioned committees during the budget drafting process). The CAO will first present the annual budget to the FQMD by no later than October 15th of each Calendar Year. Within thirty (30) days after receipt of the annual budget, the FQMD shall notify the CAO in writing of either its approval thereof or of its disapproval of the annual budget (with the specific reasons of any

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disapproval of each respective proposal or line item), failing which the same shall be deemed approved. The FQMD will submit the annual budget, including notations of any revisions or items not approved in the budget proposed by the CAO, to the full FQEDD for final approval. The FQEDD shall have the authority to approve the budget as submitted, or with modifications, provided that any approved budget shall be consistent with the allocation requirements set forth in the Proposition. The final approval shall take place at a public meeting of the FQEDD.

Mr. Smith will revise the budget draft to clarify that the graffiti abatement program is specifically for private properties, and that there will be three CLOs.

- a. Motion – Consider a motion to recommend to the Board of Commissioners approval of the 2025 French Quarter Economic Development District budget as presented.

Ms. Klein motioned to recommend to the Board of Commissioners approval of the 2025 French Quarter Economic Development District budget as presented with the revisions discussed today. Ms. Cooper seconded the motion, and it was approved.

7. Discussion – Discussion by Committee of 2025 French Quarter Management District Budget

See attached document. John Foard, the FQMD accountant, stated that he will be taking on extra responsibilities while there is an interim between Executive Directors. Ms. Cooper thanked Mr. Foard for taking on the extra work. He reviewed the spreadsheet with the Committee, stating that there are many factors that are in flux that he will need more clarity on in the future, like the OJP Byrne grant, personnel, rent, and additional office space. He asked that the Committee help to fill in the holes in the budget moving forward by providing input on where to adjust the numbers. Mr. Zumbo asked when the budget needs to be approved. Ms. Frankic replied that the budget will need to be presented and approved no later than the December Board meeting. She recommended having a draft ready by the October Board meeting in case any revisions need to be made, which will mean that the budget will need to be revised through the Committee before presenting to the Board for final approval. Ms. Frankic noted that an end-of-year budget adjustment will be necessary and suggested that the Committee discuss this with Ericksen Krentel to ensure that the adjustment meets the auditors' requirements before it is passed. Mr. Foard stated that the goal for today's meeting is to see where the budget draft is currently and look to see what gaps need to be filled. Ms. Cooper suggested scheduling a budget meeting with Mr. Foard and having Mr. Foard send forward a list of questions for the unknowns in the draft before the budget meeting. She stated that she will not be in town for the October 1st Committee meeting, and noted that Shelby Ursu, the FQMD Coordinator, will also be out of town. The Committee agreed to reschedule the October 1st Committee meeting to September 23rd at 1:00 PM to further discuss the FQMD budget planning.

8. Discussion – Discussion by Committee of Extension of the Program Manager Contract

See attached document. Ms. Frankic stated that the current contract for the FQMD Program Manager, Bob Bejarano, is tied to the 2023-2024 State appropriation, but can be extended by written agreement. She added that a new supervisor will need to be assigned to Mr. Bejarano in the agreement. Ms. Frankic suggested giving Mr. Bejarano a 5% raise and the Committee agreed. Ms. Cooper suggested increasing the hourly rate from \$33 per hour to \$35 per hour. Ms. Frankic added that Mr. Bejarano's top priority is the streetlight repair project and noted that he will be the primary contact for the entire Upper Quarter Patrol and will also be working on the contract for the Royal Street barricades. The Committee agreed to revising the contract duties to "State appropriation and FQEDD projects" to cover the range of projects that Mr. Bejarano will be working on and to extend the terms starting from September 1st, 2024 to June 30th 2025.

Ms. Raines motioned to approve the Board Chair to sign an extension to the Program Manager contract from September 1st, 2024 to June 30th, 2025, with the revisions as discussed. Ms. Bondio seconded the motion, and it was approved.

9. Discussion – Discussion by Committee of Streetlight Repairs Project Management by Tobler Construction

Ms. Cooper reported that Greater New Orleans, Inc. (GNO Inc.) and the FQMD have negotiated to have Tobler Construction take over the entire streetlight repairs project, which includes the project management, with the entire project to be completed by the end of the year. She noted that FQMD attorney, Sharonda Williams, is working on a Memorandum of Understanding between the FQMD, GNO Inc., and Tobler Construction. Ms. Cooper stated that the FQMD's obligation to Tobler is to send a list of the streetlights in need of repair, which Mr. Bejarano is putting together. She suggested having Michael Hecht from GNO

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Inc. and Pat Tobler attend a future Board meeting to speak about the project. Ms. Cooper stated that periodic updates from Tobler Construction will be necessary to monitor the project's progress. She added that once the repairs are further along, Ellie Rand Public Relations can work with the FQMD on spreading public awareness of the project.

10. New Business– To consider and take action upon any other matters that may properly come before the French Quarter Management District Finance & Development Committee

Ms. Cooper reported that she and Ms. Bondio are working on hiring the new Executive Director, with input from Vice-Chair Mamie Gasperecz and Commissioner Christian Pendleton. She added that the deadline to apply is September 18th. Ms. Cooper stated that she will give an update to the Board at Monday's meeting. Ms. Bondio added that she and Ms. Cooper plan to do screening calls and interviews and hope to hire someone for the position before Ms. Cooper goes out of the country for a month in October. Ms. Cooper suggested having the candidate meet the Executive Committee instead of the full Board of Commissioners.

Ms. Klein asked who will be handling the tax renewal duties. Ms. Frankic answered that she will be working with District "C" Chief of Staff, Chuck Toney, on the preparations. Ms. Cooper suggested that the Government Affairs Committee take charge of this task and reminded the Committee that the tax will go to vote next October but has to be filed for the Bond Commission in the fourth quarter of this year.

11. Next Meeting Date:

The next scheduled meeting of the Committee has been rescheduled from Tuesday, October 1st, 2024 at 3 PM to **Monday, September 23rd, 2024 at 1 PM.**

12. Adjournment

Ms. Bondio made a motion to adjourn. Ms. Klein seconded the motion, and the meeting was adjourned at 4:22 PM.



French Quarter Economic Development District Proposed Budget FY 2025

Revenue		
Sales Tax Collection	\$	3,750,000.00
Expected 2021-2024 SPPP Balance (roll-over)	\$	1,422,453.00
Expected 2021-2024 Other Safety Programs Balance (roll-over)	\$	1,502,443.00
 SPPP Total to Budget for 2025	 \$	 3,422,453.00
Other Total to Budget for 2025	\$	1,502,443.00
Total	\$	4,924,896.00

Supplemental Police Patrol Program		
SPPP Personnel	Funding	
Overtime for SPPP Officers	\$	1,965,600.00
Weekend Differential	\$	374,259.90
Weekday Special-rate Differential	\$	330,124.20
NOPD Overtime for RTCC Assignments	\$	13,000.00
Full-time NOPD Supervisor	\$	125,865.60
Full-time Program Assistance	\$	125,865.60
Subtotal	\$	2,934,715.30

SPPP Operating Expenses		
One-Time		
SPPP Application Marketing/Public Training	\$	7,500.00
Miscellaneous SPPP Expenses	\$	15,000.00
NOPD Training for Radar	\$	4,000.00
Light Truck	\$	35,980.00
Solar Mobile Light Units (3)	\$	92,780.00
Subtotal	\$	155,260.00

Recurring		
Vehicle Maintenance	\$	15,000.00
Vehicle Cleaning	\$	14,000.00
SPPP Application Licensing	\$	89,125.00
General Office Supplies	\$	3,000.00
Digiticket Lease	\$	8,000.00
Mobile Internet	\$	3,000.00
Dedicated Parking	\$	12,000.00

Subtotal	\$	144,125.00
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SPPP Support Subtotal	\$	299,385.00
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Other Public Safety Programs		
TASGNO Case Management	\$	215,917.00
TASGNO Transportation Recurring Costs (Insurance/Fuel)	\$	7,725.00
Dedicated Code Enforcement	\$	82,000.00
License Plate Readers	\$	47,665.60
FQ Camera Maintenance Agreement	\$	56,600.00
Dedicated Community Liason Officer (2)	\$	175,910.00
Pedestrian and Vehicle Safety Measures	\$	120,000.00
Signage Replacement	\$	5,000.00
Graffiti Abatement	\$	25,000.00
Economic Impact Survey	\$	100,000.00
Body Armor Upgrades (UQP)	\$	24,000.00
Covenant House	\$	61,322.00

Other Public Safety Programs Subtotal	\$	921,139.60
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Other Public Safety Programs		
FQMD Administration	\$	150,000.00
Total SPPP (100) Personnel	\$	2,934,715.30
Total SPPP (200) Other Operating	\$	299,385.00
Total Other Public Safety Programs	\$	921,139.60

Total FQEDD Request for 2024	\$	4,305,239.90
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French Quarter Management District																								
Profit and Loss																								
2024 vs 2025																								
	Appropriation			FQEDD			Operating			Patrol				Total										
	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget									
Income				114,435.09	150,000.00	150,000.00	120,000.00	120,000.00	120,000.00	1,200,000.00	1,200,000.00	1,200,000.00												
Admin. Fees													234,435.09	270,000.00	270,000.00									
Charitable Donations													120.00	0.00	0.00									
Contract Revenue	2,112,500.00	1,500,000.00	625,000.00										150,000.00	150,000.00	150,000.00	3,462,500.00	2,850,000.00	1,975,000.00						
Interest Income	10,254.33	0.00	11,000.00										11,105.34	0.00	12,000.00	31,989.90	0.00	34,000.00						
Membership Dues Admin Fee													500.00	500.00	500.00	500.00	500.00	500.00						
Sales													0.00	0.00	0.00	0.00	0.00	0.00						
Total Income	\$ 2,122,754.33	\$ 1,500,000.00	\$ 636,000.00	\$ 114,435.09	\$ 150,000.00	\$ 150,000.00	\$ 281,725.34	\$ 270,500.00	\$ 282,500.00	\$ 1,210,630.23	\$ 1,200,000.00	\$ 1,211,000.00	\$ 3,729,544.99	\$ 3,120,500.00	\$ 2,279,500.00									
Gross Profit	\$ 2,122,754.33	\$ 1,500,000.00	\$ 636,000.00	\$ 114,435.09	\$ 150,000.00	\$ 150,000.00	\$ 281,725.34	\$ 270,500.00	\$ 282,500.00	\$ 1,210,630.23	\$ 1,200,000.00	\$ 1,211,000.00	\$ 3,729,544.99	\$ 3,120,500.00	\$ 2,279,500.00									
Expenses							250.00	1,600.00	1,600.00	120,000.00	120,000.00	120,000.00												
Advertising & Marketing			25,000.00										250.00	1,600.00	26,600.00									
Appropriation Contingency		132,461.00	49,237.00										0.00	132,461.00	49,237.00									
Admin Fee - FQMD													120,000.00	120,000.00	120,000.00									
Bank Charges & Fees													54.31	200.00	200.00									
Conference & Meeting Expenses													0.00	0.00	0.00									
Conferences and meetings													1,235.92	4,226.00	4,226.00									
Parking	43.75	0.00											38.10	84.00	100.00	90.45	298.00	312.90	172.30	382.00	412.90			
Travel													50.68	0.00	0.00	1,532.62	2,826.00	2,826.00	1,583.30	2,826.00	2,826.00			
Total Conference & Meeting Expenses	\$ 43.75	\$ 0.00	\$ 0.00										\$ 88.78	\$ 84.00	\$ 100.00	\$ 2,858.99	\$ 7,350.00	\$ 7,364.90	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,991.52	\$ 7,434.00	\$ 7,464.90
Insurance				15,049.20	15,600.00	15,600.00	7,433.10	10,000.00	10,000.00	3,324.39	4,213.00	3,656.83	25,806.69	29,813.00	29,256.83									
Interest Paid							133.54	0.00	0.00				133.54	0.00	0.00									
Legal & Professional Fees				2,621.50	3,780.00	3,780.00	8,548.50	8,820.00	8,820.00															
Accounting Fees	5,930.17	0.00											17,100.17	12,600.00	12,600.00									
Appropriation Program Manager	27,039.65	37,500.00											27,039.65	37,500.00	0.00									
Audit Fees													16,600.00	15,500.00	17,500.00									
Legal Fees													4,593.50	5,000.00	5,000.00									
Website	5,600.00	0.00											0.00	1,500.00	1,500.00	2,044.96	1,600.00	1,600.00	7,644.96	3,100.00	3,100.00			
Total Legal & Professional Fees	\$ 38,569.82	\$ 37,500.00	\$ 0.00										\$ 2,621.50	\$ 5,280.00	\$ 5,280.00	\$ 31,786.96	\$ 30,920.00	\$ 32,920.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 72,978.28	\$ 73,700.00	\$ 38,200.00
Marketing																400.00						400.00	0.00	0.00
Memberships													0.00	0.00	0.00									
Office Supplies & Software	4,321.53	2,000.00	4,300.00	3,184.86	3,600.00	3,600.00	11,819.93	2,400.00	2,400.00	5,080.00	5,882.00	5,588.00	24,406.32	13,882.00	15,888.00									
Other Business Expenses	5,040.00	42,927.00	0.00										5,040.00	42,927.00	0.00									
Payroll Expenses																								
Employee Benefits	4,378.56	0.00	3,661.74										6,028.87	7,289.00	7,708.92	3,340.22	4,859.00	7,901.65	13,747.65	12,148.00	19,272.31			
Payroll	60,337.26	13,729.00	44,745.19										75,332.06	93,756.00	94,200.40	6,491.01	62,504.00	96,555.41	142,160.33	169,989.00	235,501.00			
Processing Fees	273.77	0.00	249.28										309.96	725.00	524.80	716.60	483.00	537.92	1,300.33	1,208.00	1,312.00			
Taxes	4,826.97	0.00	3,445.38										6,026.55	7,500.00	7,253.43	1,956.10	5,000.00	7,434.77	12,809.62	12,500.00	18,133.58			
Worker's Compensation	603.38	0.00	268.47										753.31	563.00	565.20	-324.74	375.00	579.33	1,031.95	938.00	1,413.01			
Total Payroll Expenses	\$ 70,419.94	\$ 13,729.00	\$ 52,370.06										\$ 88,450.75	\$ 109,833.00	\$ 110,252.76	\$ 12,179.19	\$ 73,221.00	\$ 113,009.08	\$ 0.00	\$ 0.00	\$ 0.00	\$ 171,049.88	\$ 196,783.00	\$ 275,631.89
Programming																								
Glass Recycling for Gulf Coast Restoration																								
Glass Half Full Recycling Program	72,393.30	96,524.00											72,393.30	96,524.00	0.00									
Glass Recycling Public Awareness Campaign	15,000.01	15,000.00											15,000.01	15,000.00	0.00									

	Appropriation			FQEDD			Operating			Patrol				Total					
	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025	Budget	2024 Projected	2024 Budget	2025 Budget			
Mardi Gras Beads	8,503.00	18,706.00												8,503.00	18,706.00	0.00			
Pick-Up Service	0.00	0.00												0.00	0.00	0.00			
Commercial	0.00	30,000.00												0.00	30,000.00	0.00			
Residential	0.00	67,500.00												0.00	67,500.00	0.00			
Total Pick-Up Service	\$ 0.00	\$ 97,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 97,500.00	\$ 0.00			
Total Glass Recycling for Gulf Coast Restoration	\$ 95,896.31	\$ 227,730.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 95,896.31	\$ 227,730.00	\$ 0.00			
Infrastructure, Safety & Signage Program														0.00					
Supplemental Infrastructure	0.00	250,000.00	162,750.00											0.00	250,000.00	162,750.00			
N. Rampart Bike Lane and Curb Extension	149,994.00	100,000.00												149,994.00	100,000.00	0.00			
N. Rampart Enhanced Post Protection	5,750.00	15,000.00												5,750.00	15,000.00	0.00			
N. Rampart High Vis. Crosswalk Signage	46,200.00	85,000.00												46,200.00	85,000.00	0.00			
Pedestrian Safety Public Awareness Campaign	15,000.01	15,000.00												15,000.01	15,000.00	0.00			
Total Pedestrian Safety & Signage Program	\$ 216,944.01	\$ 465,000.00	\$ 162,750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 216,944.01	\$ 465,000.00	\$ 0.00			
Public Safety & Patrol														1,702.50	0	0			
Supplemental Sanitation																			
Trash Receptacles w/ City Servicing	92,220.00	86,000.00	75,000.00											92,220.00	86,000.00	75,000.00			
Total Supplemental Sanitation	\$ 92,220.00	\$ 86,000.00	\$ 75,000.00											\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Public Safety and Patrols																			
Security Public Awareness Campaign	15,000.01	15,000.00												15,000.01	15,000.00	0.00			
Mobile Data Charges														2,587.00	2,808.00	2,845.70	2,587.00	2,808.00	2,845.70
Police Patrols	380,795.39		216,429.55											895,610.62	889,442.00	940,391.15	1,276,406.01	889,442.00	1,156,820.70
Security Administration	56,900.46		38,193.45											117,636.30	168,480.00	168,480.00	174,536.76	168,480.00	206,673.45
Upper Quarter Patrol Expansion		476,352.00												0.00	476,352.00	0.00			
Total Public Safety and Patrols	\$ 452,695.86	\$ 491,352.00	\$ 254,623.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,015,833.92	\$ 1,060,730.00	\$ 1,111,716.85	\$ 1,111,716.85	\$ 1,468,529.78	\$ 1,552,082.00	\$ 1,366,339.85			
Total Programming	\$ 857,756.17	\$ 1,270,082.00	\$ 492,373.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,017,536.42	\$ 1,060,730.00	\$ 1,111,716.85	\$ 1,111,716.85	\$ 1,875,292.59	\$ 2,330,812.00	\$ 1,441,339.85			
Rent	0.00	400.00	5,292.00	5,040.00	5,040.00	5,292.00		5,040.00	0.00					5,040.00	10,480.00	10,584.00			
Repairs & Maintenance																			
Taxes & Licenses				341.20		341.20		0.00	0.00										
Utilities																			
Email				436.42	343.00	480.06		436.42	343.00					480.06					
Telephone	3,549.03	900.00		1,545.36	1,438.00	1,699.90		5,094.39	2,338.00					1,699.90					
Total Utilities	\$ 3,549.03	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,981.78	\$ 1,781.00	\$ 2,179.96	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,530.81	\$ 2,681.00	\$ 2,179.96			
Total Expenses	\$ 979,700.24	\$ 1,499,999.00	\$ 603,572.06	\$ 114,435.09	\$ 139,437.00	\$ 140,124.76	\$ 68,989.00	\$ 130,912.00	\$ 169,673.93	\$ 1,145,940.81	\$ 1,190,825.00	\$ 1,240,961.68	\$ 1,240,961.68	\$ 2,309,065.14	\$ 2,961,173.00	\$ 2,016,582.43			
Net Operating Income	\$ 1,143,054.09	\$ 1.00	\$ 32,427.94	\$ 0.00	\$ 10,563.00	\$ 9,875.24	\$ 212,736.34	\$ 139,588.00	\$ 112,826.07	\$ 64,689.42	\$ 9,175.00	-\$ 29,961.68	-\$ 29,961.68	\$ 1,420,479.85	\$ 159,327.00	\$ 262,917.57			
Net Income	\$ 1,143,054.09	\$ 1.00	\$ 32,427.94	\$ 0.00	\$ 10,563.00	\$ 9,875.24	\$ 212,736.34	\$ 139,588.00	\$ 112,826.07	\$ 64,689.42	\$ 9,175.00	-\$ 29,961.68	-\$ 29,961.68	\$ 1,420,479.85	\$ 159,327.00	\$ 262,917.57			
Thursday, Aug 29, 2024 08:00:46 AM GMT-7 - Accrual Basis																			
	Appropriations			FQEDD						Operating	OJB Burns			Total					
Payroll Split based on projection (in dollars)	\$ 70,419.94			\$ 88,450.75						\$ 12,179.19			\$ 171,049.88						
As a percentage of total	41%			52%			7%												
For budget	32%			40%						4%	24%								

	Appropriation			FQEDD			Operating			Patrol				Total		
	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget	2024 Projected	2024 Budget	2025 Budget		2024 Projected	2024 Budget	2025 Budget
	148399	0.875412196														
	21120	0.124587804														
	169519															

2025 PERSONNEL BUDGET

Position	Salary	Benefits	Payroll Taxes	Workers Comp Insurance	Payroll Process
*Adjustment per OGB					
	0.0%	See below	7.7%	0.6%	
Executive Director	104,251	6,424	8,027	626	1,104
Coordinator	51,250	6,424	3,946	308	104
New Hire	80,000	6,424	6,160	480	104
Total Personnel Costs	235,501	19,272	18,134	1,413	1,312

* John Foard to review and update with Frank & Heidi. PL, 24 v 25, and 202

2024 PERSONNEL BUDGET

Position	Salary	Benefits	Payroll Taxes	Workers Comp Insurance	Payroll Process
*Adjustment per OGB					
	3.0%	5%	8%	0.6%	
Executive Director	104,251	6,074	8,340	626	1,104
Coordinator	51,250	6,074	4,100	308	104
Total Personnel Costs	155,501	12,148	12,440	933	1,208

2023 PERSONNEL BUDGET

Position	Salary	Benefits	Payroll Taxes	Workers Comp Insurance	Payroll Process
*Adjustment per OGB					
		5%	8%	1%	
Executive Director	101,708	5,792	8,137	610	540
Coordinator	50,000	5,792	4,000	300	120
Total Personnel Costs	151,708	11,583	12,137	910	660

2022/03/14 Board Approved Benefits

	2022	2023*	2024*	2025*
Health Insurance Plan	4,669.68	4,903.16	5,179.68	5,524.08
Health Savings Account	775.00	775.00	775.00	775.00

Dental/Visual Flexible	-			
Life Insurance	108.00	113.40	119.07	125.02
Retirement	-			
TOTAL	5,552.68	5,791.56	6,073.75	6,424.10
			5%	

2023 FQEDD Billing Rate	Approved		2024
	Coordinator	Director	Coordinator
Salary	50,000	101,708	Salary 51,250
Taxes 8%	4,000	8,137	Taxes 4,100
workers comp insurance 1%	500	1,017	WC Ins 308
Payroll Processing	120	540	Payroll Fee 104
Benefits	5,792	5,792	Benefits 6,074
Gross Employee Cost	60,412	117,194	Gross Emplc 61,835
Leave	160	200	Leave 160
Holidays 11	88	88	Holidays 88
Capacity hours	1832	1792	Capacity hrs 1832
Hourly Rate	\$ 33	\$ 65	Hourly Rate \$ 34

	Budget Category				
Total Payroll Expense	Operating	FQEDD	Appropriations	OJP Burns	TOTAL BUDGET
	41%	40%	19%	0%	100%
120,432	49,377	48,173	22,882	-	120,432
62,032	25,433	24,813	11,786	-	62,032
93,168	38,199	37,267	17,702	-	93,168
275,632	113,009	110,253	52,370	-	275,632

5 Budget tabs should automatically update once done.

	FUNDING SOURCE				
Total Payroll Expense	NO&Co MOU	FQEDD CEA	FQMA CEA	NO&Co UQP	TOTAL BUDGET
	150,000	150,000	500		300,500
	40%	60%			
120,394	47,658	72,237	500	-	120,394
61,835	24,734	37,101	-	-	61,835
182,230	72,392	109,338	500	-	182,230

	FUNDING SOURCE				
Total Payroll Expense	NO&Co MOU	FQEDD CEA	FQMA CEA	NO&Co UQP	TOTAL BUDGET
	150,000	150,000	480		300,480
	40%	60%			
116,786	46,235	70,072	480	-	116,786
60,212	24,085	36,127	-	-	60,212
176,998	70,319	106,199	480	-	176,998


Notes

Maximum Annual Cost to FQMD

Maximum Annual Cost to FQMD

Age Group 46-50

*increase per OGB

2025					
Director		Coordinator	Director		
104,251	Salary	51,250	104,251		
8,340	Taxes	3,946	8,027		
626	WC Ins	308	626		
1,104	Payroll Fee	104	1,104		
6,074	Benefits	6,424	6,424		
120,394	Gross Employee	62,032	120,432		
200	Leave	160	200		<div>Total work hr / year</div> <div>2080</div>
88	Holidays	88	88		
1792	Capacity hours	1,832	1,792		
\$ 67	Hourly Rate	34	67		

0.238852

French Quarter Management District
Budget vs. Actuals: FQMD 2024 Budget - FY24 P&L Locations
January - December 2024

	Total Projected	Total Budget	over Budget
Income			
Contract Revenue	2,112,500.00	1,500,000.00	612,500.00
Interest Income	10,254.33	0.00	10,254.33
Total Income	\$2,122,754.33	\$ 1,500,000.00	\$ 622,754.33
Gross Profit	\$2,122,754.33	\$ 1,500,000.00	\$ 622,754.33
Expenses			
Appropriation Contingency	0.00	132,461.00	-132,461.00
Bank Charges & Fees	0.00	0.00	0.00
Conference & Meeting Expenses	0.00	0.00	0.00
Parking	43.75	0.00	43.75
Total Conference & Meeting Expenses	\$ 43.75	\$ 0.00	\$ 43.75
Legal & Professional Fees	0.00	0.00	0.00
Accounting Fees	5,930.17	0.00	5,930.17
Appropriation Program Manager	27,039.65	37,500.00	-10,460.35
Website	5,600.00	0.00	5,600.00
Total Legal & Professional Fees	\$ 38,569.82	\$ 37,500.00	\$ 1,069.82
Marketing	0.00	0.00	0.00
Office Supplies & Software	4,321.53	2,000.00	2,321.53
Other Business Expenses	5,040.00	42,927.00	-37,887.00
Patrol Expenses	0.00	0.00	0.00
Police Patrols	0.00	0.00	0.00
Security Administration	0.00	0.00	0.00
Total Patrol Expenses	\$ 0.00	\$ 0.00	\$ 0.00
Payroll Expenses	0.00	0.00	0.00
Employee Benefits	4,378.56	0.00	4,378.56
Payroll	60,337.26	13,729.00	46,608.26
Processing Fees	273.77	0.00	273.77
Taxes	4,826.97	0.00	4,826.97
Worker's Compensation	603.38	0.00	603.38
Total Payroll Expenses	\$ 70,419.94	\$ 13,729.00	\$ 56,690.94
Programming	0.00	0.00	0.00
Glass Recycling for Gulf Coast Restoration	0.00	0.00	0.00
Glass Half Full Recycling Program	72,393.30	96,524.00	-24,130.70
Glass Recycling Public Awareness Campaign	15,000.01	15,000.00	0.01
Mardi Gras Beads	8,503.00	18,706.00	-10,203.00
Pick-Up Service	0.00	0.00	0.00
Commercial	0.00	30,000.00	-30,000.00
Residential	0.00	67,500.00	-67,500.00
Total Pick-Up Service	\$ 0.00	\$ 97,500.00	-\$ 97,500.00

Total Glass Recycling for Gulf Coast Restoration	\$ 95,896.31	\$ 227,730.00	-\$ 131,833.69
Pedestrian Safety & Signage Program	0.00	0.00	0.00
Esplanade Cultural Landmarks Corridor Project	0.00	250,000.00	-250,000.00
N. Rampart Bike Lane and Curb Extension	149,994.00	100,000.00	49,994.00
N. Rampart Enhanced Post Protection	5,750.00	15,000.00	-9,250.00
N. Rampart High Vis. Crosswalk Signage	46,200.00	85,000.00	-38,800.00
Pedestrian Safety Public Awareness Campaign	15,000.01	15,000.00	0.01
Total Pedestrian Safety & Signage Program	\$ 216,944.01	\$ 465,000.00	-\$ 248,055.99
Supplemental Sanitation	0.00	0.00	0.00
Trash Receptacles w/ City Servicing	92,220.00	86,000.00	6,220.00
Total Supplemental Sanitation	\$ 92,220.00	\$ 86,000.00	\$ 6,220.00
Supplemental Security	0.00	0.00	0.00
Security Public Awareness Campaign	15,000.01	15,000.00	0.01
Upper Quarter Patrol Expansion	437,695.85	476,352.00	-38,656.15
Total Supplemental Security	\$ 452,695.86	\$ 491,352.00	-\$ 38,656.14
Total Programming	\$ 857,756.17	\$ 1,270,082.00	-\$ 412,325.83
Rent	0.00	400.00	-400.00
Utilities	0.00	0.00	0.00
Telephone	3,549.03	900.00	2,649.03
Total Utilities	\$ 3,549.03	\$ 1,300.00	\$ 2,249.03
Total Expenses	\$ 979,700.24	\$ 1,499,999.00	-\$ 520,298.76
Net Operating Income	\$1,143,054.09	-\$ 1,501,999.00	\$ 2,645,053.09
Net Income	\$1,143,054.09	\$ 1.00	\$ 1,143,053.09

Wednesday, Jul 31, 2024 08:27:08 AM GMT-7 - Accrual Basis

2025 Budget

	625,000	Per Karley sheet
	11,000	
\$	636,000.00	
\$	636,000.00	

6,000

37,500 Projected is with avg . Amount incurred b/w May - July 2024

4,300

- Moved rent down to proper place

3,662
44,745
249
3,445
268

5,292 Budget reflects just the 5% increase per lease

\$	105,462.06
\$	530,537.94
\$	530,537.94

French Quarter Mana Profit and |

January - Decem

	ACTUAL Jan-24	ACTUAL Feb-24	ACTUAL Mar-24	ACTUAL Apr-24	ACTUAL May-24
Income					
Admin. Fees	9,038.00	8,517.35	8,849.30	9,984.03	10,947.20
Sales	0.00	0.00	0.00	0.00	0.00
Total Income	\$ 9,038.00	\$ 8,517.35	\$ 8,849.30	\$ 9,984.03	\$ 10,947.20
Gross Profit	\$ 9,038.00	\$ 8,517.35	\$ 8,849.30	\$ 9,984.03	\$ 10,947.20
Expenses					
Conference & Meeting Expenses					
Parking	6.35	0.00	12.70	0.00	6.35
Travel				50.68	
Total Conference & Meeting Expenses	\$ 6.35	\$ 0.00	\$ 12.70	\$ 50.68	\$ 6.35
Insurance	1,254.10	1,254.10	1,254.10	1,254.10	1,254.10
Legal & Professional Fees					
Website					
Accounting Fees	195.50	340.00	170.00	255.00	170.00
Total Legal & Professional Fees	\$ 195.50	\$ 340.00	\$ 170.00	\$ 255.00	\$ 170.00
Office Supplies & Software	485.80	375.50	129.00	225.00	165.50
Payroll Expenses					
Employee Benefits	434.62	388.73	432.39	566.1	611.19
Payroll	5,725.43	5,225.49	5,875.91	6,594.09	7,604.12
Processing Fees	20.92	23.24	26.37	25.59	31.57
Taxes	458.03	418.04	470.07	527.53	608.33
Worker's Compensation	57.25	52.25	58.76	65.94	76.04
Total Payroll Expenses	\$ 6,696.25	\$ 6,107.75	\$ 6,863.50	\$ 7,779.25	\$ 8,931.25
Rent	400.00	440.00	420.00	420.00	420.00
Total Expenses	\$ 9,038.00	\$ 8,517.35	\$ 8,849.30	\$ 9,984.03	\$ 10,947.20
Net Operating Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Net Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

ber 2024

[illegible]

Budget 2025	
150,000	
0	
150,000	
150,000	
100	
100	
15,600	
1,500	
3,780	review JWF agreement
5,280	
3,600	
7,709	
94,200	
525	
7,253	
565	
110,253	
5,292	More space?
140,125	
9,875	
9,875	

French Quarter Mar Profit and Loss

January - December

	ACTUAL Jan-24	ACTUAL Feb-24	ACTUAL Mar-24	ACTUAL Apr-24	ACTUAL May-24
Income					
Admin. Fees	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Charitable Donations					120.00
Contract Revenue	75,000.00				
Interest Income				72.40	1,396.81
Membership Dues Admin Fee					
Total Income	\$ 85,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,072.40	\$ 11,516.81
Gross Profit	\$ 85,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,072.40	\$ 11,516.81
Expenses					
Advertising					
Bank Charges & Fees					
Conference & Meeting Expenses					
Conferences and meetings					
Parking	6.35	6.35	-12.7	12.7	0
Travel				882.62	
Total Conference & Meeting Expenses	\$ 6.35	\$ 6.35	-\$ 12.70	\$ 895.32	\$ 0.00
Insurance	607.11	607.11	607.11	607.11	607.11
Interest Paid	49.27	18.29	19.48	17.01	0.00
Legal & Professional Fees					
Accounting Fees	595.00	986.00	578.00	850.00	705.50
Audit Fees		6,300.00	0.00		
Legal					
Website	87.08	87.08	87.08	1,087.08	87.08
Total Legal & Professional Fees	\$ 682.08	\$ 7,373.08	\$ 665.08	\$ 1,937.08	\$ 792.58
Marketing				\$ 400.00	
Office Supplies & Software	-314.45	772.63	-239.47	345.11	5,588.58
Payroll Expenses					
Employee Benefits	303.73	531.18	941.48	406.36	342.13
Payroll	-3,530.43	6,700.92	-2,559.71	-916.24	-2,320.63
Processing Fees	37.05	47.12	21.18	54.98	43.66
Taxes	129.61	515.55	-282.31	-137.8	-250.18
Worker's Compensation	-27.03	-49.41	-81.19	-65.31	-79.34
Total Payroll Expenses	-\$ 3,087.07	\$ 7,745.36	-\$ 1,960.55	-\$ 658.01	-\$ 2,264.36
Rent	20.00	-20.00	0.00	0.00	0.00
Taxes & Licenses					
Utilities					
Email	24.00	24.00	24.00	25.54	36.48
Telephone	96.01	118.99	96.01	96.01	95.76
Total Utilities	\$ 120.01	\$ 142.99	\$ 120.01	\$ 121.55	\$ 132.24
Total Expenses	-\$ 1,916.70	\$ 16,645.81	-\$ 801.04	\$ 3,665.17	\$ 4,856.15
Net Operating Income	\$ 86,916.70	-\$ 6,645.81	\$ 10,801.04	\$ 6,407.23	\$ 6,660.66

Net Income	\$ 86,916.70	-\$ 6,645.81	\$ 10,801.04	\$ 6,407.23	\$ 6,660.66
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Management District
 d Loss

ember 2024

ACTUAL	ACTUAL	FORECAST	FORECAST	FORECAST	FORECAST	FORECAST	
Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.00
							120.00
0.00		75,000.00					150,000.00
1,357.07	1,394.06	1,377.00	1,377.00	1,377.00	1,377.00	1,377.00	11,105.34
						500.00	500.00
\$ 11,357.07	\$ 11,394.06	\$ 86,377.00	\$ 11,377.00	\$ 11,377.00	\$ 11,377.00	\$ 11,877.00	\$ 281,725.34
\$ 11,357.07	\$ 11,394.06	\$ 86,377.00	\$ 11,377.00	\$ 11,377.00	\$ 11,377.00	\$ 11,877.00	\$ 281,725.34
			250				250.00
35	19.31		0				54.31
							0.00
35.92			1,200.00				1,235.92
6.35	11.9	11.9	11.9	11.9	11.9	11.9	90.45
					400	250	1,532.62
\$ 42.27	\$ 11.90	\$ 11.90	\$ 1,211.90	\$ 11.90	\$ 411.90	\$ 261.90	\$ 2,858.99
607.11	607.11	607.11	607.11	607.11	681.00	681.00	7,433.10
29.49							133.54
							0.00
612.00	612.00	722.00	722.00	722.00	722.00	722.00	8,548.50
10,300.00							16,600.00
	2,093.50					2,500.00	4,593.50
87.08	87.08	87.08	87.08	87.08	87.08	87.08	2,044.96
\$ 10,999.08	\$ 2,792.58	\$ 809.08	\$ 809.08	\$ 809.08	\$ 809.08	\$ 3,309.08	\$ 31,786.96
							400.00
1,716.15	1,151.38	560	560	560	560	560	11,819.93
							0.00
384.75	375.67	-8.72	-8.72	-8.72	40.54	40.54	3,340.22
-1,278.65	452.14	6,131.79	636.88	636.88	1,269.03	1,269.03	6,491.01
60.78	59.58	77.37	77.37	77.37	80.07	80.07	716.60
-166.8	-28.33	751.34	330.97	330.97	381.54	381.54	1,956.10
-68.91	-32.59	13.28	13.28	13.28	19.6	19.6	-324.74
-\$ 1,068.83	\$ 826.47	\$ 6,965.06	\$ 1,049.78	\$ 1,049.78	\$ 1,790.78	\$ 1,790.78	\$ 12,179.19
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	341.20						341.20
							0.00
43.20	43.20	43.20	43.20	43.20	43.20	43.20	436.42
336.44	227.34	95.76	95.76	95.76	95.76	95.76	1,545.36
\$ 379.64	\$ 270.54	\$ 138.96	\$ 138.96	\$ 138.96	\$ 138.96	\$ 138.96	\$ 1,981.78
\$ 12,739.91	\$ 6,020.49	\$ 9,092.11	\$ 4,626.83	\$ 3,176.83	\$ 4,391.72	\$ 6,741.72	\$ 69,239.00
-\$ 1,382.84	\$ 5,373.57	\$ 77,284.89	\$ 6,750.17	\$ 8,200.17	\$ 6,985.28	\$ 5,135.28	\$ 212,486.34

- \$	1,382.84	\$	5,373.57	\$	77,284.89	\$	6,750.17	\$	8,200.17	\$	6,985.28	\$	5,135.28	\$	212,486.34
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Budget 2024	Budget 2025	
120,000.00	120,000	new agreement
150,000.00	150,000	new agreement
	12,000	
500.00	500	extension
\$ 270,500.00	282,500	
\$ 270,500.00	282,500	
1,600.00	1,600	
200.00	200	
4,226.00	4,226	
298.00	313	
2,826.00	2,826	
\$ 7,350.00	7,365	
10,000.00	10,000	
8,820.00	8,820	
15,500.00	17,500	
5,000.00	5,000	
1,600.00	1,600	
\$ 30,920.00	32,920	
2,400.00	2,400	
4,859.00	7,902	
62,504.00	96,555	
483.00	538	
5,000.00	7,435	
375.00	579	
\$ 73,221.00	113,009	
5040	0	
343	480	
1438	1,700	
\$ 1,781.00	2,180	
\$ 132,512.00	169,674	
\$ 137,988.00	112,826	

\$ 137,988.00	112,826
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French Quarter Management District																
Profit and Loss																
January - December 2024																
	ACTUAL Jan-24	ACTUAL Feb-24	ACTUAL Mar-24	ACTUAL Apr-24	ACTUAL May-24	ACTUAL Jun-24	ACTUAL Jul-24	FORECAST Aug-24	FORECAST Sep-24	FORECAST Oct-24	FORECAST Nov-24	FORECAST Dec-24	Total	Budget 2024	Budget 2,025	
Income																
Contract Revenue	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	1,200,000.00	1200000	1,200,000	
Interest Income				74.75	1,219.01	1,297.91	1,297.91	1,348.13	1,348.13	1,348.13	1,348.13	1,348.13	10,630.23	0	11,000	
Total Income	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,074.75	\$ 101,219.01	\$ 101,297.91	\$ 101,297.91	\$ 101,348.13	\$ 101,348.13	\$ 101,348.13	\$ 101,348.13	\$ 101,348.13	\$ 1,210,630.23	\$ 1,200,000.00	1,211,000	
Gross Profit	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,074.75	\$ 101,219.01	\$ 101,297.91	\$ 101,297.91	\$ 101,348.13	\$ 101,348.13	\$ 101,348.13	\$ 101,348.13	\$ 101,348.13	\$ 1,210,630.23	\$ 1,200,000.00	1,211,000	
Expenses																
Admin Fee - FQMD	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.00	120,000.00	120,000	
Advertising													0.00	-	0.00	
Insurance		1,045.05		253.26	253.26	253.26	253.26	253.26	253.26	253.26	253.26	253.26	3,324.39	4,213.00	888.61	
Legal													0.00	-	0.00	
Office Supplies & Software	435.00	405.00	415.00	425.00	415.00	435.00	425.00	425.00	425.00	425.00	425.00	425.00	5,080.00	5,882.00	802.00	
Patrol Expenses															0.00	
Mobile Data Charges	211.87	226.09	183.76	183.85	219.98	215.47	224.33	224.33	224.33	224.33	224.33	224.33	2,587.00	2,808.00	221.00	
Police Patrols	50,053.17	78,516.70	80,489.99	77,993.25	70,516.07	80,042.68	72,422.76	66,917.00	103,457.00	61,843.00	57,163.00	96,196.00	895,610.62	889,442.00	(6,168.62)	
Security Administration	10,825.65	10,068.00	1,680.00	9,600.00	9,600.00	4,800.00	9,983.65	11,940.00	19,440.00	6,480.00	13,499.00	9,720.00	117,636.30	168,480.00	50843.70	
Total Patrol Expenses	\$ 61,090.69	\$ 88,810.79	\$ 82,353.75	\$ 87,777.10	\$ 80,336.05	\$ 85,058.15	\$ 82,630.74	\$ 79,081.33	\$ 123,121.33	\$ 68,547.33	\$ 70,886.33	\$ 106,140.33	\$ 1,015,833.92	\$ 1,060,730.00	1,111,717	
Programming																
Public Safety						\$ 1,702.50							\$ 1,702.50			
Total Programming	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,702.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,702.50	\$ 0.00		
Total Expenses	\$ 71,525.69	\$ 100,260.84	\$ 92,768.75	\$ 98,455.36	\$ 91,004.31	\$ 97,448.91	\$ 93,309.00	\$ 89,759.59	\$ 133,799.59	\$ 79,225.59	\$ 81,564.59	\$ 116,818.59	\$ 1,145,940.81	\$ 1,190,825.00	\$ 44,884.19	
Net Operating Income	\$ 28,474.31	-\$ 260.84	\$ 7,231.25	\$ 1,619.39	\$ 10,214.70	\$ 3,849.00	\$ 7,988.91	\$ 11,588.54	-\$ 32,451.46	\$ 22,122.54	\$ 19,783.54	-\$ 15,470.46	\$ 64,689.42	\$ 9,175.00	(29,962)	
Net Income	\$ 28,474.31	-\$ 260.84	\$ 7,231.25	\$ 1,619.39	\$ 10,214.70	\$ 3,849.00	\$ 7,988.91	\$ 11,588.54	-\$ 32,451.46	\$ 22,122.54	\$ 19,783.54	-\$ 15,470.46	\$ 64,689.42	\$ 9,175.00	\$ 55,514.42	

TO BE REVISED - NOT FINALIZED - NEEDS FORMATTING, ETC.

	FQEDD	Operating Account	Patrol	OJP Burns?
Income				
Admin. Fees	150,000	120,000		
Contract Revenue		150,000	1,200,000	
Interest Income		12,000	11,000	
Membership Dues Admin Fee		500		
Total Income	150,000	282,500	1,211,000	
Expenses				
Admin Fee - FQMD			120,000	
Advertising		1,600	0	
Bank Charges & Fees		200		
Conference & Meeting Expenses				
Conferences and meetings		4,226		
Parking	100	313		
Travel		2,826		
Total Conference & Meeting Expenses	100	7,365		
Insurance	15,600	10,000	3,657	
Interest Paid		0		
Legal & Professional Fees				
Accounting Fees	3,780	8,820		
Audit Fees		17,500		
Legal Fees		5,000	0	
Website	1,500	1,600		
Total Legal & Professional Fees	5,280	32,920	0	
Office Supplies & Software	3,600	2,400	5,588	
Other Business Expenses				
Patrol Expenses				
Mobile Data Charges			2,846	
Police Patrols			940,391	
Security Administration			168,480	
Total Patrol Expenses			1,111,717	
Program Expense				
Payroll Expenses				
Employee Benefits	7,709	7,902		
Payroll	94,200	96,555		
Processing Fees	525	538		
Taxes	7,253	7,435		
Worker's Compensation	565	579		
Total Payroll Expenses	110,253	113,009		
Rent	5,292	0		
Utilities				
Email		480		
Telephone		1,700		
Total Utilities		2,180		

Total Expenses	140,125	169,674	1,240,962	
Net Operating Income	9,875	112,826	(29,962)	

Appropriations	Total
	270,000
612,500	1,962,500
11,000	34,000
	500
623,500	2,267,000
	120,000
	1,600
	200
	0
	4,226
	413
	2,826
	7,465
	29,257
6,000	18,600
	17,500
37,500	42,500
	3,100
43,500	81,700
	11,588
	2,846
	940,391
	168,480
	1,111,717
3,662	19,272
44,745	235,501
249	1,312
3,445	18,134
268	1,413
52,370	275,632
5,292	10,584
	480
	1,700
	2,180

105,462	1,656,222
518,038	610,778

	FQEDD Reimbursable	Operating Account	Patrol Account	Appropriation Reimbursable	Total
Income					
Admin. Fees	150,000	120,000			270,000
Contract Revenue		150,000	1,200,000	#REF!	1,350,000
Membership Dues Admin Fee		500			500
Total Income	150,000	270,500	1,200,000	#REF!	1,631,130
Expenses					0
Admin Fee - FQMD			120,000		120,000
Advertising		1,600	0		1,600
Bank Charges & Fees		200			200
Conference & Meeting Expenses					
Conferences and meetings		4,226			4,226
Parking	84	298			382
Travel		2,826			2,826
Total Conference & Meeting Expenses	84	7,350			7,434
Insurance	15,600	10,000	4,213		29,813
Interest Paid		0			0
Legal & Professional Fees					
Accounting Fees	3,780	8,820		7,400	20,000
Audit Fees		15,500		4,500	20,000
Legal Fees		5,000	0	15,000	20,000
Website	1,500	1,600			3,100
Total Legal & Professional Fees	5,280	30,920	0	26,900	63,100
Office Supplies & Software	3,600	2,400	5,882		11,882
Other Business Expenses					0
Patrol Expenses					
Mobile Data Charges			2,808		2,808
Police Patrols			889,442		889,442
Security Administration			168,480		168,480
Total Patrol Expenses			1,060,730		1,060,730
Program Expense				1,473,100	1,473,100
Payroll Expenses					
Employee Benefits	7,289	4,859			12,148
Payroll	93,756	62,504			156,260
Processing Fees	725	483			1,208
Taxes	7,500	5,000			12,500
Worker's Compensation	563	375			938
Total Payroll Expenses	109,833	73,221			183,054
Rent	5,040	5,040			10,080
Utilities					
Email		343			343
Telephone		1,438			1,438
Total Utilities		1,781			2,180
Total Expenses	139,437	132,512	1,190,825	#REF!	1,462,774
Net Operating Income	10,563	137,988	9,175	#REF!	168,356

	FQEDD Reimbursable			Operating Account		
	2024	2024	2025	2024	2024	2025
	Budget	Projected	Budget	Budget	Projected	Budget
Income						
Admin. Fees	150,000	114,435	150,000	120,000	120,000	120,000
Contract Revenue				150,000	150,000	150,000
Charitable Donations					120	
Interest Income					11,105	12,000
Membership Dues Admin Fee				500	500	500
Total Income	150,000	114,435	150,000	270,500	281,725	282,500
Expenses						
Admin Fee - FQMD						
Advertising				1,600	250	1,600
Bank Charges & Fees				200	54	200
Conference & Meeting Expenses						
Conferences and meetings				4,226	1,236	4,226
Parking	84	89	100	298	90	313
Travel				2,826	1,533	2,826
Total Conference & Meeting Expenses	84	89	100	7,350	2,859	7,365
Insurance	15,600	15,049	15,600	10,000	7,433	10,000
Interest Paid				0	134	0
Legal & Professional Fees						
Accounting Fees	3,780	2,622	3,780	8,820	8,549	8,820
Audit Fees				15,500	16,600	17,500
Legal Fees				5,000	4,594	5,000
Website	1,500	0	1,500	1,600	2,045	1,600
Total Legal & Professional Fees	5,280	2,622	5,280	30,920	31,787	32,920
Marketing					400	
Office Supplies & Software	3,600	3,185	3,600	2,400	11,820	2,400
Other Business Expenses						
Patrol Expenses						
Mobile Data Charges						
Police Patrols						
Security Administration						
Total Patrol Expenses						
Payroll Expenses						
Employee Benefits	7,289	6,029	7,709	4,859	3,340	7,902
Payroll	93,756	75,332	94,200	62,504	6,491	96,555
Processing Fees	725	310	525	483	717	538
Taxes	7,500	6,027	7,253	5,000	1,956	7,435
Worker's Compensation	563	753	565	375	(325)	579
Total Payroll Expenses	109,833	88,451	110,253	73,221	12,179	113,009
Rent	5,040	5,040	5,292	5,040	341	0
Utilities						
Email				343	436	480
Telephone				1,438	1,545	1,700
Total Utilities				1,781	1,982	2,180
Total Expenses	139,437	114,435	140,125	132,512	69,239	169,674
Net Operating Income	10,563	0	9,875	137,988	212,486	112,826

Patrol Account			LA Appropriation Reimbursable			Total		
2024	2024	2025	2024	2024	2025	2024	2024	2025
Budget	Projected	Budget	Budget	Projected	Budget	Budget	Projected	Budget
1,200,000	1,200,000	1,200,000		#REF!	#REF!	270,000	234,435	270,000
10,630						1,350,000	#REF!	#REF!
						500	500	500
1,210,630	1,200,000	1,200,000		#REF!	#REF!	1,631,130	#REF!	#REF!
120,000	120,000	120,000				120,000	120,000	120,000
0	0	0				1,600	250	1,600
						200	54	200
						4,226	1,236	4,226
						382	179	413
						2,826	1,533	2,826
4,213	3,324	3,657				7,434	2,948	7,465
						29,813	25,807	29,257
						0	134	0
						12,600	11,170	12,600
						15,500	16,600	17,500
0	0	0				5,000	4,594	5,000
						3,100	2,045	3,100
0	0	0				36,200	34,408	38,200
5,882	5,080	5,588				11,882	20,085	11,588
						0	0	0
2,808	2,587	2,846				2,808	2,587	2,846
889,442	895,611	940,391				889,442	895,611	940,391
168,480	117,636	168,480				168,480	117,636	168,480
1,060,730	1,015,834	1,111,717				1,060,730	1,015,834	1,111,717
						12,148	9,369	15,611
						156,260	81,823	190,756
						1,208	1,027	1,063
						12,500	7,983	14,688
						938	429	1,145
						183,054	100,630	223,262
						10,080	5,381	5,292
						343	436	480
						1,438	1,545	1,700
						1,781	1,982	2,180
1,190,825	1,144,238	1,240,962		#REF!	#REF!	1,462,774	#REF!	#REF!
19,805	55,762	(40,962)		#REF!	#REF!	168,356	#REF!	#REF!

French Quarter MANAGEMENT DISTRICT

400 North Peters Street, Suite 206
New Orleans, Louisiana 70130
504-323-5801
www.fqmd.org

28 March 2024

BEJARANO
Robert ~~Bejerano~~
930 Poydras Street, Apartment 2121
New Orleans, Louisiana 70112

BEJARANO
Dear Mr. ~~Bejerano~~,

On behalf of the Board of Commissioners (Board) of the French Quarter Management District (FQMD), I am pleased to offer you employment as a 1099 independent contractor in accordance with the terms below:

I. POSITION.

- a) **Title.** Professional Service Contract Officer
- b) **Duties.**

The Contract Officer will work directly under the direction of the Executive Director to exercise important program development, be held accountable for the success of one or more specific programs or projects and monitor progress toward organizational goals and periodically evaluate and make appropriate adjustments to those goals.

The Contract Officer shall launch the French Quarter Public Safety and Quality of Life Initiatives and complete the programs within the six-month timeframe of the appropriation. The Contract Officer shall work with the Executive Director to develop, implement, manage, and coordinate new programming as it relates to the statutory purpose of the agency.

Programs for the French Quarter Public Safety and Quality of Life Initiatives include contract management, procurement, and required reporting of:

- Expansion of an existing POST Certified police patrol program
- Installation of supplemental trash receptacles with city servicing
- Glass recycling for Gulf Coast restoration
- Pedestrian safety and signage program on
- Esplanade Cultural Landmarks Corridor Project Lighting Program
- Other projects and programs as they are approved by the Board of Commissioners

II. TERMS.

- a) **Supervisor.** Karley D. Frankic
- b) **Start Date.** 15 April 2024
- c) **End Date.** 30 June 2024, but may be continued based on funding availability and written approval.
- d) **Minimum Hours.** 24 Hours per Week

The French Quarter Management District is a state political subdivision created by the Louisiana Legislature as a means for the residential and business communities to work together to protect, preserve, and maintain the world famous French Quarter as a safe, clean, vibrant and friendly neighborhood for residents, businesses, and visitors.

French Quarter MANAGEMENT DISTRICT

400 North Peters Street, Suite 206
New Orleans, Louisiana 70130
504-323-5801
www.fqmd.org

e) **Pay.** \$33.00 per Hour

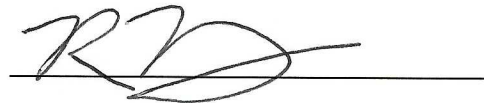
III. CONDITIONS.

- a) **Acceptance.** Contractor must accept this offer by 8 April 2024.
- b) **Background Report Required**

If you accept this contract offer, please sign the duplicate of this letter and return it to the FQMD address above. If you have any questions, please telephone Karley D. Frankic at (504) 323-5801.

Sincerely,

Accepted by Robert ^{BEJARANO}~~Bejerano~~



Date: 8 APR 2024

Jane Cooper

Chair of FQMD Board of Commissioners

Date: _____

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Income	100,000	100,000	100,000	100,000	100,000	100,000	100,000	-	-	-	-	-	700,000
Expenses													
FQMD 10% Admin Fee	10,000	10,000	10,000	10,000	10,000	10,000	10,000						70,000
Public Safety Services Corp.	85,752	53,599	119,431	88,455	81,004	85,746	83,309	89,728	-	-	-	-	687,025
Total Expense	95,752	63,599	129,431	98,455	91,004	95,746	93,309	89,728	-	-	-	-	757,025
Net Income	4,248	36,401	(29,431)	1,545	8,996	4,254	6,691	(89,728)	-	-	-	-	
Balance	327,361	363,763	334,332	335,876	344,872	349,126	355,817	266,088	266,088	266,088	266,088	266,088	266,088

Date	1/7/2024	1/21/2024	2/4/2024	2/18/2024	3/3/2024	3/17/2024	3/31/2024	4/14/2024	4/28/2024	5/12/2024	5/26/2024	6/9/2024	6/23/2024	7/7/2024	7/21/2024	8/4/2024	8/18/2024	9/1/2024	9/15/2024	9/29/2024	10/13/2024	10/27/2024	11/10/2024	11/24/2024	12/8/2024	12/22/2024	TOTALS		average inv	interval	average year	
Invoice	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068															
dates	12/26-1/6	1/7-1/20	1/21-2/3	2/4-2/17	2/18-3/2	3/3-3/16	3/17/3/31	4/1-4/14	4/15-4/27	4/28-5/11	5/12-5/25	5/26-6/8	6/9-6/22	6/23-7/6	7/7-7/20	7/21-8/3	8/4-8/17															
Patrol Hours	852.15	631.5	612.29	296.4	678.83	808.32	769.41	787.13	798.76	744.73	720.62	779.63	792.26	749.02	752.03	816.33	866.13										12455.54		722	26	18,767.84	
% shifts filled	104%	77%	75%	36%	83%	99%	94%	96%	98%	91%	88%	96%	97%	92%	92%	100%	106%										90%		88%			
Patrol Staffing	43,218.63	30,606.91	28,196.81	14,783.86	31,204.03	37,105.70	35,464.29	38,873.52	39,119.73	36,922.51	33,593.56	37,598.87	37,643.81	37,375.99	35,430.42	38,355.54	41,304.56										596,798.74		\$ 69,986	26	\$ 1,819,629	
Admin & Supervision	6,480.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00										83,280.00		\$ 9,705	26	\$ 252,330	
Insurance				791.79	253.26			253.26		253.26		\$253.26		253.26		253.26												2,311.35		\$ 578	12	\$ 6,934
Mobile fees	211.87			226.09		183.76		183.85		219.98		\$215.47			224.33		214.94											1,680.29		\$ 394	1	\$ 394
Software		435.00			405.00		415.00		425.00		415.00		435.00		425.00													2,955.00		\$ 782	12	\$ 9,386
Equipment																													\$ -	12	\$ -	
	49,910.50	35,841.91	32,996.81	20,601.74	36,662.29	42,089.46	40,679.29	44,110.63	44,344.73	42,195.75	38,808.56	42,867.60	42,878.81	42,429.25	40,879.75	43,408.80	46,319.50	-	-	-	-	-	-	-	-	-	687,025.38		\$ 81,444		\$ 2,088,673	
																													\$ 10,000	12	\$ 120,000	
Date	1/17/2024	2/7/2024	2/13/2024	2/27/2024	3/14/2024	3/26/2024	4/17/2024	4/25/2024	5/8/2024	5/20/2024	6/4/2024	6/17/2024	6/27/2024	7/15/2024	7/26/2024	8/9/2024																
Paid	49,910.50	35,841.91	32,996.81	20,601.74	36,662.29	42,089.46	40,679.29	44,110.63	44,344.73	42,195.75	38,808.56	42,867.60	42,878.81	42,429.25	40,879.75	43,408.80																
																														\$ 100,000	12	\$ 1,200,000
																																\$ (1,008,673)

Invoice #		27	28	29	30	31	1087	1090			
Date		1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024		
Billable Month		January	February	March	April	May	June	July	August	2024 Total	Mo Average
Personnel	Hours	136.25	118.25	131.50	172.75	186.25	168.00	273.00		1,186.00	169.43
	Invoiced	6,696.25	6,107.75	6,863.50	7,779.25	8,931.25	8,022.00	8,127.75		52,527.75	7,503.96
Expenses											
	Accounting	195.50	340.00	170.00	255.00	170.00	178.50	212.50		1,521.50	217.36
	Copies	369.00	339.50	93.00	177.00	117.50	145.50	160.00		1,401.50	200.21
	Insurance	-	-	-	-					-	-
	Software	36.00	36.00	36.00	48.00	48.00	48.00	48.00		300.00	42.86
	Office Supplies	80.8	-	-	-					80.80	-
	Parking/Mileage	6.35	-	12.70	50.68	6.35	47.56			123.64	20.61
	Rent	400.00	440.00	420.00	420.00	420.00	420.00	420.00		2,940.00	420.00
Expenses Total		1,087.65	1,155.50	731.70	950.68	761.85	839.56	840.50	-	6,367.44	530.62
Invoice Total		7,783.90	7,263.25	7,595.20	8,729.93	9,693.10	8,861.56	8,968.25	-	58,895.19	
Payment Received		3/5/2024	4/8/2024	5/5/2024	6/5/2024	7/2/2024	8/2/2024				
Days to remit		34	39	35	36	32	33				35
Paid Total		\$ 7,783.90	\$7,263.25	\$7,595.20	\$8,729.93	\$ 9,693.10	\$ 8,861.56			49,926.94	8,321.16