

## FINANCE & DEVELOPMENT COMMITTEE

### Meeting Notes

Tuesday, 2 April 2024, 3:00 pm

*400 N. Peters Street, Suite 206, New Orleans, LA 70130*

1. Call to Order, Reading of the Agenda, and Roll Call

The meeting was called to order at 3:08 pm.

COMMITTEE MEMBERS				VOTES		
First Name	Last Name	Present	Absent	Approve mtg notes	Approve 2024 ED Job Description	Authorize Board Chair to Execute IT contract
Frank	Zumbo	X		-	-	-
Heidi	Raines		X	-	-	-
Sue	Klein	X		-	-	-
Christine	Bondio	X		-	-	-
Jane	Cooper		X	-	-	-
James	Hislop		X	-	-	-

### INTRODUCTION OF ATTENDEES:

GUESTS		
First	Last	Role
Shelby	Ursu	FQMD Coordinator

2. Public Comment:

No written public comment was received.

3. Motion – Consider a motion to approve the previous meeting notes

**A quorum of the Committee was not present to approve the motion.**

4. Discussion – Discussion by Committee of Updated French Quarter Management District Executive Director Job Description

See attached document. Shelby Ursu stated that the updated 2024 FQMD Executive Director job description has been approved by both Board Chair Jane Cooper and Christine Bondio.

- a. Motion – Consider a motion to approve the updated French Quarter Management District 2024 Executive Director job description

**A quorum of the Committee was not present to approve the motion.**

5. Discussion – Discussion by Committee of Contract Manager Hiring

Ms. Ursu reported that the hiring process has been completed, and she is waiting for Bob Bejarano's signature on the offer letter. She stated that Karley Frankic will begin his onboarding in April.

# French Quarter MANAGEMENT DISTRICT

## 6. Discussion – Discussion by Committee of an Information Technology Support Services Contract

See attached documents. Ms. Ursu reported that two vendors submitted proposals, noting that she and Ms. Frankic scored the OMNI IT proposal higher than the ComJot proposal. She informed the Committee that she is scheduling a meeting with an OMNI IT employee for next week to discuss cost questions and get more details ironed out. Sue Klein stated that she would like to hear Vice-Chair Heidi Raines' thoughts on the proposals as well. The Committee agreed that because no action could be taken at today's meeting due to a quorum not being present, a quick Committee meeting before the May 13<sup>th</sup> Board of Commissioners meeting will be scheduled to take a vote on the matter.

- a. Motion – Consider a motion to authorize the Board Chair to negotiate and execute a contract for Information Technology Support Services

**A quorum of the Committee was not present to approve the motion.**

## 7. Discussion – Discussion by Committee of Funding for Keep the Quarter Clean Love the Boot Week Event

See attached document. Ms. Ursu reported that FQMD is hosting a cleanup event of Esplanade Avenue on Sunday, April 21<sup>st</sup> for Love the Boot Week. She stated that the funds used for supplies such as food, water, and sunblock, will not exceed \$100.00. Frank Zumbo stated that the Board will not need to approve this cost because it is minimal, and that the Executive Director, Ms. Frankic, can move forward with the purchase. The Committee members present were in favor of spending a maximum of \$100.00 for event supplies.

## 8. Discussion – Discussion by Committee of State Appropriation Programs

- a. Marketing and Public Relations Contract

See attached document. Ms. Ursu reported that a contract with Ellie Rand Public Relations has been executed and signed on Friday, March 29<sup>th</sup>. The contract is in effect April 1<sup>st</sup>, 2024 to December 31<sup>st</sup>, 2024. She reported that Ellie Rand and Ian Mundeel will be attending the May 13<sup>th</sup> Board meeting.

- b. North Rampart Street Pedestrian Safety Initiative Contracts

Ms. Ursu reported that Antonio Carbone updated the Livability Committee yesterday on the North Rampart Requests for Proposals, stating that the flashing beacons project has been awarded to Traffic Commander. Mr. Carbone noted that contracts have not been executed yet, and the team is working on revising the scope of work for the methacrylate (MMA) paint to reduce the costs. The two bidders for the MMA paint are Pavement Markings LLC and Traffic Commander, and Mr. Carbone stated that follow up conversations with these bidders are underway in order to discuss how to get this project into the allotted budget.

- c. Order for Additional Trash Receptacles

See attached document. Ms. Ursu reported that the cost for the additional trash receptacles has gone up 5% since 2023, but the order for the 100 cans still remains within budget. Ten additional liners and ten additional doors have been included in the order.

## 9. Discussion – Discussion by Committee of New Account with First Horizon for State Appropriation

Mr. Zumbo reported that the new Federal-rate and interest bearing First Horizon account has been created specifically for the State appropriation funding with the understanding that the account will be depleted.

## 10. New Business– To consider and take action upon any other matters that may properly come before the French Quarter Management District Finance & Development Committee

Ms. Klein asked if there were any updates on the BRASS dashboard system that has been down. Ms. Ursu stated that Mr. Smith did not have an update at last week's Agreement Monitors meeting.

Ms. Klein asked if there were any updates from Glade Bilby on the Esplanade Corridor project. Mr. Zumbo stated that Mr. G.

# French Quarter

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Bilby met with Ms. Cooper and Ms. Frankic last week to discuss the project, but he does not know if there have been steps forward. Ms. Klein suggested that if the project does not come to fruition, the funds could be put towards starting an economic impact study of the French Quarter.

11. Next Meeting Date:

The next scheduled meeting of the Committee is Tuesday, June 4<sup>th</sup>, 2024, at 3:00 pm. **\*The Committee will also briefly meet to vote on the Executive Director 2024 job description and the Information Technology Support Services contract before the Board meeting on Monday, May 13<sup>th</sup>, 2024 at 1:15 pm.**

12. Adjournment

**The meeting adjourned at 3:26 pm.**

# French Quarter MANAGEMENT DISTRICT

Job Title: Executive Director, French Quarter Management District (FQMD)

Reports to: FQMD Board of Commissioners

Date: March 16, 2024

**Agency Overview:** The French Quarter Management District (FQMD) is a state political subdivision created by the Louisiana Legislature as a means for the residential and business communities to work together to protect, preserve, and maintain the world-famous French Quarter as a safe, clean, vibrant, and friendly neighborhood.

The FQMD is governed by a 13-member Board of Commissioners, all of whom live or work full-time in the French Quarter and collectively represent the perspectives, voices, and needs of the French Quarter's visitors, residents, businesses, and employees. The FQMD works to:

- Improve public safety, foster quality experiences, and enhance quality of life within the District
- Improve commercial and residential vitality
- Strengthen the District as a vital component of Louisiana's tourism industry
- Aid in the preservation of the District's architecture, quaint charm, and tout ensemble
- Beautify the District's appearance

## Job Description

The Executive Director will be responsible for providing strategic and operational leadership in conducting the business of the FQMD and pushing its projects forward and for interfacing with key stakeholders (including but not limited to FQMD Commissioners, public officials, policymakers, police, industry and tourism leaders, business owners, and residents) to inform, collaborate, and gain consensus around FQMD initiatives and to help drive meaningful and measurable program outcomes.

A sample of the Executive Director's specific responsibilities is included below.

### Strategic Responsibilities:

- Develop, articulate, and champion the FQMD's legislative purpose with stakeholders.
- Develop an Annual Strategic Action Plan, with input from FQMD's Committees, that details organizational objectives, goals, and a corresponding action plan for the upcoming year
- Document the activities and achievements of the FQMD over the preceding year
- Cultivate relationships and advocate for FQMD initiatives with community, government, industry, and residential stakeholders
- Interface with local/state government to identify policy/laws that affect the FQ and ensure that FQMD's voice is heard.
- Work with partners and stakeholders to ensure the effective implementation, management, and expansion of FQMD programs
- Develop, implement, refine, and manage systems for the collection, analysis, and reporting of data on the FQMD's programs and outcomes
- Oversee public relations and marketing efforts to improve FQMD visibility and raise public awareness of the organization

### Management & Administrative Responsibilities:

- Coordinate and attend all FQMD Board, Committee, and Task Force meetings
- Keep detailed minutes of FQMD meetings and share notes with Commissioners as necessary
- Serve as the Board's central hub, coordinating across various committees and task forces to integrate their action items and facilitate satisfactory outcomes
- Manage and coordinate FQMD staff, vendors, contractors, and volunteers to align their duties and contributions with FQMD outcomes
- Tutor new FQMD Board members and employees on the FQMD's bylaws and enabling legislation and applicable state laws
- Oversee the recruitment, hiring, supervision, evaluation, and employment termination of any FQMD employees
- Manage the FQMD and its office and website

# French Quarter MANAGEMENT DISTRICT

## Fiscal and Fundraising Responsibilities:

- Develop annual budget(s) for Board approval
- Manage the FQMD's budget and finances and supervise annual audits
- Develop and implement short- and long-term funding and sustainability strategies
- Solicit and obtain required funding from diverse sources, including government contracts and allocations, foundation grants, and/or individual and corporate donations
- Oversee the fulfillment of funding obligations and the preparation of funding reports
- Oversee the production and maintenance of high-quality communications materials to be used for both fundraising and general marketing/PR (letters, brochures, website, etc.)

## Qualifications:

- A minimum of 3 years leadership experience with a Commission, Board and/or Agency, 5 years preferred
- Bachelor's degree in Public Administration, Business Administration or a related field.
- Financial skills, including budget preparation, analysis and reporting
- Government affairs and advocacy skills to engage elected officials and agency staff
- Computer skills, including QuickBooks, Microsoft Office and Excel
- Excellent communication skills (written, verbal and public speaking) and interpersonal skills, demonstrating the ability to work with and build trust across diverse stakeholders
- Work efficiently with minimal supervision
- Strong organizational, multi-tasking, time management and analytical skills with attention to detail and accuracy
- Must be able to maneuver in an office. Must be able to sit or stand for extended periods of time, bend, stoop, reach, kneel, crouch, twist, lift, push, pull and grip items when necessary. May occasionally lift up to 30 pounds, push, pull or move items weighing up to 30 pounds.
- Manual dexterity is essential



ComJoT LLC, headquartered at 915 Saint Louis Street in New Orleans, LA, ***New Orleans's only French Quarter-based IT services and communication provider*** is uniquely positioned to understand and support the needs of the French Quarter Management District.

With years of experience serving businesses and organizations around the globe, we have developed specialized expertise in enabling technology for tourism, hospitality, and public services - the backbone of the French Quarter economy. We intimately understand the infrastructure and security demands of supporting a remote workforce while maintaining business continuity.

Our proximity not only allows for close collaboration with the District's staff but also aligns with the goals of sustaining local growth. By choosing a French Quarter IT services firm like ComJoT LLC, you ensure your funds directly support local French Quarter businesses in the community who share your values.

We are deeply invested in contributing to the vibrant social, cultural, and economic fabric of New Orleans. Our team lives and works in this historic area. We will leverage our technical skills and local knowledge to fully support the District's mission of protecting, preserving and promoting the French Quarter.

With a tailored approach backed by over a decade of specialized experience in the French Quarter, ComJoT LLC has the expertise and alignment to fully meet the IT service requirements outlined in this RFP. We are committed to delivering quality technical support that preserves the unique legacy of this one-of-a-kind neighborhood.

# ComJoT Proposal

ComJoT LLC is honored to submit this comprehensive proposal for IT Support Services to the French Quarter Management District (FQMD). As a leading provider of IT solutions with over two decades of experience managing intricate technological systems, our team is uniquely qualified to enhance and optimize the FQMD's IT infrastructure.

We deeply understand the critical role that technology plays in supporting your operations and community initiatives. Our proposal outlines a holistic approach to elevating your IT framework, ensuring it has the cutting-edge capabilities, efficiency, resilience, and scalability to serve the FQMD both now and in the future.

With extensive expertise in designing, implementing, and administering sophisticated networks, hardware, software, security protocols, and other integral technologies, ComJoT is prepared to revolutionize your technological ecosystem. Our technical acumen, strategic perspective, and customer-focused support model will empower your organization with IT excellence suited precisely to your needs.



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As longtime leaders in the IT solutions space, we grasp the intricacies of managing enterprise-grade systems and infrastructure in dynamic environments. The FQMD will benefit tremendously from our proficiency upgrading, streamlining, and future-proofing immense and complex IT frameworks.

Our proposal aims to not only meet but exceed expectations outlined in the FQMD's Request for Proposal (RFP). We are eager to leverage our technical capabilities and custom-tailored approach to provide complete, long-term IT optimization.

The following sections outline our comprehensive suite of management and support services created specifically for your organization.

- **Comprehensive IT Assessment - \$1,875 (one time fee)**

- Conduct a detailed inventory and analysis of current hardware, software, systems, and infrastructure to establish a foundational understanding.
- Create detailed network diagrams for a clear visualization of the existing IT setup.
- Perform an in-depth evaluation of all systems and equipment to determine their efficiency, lifespan, and capacity, pinpointing areas for improvement.
- Develop and present a strategic plan to upgrade the IT environment, addressing potential challenges, with an initial report due by March 15, 2024, and regular updates thereafter.
- Summary: ComJot has the capability and expertise to conduct a full IT assessment aligning with the outlined requirements. We will perform a comprehensive inventory of all existing hardware, software, systems and infrastructure to establish a clear picture of the current environment. Detailed network diagrams will provide visualization of the setup while in-depth analysis will evaluate efficiency, lifespan and capacity of equipment to determine improvement areas. Leveraging past experience and best practices, we will develop a strategic upgrade plan to enhance the IT environment, highlighting timelines, costs, challenges and recommendations. Regular reporting will track progress against the plan with the initial draft report delivered by March 15, 2024 as required, ensuring open communication. With technical skills and strategic planning capabilities, Comjot can meet the evaluation criteria for the requested IT assessment engagement.

- **Strategic Platform Migration - \$2,500 (one time fee)**

- Facilitate a smooth transition to a Microsoft Government platform from the existing Google environment, ensuring minimal disruption.
- Implement stringent data backup measures during the migration to protect critical information.



- Provide comprehensive training to staff on the new Microsoft environment to ensure a seamless transition.
- Summary: ComJoT offers full-scope expertise to securely transition organizations from Google systems to Microsoft's specialized Government platform with limited downtime. Our structured migration methodology ensures all critical data is backed up and protected, while our technical teams handle account setup, file transfer, network configuration, integration and testing. To equip staff with new tools and procedures, we develop customized training programs covering email, calendar, contacts, chat, document collaboration, cloud storage and more. With in-depth knowledge of both ecosystems, ComJoT serves as your trusted partner for technical aspects throughout the migration. Our focus remains on maintaining business continuity, providing outstanding support, and ensuring long-term adoption in the new Microsoft environment. ComJoT can facilitate a smooth platform migration addressing security, backup, training and seamless adoption across your organization.
- **Enhanced Desktop Support - \$550 monthly**
  - Offer full installation, configuration, and ongoing support for desktop hardware and software.
  - Efficiently troubleshoot and resolve any desktop application issues.
  - Conduct regular hardware diagnostics and provide user support to quickly resolve any concerns.
  - Summary: ComJot has proven experience securely transitioning organizations from Google environments to Microsoft Government platforms with minimal disruption. We will implement robust backup procedures to protect all critical data during the migration process. Comprehensive training programs will be developed to educate staff on the new Microsoft systems and tools, ensuring they are comfortable and productive throughout the transition. With in-depth knowledge of both ecosystems, Comjot will manage all technical aspects of the migration including account setup, data transfer, integration with existing systems, and testing. Our team will also provide post-transition support to address any issues and refine the implementation where needed. With a focus on clear communication, training, and mitigating risk at all stages, Comjot can

facilitate a smooth transition to the Microsoft Government platform that aligns with the evaluation criteria.

- **Advanced Workstation Administration - \$250 monthly**

- Proactively manage networks, systems, software, hardware, and SaaS applications.
- Establish preventative maintenance schedules to maintain system integrity.
- Document all support activities thoroughly, including both on-site and remote assistance.
- Ensure data integrity through rigorous backup verification and disaster recovery planning.
- Maintain system stability with meticulous configuration and change management.
- Summary: ComJot has extensive experience establishing comprehensive IT management programs that align with industry best practices. We will implement preventative maintenance schedules and configuration control procedures to maintain system integrity across on-premise and SaaS environments. Our ticket tracking system thoroughly documents all support activities, whether delivered on-site or remotely, for complete visibility. Data protection is a top priority, so we will configure backups for all critical systems and test restores regularly to verify recoverability. Disaster recovery plans will be maintained for all mission-critical applications. With change management procedures that emphasize stability, combined with vigilant monitoring, scheduled maintenance and backup verification, Comjot can meet the requirements to proactively manage your diverse infrastructure and ensure availability, reliability and data integrity. Our IT management services fully address the evaluation criteria.

- **Network Administration Excellence - \$300 monthly**

- Provide dedicated support and maintenance for all network equipment to ensure peak performance.
- Manage the installation and operation of network peripherals to improve connectivity and functionality.
- Continuously monitor network performance, proactively addressing any issues and planning for capacity.

- Summary: ComJot has the skills and experience to deliver exceptional support and maintenance for your network equipment needs. We will manage the end-to-end installation and configuration of all network peripherals, ensuring optimal connectivity and functionality across the infrastructure. Our team will continuously monitor your network, tracking bandwidth utilization, latency, errors and other key metrics to proactively identify and troubleshoot any potential problems before they impact operations. We will help plan capacity upgrades and new equipment deployments to match usage growth. With preventative maintenance combined with on-demand break/fix support, regular patch management, and performance optimizations, Comjot will ensure your network operates at peak efficiency. Our dedicated network management services address all the evaluation criteria from initial deployment to ongoing support for maximizing the value of your infrastructure investments.
- **Email, Security, and Data Protection - \$3,500 Yearly**
  - Maintain email accounts within the Microsoft platform efficiently.
  - Implement advanced virus and threat protection across all endpoints.
  - Conduct regular security audits to maintain the highest levels of data protection and compliance.
  - Employ reliable backup systems and data protection strategies to safeguard essential data.
  - Summary: Comjot has extensive expertise in managing Microsoft email platforms for optimal efficiency, security and compliance. We will leverage built-in tools like Exchange Online Protection and Microsoft Defender to implement advanced threat protection against phishing, malware and other attacks. Rigorous security audits will be performed regularly to validate controls for data protection and adherence to regulations. Backup systems both native to Microsoft 365 like versioning and external solutions will provide reliable, air-gapped copies of email data that will be verified through periodic restorations. Our standardized processes for account management include delegated access, distribution groups, shared mailboxes and lifecycle management to optimize costs and efficiency. With a focus on security, resilience and maximizing the native Microsoft 365 features, Comjot can effectively maintain your email accounts and address all evaluation criteria.

- **Innovative Solutions and Systems Optimization - No additional cost**

- Continually research and recommend software solutions to enhance efficiency and productivity.
- Identify and eliminate redundant systems to streamline IT operations.
- Maintain clear and prompt communication about issue resolution and updates.
- Summary: ComJot stays current on the latest software innovations that can drive greater efficiency and productivity and will provide ongoing recommendations tailored to your needs. We will conduct quarterly reviews of your software stack to determine where new solutions should be evaluated to optimize operations, eliminate redundancy, and consolidate systems. Our team researches alternatives across all categories from security and infrastructure monitoring to end user applications and cloud services, comparing vendors and advising which solutions can best address existing gaps or pain points. Clear communication is integral, so we will provide regular updates on evaluations and pilots in progress, planning activities and issue resolution to ensure you have full visibility into our software recommendation process. With continuous software solution research paired with streamlining existing licenses and contracts, ComJot can help enhance your IT productivity, efficiency and operations.

## **Exclusions**

This proposal does not include the procurement of computer equipment, hardware, cabling, software licenses, etc., as specified in the RFP.

## **Additional Services**

Beyond the core services outlined in sections A-F of the RFP, ComJoT LLC has extensive experience fulfilling more specialized IT support needs. Our technical experts will leverage their proficiency to research and identify optimal software solutions suited to FQMD's evolving requirements. By thoroughly evaluating new innovations and your current systems, we will pinpoint and eliminate redundancies in your technological framework to boost efficiency.

ComJoT also recognizes clear and consistent communication as key throughout any troubleshooting or implementation process. We will maintain open channels with your staff, providing prompt updates on issue resolution, change management, and other activities to ensure full transparency. Our comprehensive approach addresses not just your immediate IT needs but also how to strategically optimize systems for the future while keeping stakeholders informed.

## **Proposed Fees**

As requested, ComJoT LLC has enclosed our standard hourly rate of \$125 and annual maximum fee of \$30,000 for any additional information technology support services not covered in this outline.

The hourly rate of \$125 applies consistently for all staff levels, simplifying any time and materials-based billing. We believe this competitive blended rate paired with our annual cap provides very cost-effective access to our team's specialized expertise.

The proposed \$30,000 yearly cap enables you to reliably budget for IT support over the contract term, even with unpredictable needs that may arise. If and when this limit is reached in any given year, we will consult with you on adjusting the threshold as required to continue delivering exceptional service.

We are confident this straightforward hourly rate and annual maximum fee align to industry standards for the breadth and caliber of IT support services provided while giving you financial predictability. Please let us know if you would like to discuss our proposed pricing model or have any other questions as you evaluate our RFP response. We aim to be fully transparent and are happy to provide additional details around rates and fees that work for you.

# Primary Engineering Team

Our *primary engineering team* is a powerhouse of talent, bringing together the best of the best to provide you with top-tier solutions:

- **JP Humberger:** AI expert, Microsoft Certified Expert, and Director of Technology with a background in artificial intelligence technology and data science.
- **Bob Greenberg:** Systems Analyst, Programmer, and world-class inventor with experience in IBM's Government and Transportation division.
- **Jesse Finnerty:** AAS in Information Technology and BS in Computer Science with experience in information systems consulting and administration.
- **Luis Gerardo Leon Ortega:** Senior Software Engineer with 12 years of experience in technology and problem-solving, skilled in software and network architectures, and artificial intelligence.
- **Luis Fernando Morales Hernández:** Industrial Engineering graduate with a specialty in quality, productivity, and competitiveness, skilled in basic programming languages and team collaboration.

## Conclusion and Commitment

With an unparalleled track record of managing sophisticated IT environments, ComJoT LLC is committed to delivering outstanding service and support to revolutionize FQMD's IT infrastructure. Our team is eager to employ our extensive skills and knowledge to enhance your technology systems, ensuring they meet the evolving needs of your staff and board members. We look forward to the possibility of collaborating with FQMD to achieve technological excellence.



# More about our Executive Team

## **Dawn Humberger - CEO**

Dawn Humberger is a versatile and fearless problem-solver based in New Orleans, LA. Her eclectic background and can-do attitude have been instrumental in her successful business career. Currently serving as the CEO of ComJoT, LLC, Dawn has developed a vision and business plan to maximize safety through connectivity in both commercial business situations and disaster relief. Prior to this, she was the Director of Marketing and Business Development at RFinder, LLC, where she implemented effective digital B2C marketing strategies and redesigned the company's website to optimize SEO.

Dawn's experience also extends to consulting, having worked as a Marketing Consultant for Surfing Manatee Media for two years. Here, she designed, built, and managed customer Wordpress websites, optimizing SEO presence for increased web traffic. She also owned and operated Ocean Dawn Photography and NOLA Dawn Photography, where she successfully penetrated an overly saturated market to become one of the most respected photographers in the Florida Keys.

Her diverse experience also includes serving as the Avian Sanctuary Director at Herbie's Flock and working as a Registered Dietitian at Youth Nutrition Services. In both roles, she demonstrated strong leadership, project management skills, and a commitment to community outreach and education. With her wide-ranging experience and skills, Dawn Humberger is a dynamic business leader with a proven track record of success.

**JP Humberger - Chief Technology Officer** - JP is an Artificial Intelligence expert with a strong background in universal technology and data science. He is currently the Director of Technology at ComJoT, LLC in Florida, where he has developed and implemented an AI strategy that improved predictive model accuracy and led the development of an AI-powered product, among other achievements. He has also held leadership roles in other companies, such as RFinder LLC and Surfing Manatee Media, where he successfully led cross-functional teams and implemented Agile development processes to increase productivity. He is proficient in various programming languages, including C++, Objective C, Java, Python,

JavaScript, PHP, HTML/CSS, and SQL. JP is also experienced in working with different operating systems, including Windows, Linux, and Mac OSX, as well as Windows Server Administration (2000, 2003, 2008, 2012) & Windows XP, Vista, Windows 7, 8 & 10. In addition to this, he has knowledge and experience in TCP/IP, DNS, DHCP, FTP, Active Directory, VPN Solutions, Cisco Switching and Routing, Network Infrastructure, Peripherals Support & Structured Cabling. JP has worked with DBMS like MySQL and NoSQL (MongoDB), and web frameworks like Django (Python), Google App Engine, WordPress, and Drupal. He has a strong interest in web application programming, distributed computing, network applications, data structures, algorithms, cloud applications, operating systems, animation, artificial intelligence, and UI/UX development. JP has an extensive list of certifications. He is a Microsoft Office 365 Administrator and a Microsoft Certified Solution Associate for Office 365. JP is also certified as a VOIP Engineer, VMWare Certified Professional, Microsoft Certified Solutions Expert (MCSE), and a Microsoft Certified Azure Fundamentals professional. Additionally, JP has been certified in Oracle SQL Developer, Geodatabase Essentials for SQL Server, and SQL Fundamentals. JP also holds certifications in System Management Administration, FCC Amateur Radio, ARRL EMCOMMS 1, Motorola Astro 25, Homeland Security ComL, Homeland Security ComT, FCC GROL, Google Apps Sales, Mobile Communication Tech, Motorola Radio Solutions Sales, NAPER Two Way Radio Tech, Motorola Wireless Network Solutions Tech, and RSI - Remote Site Safety and Site Access and Security. Furthermore, JP is also an IBM Data Science Professional Certificate holder.

**Bob Greenberg - Chief Architect** - Bob commenced his illustrious career as a Systems Analyst/Programmer and Novell Administrator at KTB Associates in Saugerties, NY, during the mid-1980s. At KTB, he successfully designed and developed an innovative workflow system for managing the printing of newspaper inserts for Sears Northeast Advertising in Albany, NY. Subsequently, Bob joined IBM's Government and Transportation division in New York City, where he played a pivotal role in technical sales. His extensive responsibilities included supporting the United Nations' International Document Imaging System, the Port Authority of NY and NJ as Chief Architect for EZPass, Mayor Dinkens' office with citywide email implementation, the MTA and its agencies with multi-platform client-server systems for subways and surface transportation, and Housing and Urban Development with transactional systems and email solutions. During his tenure at IBM, Bob began as a Systems Engineer and rapidly progressed to the role of Systems Architect. After his departure from IBM's NY Government division, Bob provided consulting services to various IBM teams across the



globe, including the PC and Server division in Boca Raton, FL, Storage EU in Novedrate, Italy, AS/400 in Rochester, MN, RS/6000 in Austin, TX, and Scalable Parallel in Poughkeepsie, NY. In 1997, Bob established an independent consultancy based in Long Island, NY, while continuing to contribute to international projects. His impressive clientele included Saskatchewan Power, the US Navy, the NHL, IBM Italy, the NY Health Department, the Department of Energy, and numerous small to medium-sized businesses throughout the greater NY region. In 2009, Bob founded RFinder, LLC, and published the first worldwide directory of radio repeaters. A testament to his innovative spirit, he invented the world's first DMR radio cellphone in 2016, which operates globally without programming. Today, Bob continues to excel as a world-class inventor and system designer, focusing on harnessing the power of artificial intelligence to drive technological advancements.

**Jesse Finnerty** - Engineering Manager - holds an AAS in Information Technology from Suffolk Community College (2001) and a BS in Computer Science from City College of New York (1997). He has experience in information systems consulting and administration, working with Hudson River Healthcare, Nassau University Medical Center, RFinder LLC, NYS Department of Health, U.S. Department of Energy - Berkeley Laboratory, and IBM. He has developed and implemented various database systems, automation processes, and websites. Jesse is a member of the Phi Theta Kappa Society and graduated Summa Cum Laude. His technical skills include programming languages (VB, C, C++, C#, LotusScript, Java, HTML, PHP, JavaScript), databases (DB2, Access, Oracle, Domino, Microsoft SQL Server, MySQL, SQLite, MariaDB), and various operating systems. Jesse holds certificates as a Cisco Certified Network Architect, A+ Certification, Certified Document Imaging Architect, and Certified Lotus Professional Developer.

**Luis Gerardo Leon Ortega - QA Team Lead** - Luis is a Senior Software Engineer with 12 years of experience in technology and problem-solving. He enjoys hacking things for fun and has worked as a FullStack Developer for RFinder and iBites. He also taught Front-End development at the Autonomous University of Yucatan and worked on Python chatbots and design development for HomeCel Cozumel. He holds a degree in Software Engineering from UADY and a technical programming certificate from CBTIS No. 28, Cozumel. His skills include software and network architectures, operating systems, assembly, mathematics, cyber-security, blockchain, machine learning, and artificial intelligence. He has won awards in hackathons, including the HackQROO, HackSureste, and TalentLand Hackathon. He has also

worked on several projects, including the RFinder Satellite Tracker, iBit store, MexIHC Schedule, and ViuPet RF Health Control, among others. He is proficient in English and Spanish.



# A Message from our Founder

As CEO of ComJoT, I recognize many small and medium businesses struggle with adopting new technologies due to limited internal expertise. From managing databases to ensuring security, technical gaps can hamper growth.

Through ComJoT, my mission is to provide the skilled technical assistance businesses need to fully leverage technology and work smarter.

With our cross-functional team spanning network infrastructure, software architecture, project implementation and more, we can deliver tailored solutions to optimize any business's technical environment. Our offerings range from one-time assessments to fully managed IT services scaled to each organization's needs and budget.

I am particularly passionate about assisting with digital transformations whether through cloud migrations, business intelligence initiatives or productivity software rollouts. By providing that specialized technical skillset, we hope to create future-ready businesses able to rapidly innovate.

As a woman business owner and technologist, I aim to showcase how targeted IT services can drive tangible impact and I am excited to partner with clients to explore those possibilities.



*Dawn Flumberger*

# Final Thoughts

In summary, ComJoT LLC is uniquely positioned to revolutionize the French Quarter Management District's technical environment due to our unparalleled expertise honed from decades of experience, our local presence enabling close collaboration, and our commitment to supporting the District's preservation initiatives.

Our comprehensive proposal outlines solutions tailored for each aspect of your IT framework, from conducting a thorough assessment to identify improvement areas, to managing a secure migration to Microsoft's specialized Government platform, to providing ongoing network administration and user support services. With offerings aligned to your diverse needs, we will optimize efficiency while reducing complexity.

Beyond the defined scope, ComJoT will continually monitor innovations to pinpoint where new technologies can drive additional value. Our proximity as a French Quarter-based company facilitates constant communication, transparency and accountability. We share a vested interest in contributing to the sustainability of this iconic neighborhood.

With in-depth technical skills paired with strategic vision, ComJoT has what it takes to revolutionize your IT infrastructure and prepare the District for the future. But expertise alone is not enough – we recognize that positive outcomes require collaboration built on trust and respect.

That is why we take a consultative approach, listening first before making recommendations tailored specifically for you. Our experts become extensions of your team, working as trusted advisors to make technology easier. With a passion for service and for this community,

ComJoT LLC aims to not just meet expectations, but exceed them in our quest to enable your mission through technology.

We welcome the opportunity to partner with the French Quarter Management District and look forward to further discussions on how we can help you innovate, preserve and thrive.



**OMNI  
IT  
Solutions**

**42334 DELUXE PLAZA  
SUITE 1  
Hammond, LA 70403**  
**985.345.0005**  
**omnitsolutionsofhammond.com**

# QUOTE

Date	Quote #
3/20/2024	118829

<b>Name / Address</b>
French Quarter Management District 400 North Peters Street, Suite 206 New Orleans, Louisiana 70130

<b>Terms</b>	<b>Rep</b>
MONTHLY	AG

Description	Qty	U/M	Rate	Total
<p>Request:</p> <ul style="list-style-type: none"> <li>- Serve as the outsourced IT and network consultant for an organization with two full-time staff and a thirteen-person board of commissioners.</li> <li>- Ensure the efficient procurement and operation of its computer systems, internet network, and key applications used by staff and executive board members.</li> <li>- Consult on the security and operability of FQMD's computer system and IT infrastructure.</li> <li>- Provide technical assistance when requested by FQMD staff. Resolve computer systems and network issues in accordance with standard and acceptable maintenance and support benchmarks. Implement and maintain a help desk service that efficiently and consistently responds to the needs of FQMD staff and ensure that there is no significant computer downtime during working hours in the New Orleans office.</li> <li>- Provide support by an engineer as needed.</li> <li>- Report on the status of technology issues and communicate effectively with FQMD staff.</li> </ul> <p>Proposal:</p> <p>Monthly agreement to provide our RMM CS package to 3 workstations and provide hourly IT Management and Support during normal business hours to total infrastructure.</p> <p>Scope of Services:</p> <p>Provide the following service plan to 3 workstations:</p> <p>OMNI RMM CS (Standalone Remote Monitoring &amp; Management Cybersecurity Service) (Monthly):</p>				

**Subtotal**

**Sales Tax (0.0%)**

**Total**

**Terms of Payment - Due on Receipt \*\*Not to exceed 10 business days (Unless previously agreed upon). As a condition of service or hardware sale, a service charge of 1.5% or a minimum charge of \$5.00 may be added to accounts not paid within terms**



**OMNI  
IT  
Solutions**

**42334 DELUXE PLAZA  
SUITE 1  
Hammond, LA 70403**  
**985.345.0005**  
**omnitsolutionsofhammond.com**

# QUOTE

Date	Quote #
3/20/2024	118829

<b>Name / Address</b>
French Quarter Management District 400 North Peters Street, Suite 206 New Orleans, Louisiana 70130

<b>Terms</b>	<b>Rep</b>
MONTHLY	AG

Description	Qty	U/M	Rate	Total
<ul style="list-style-type: none"> <li>- Remote performance &amp; stability monitoring</li> <li>- Remote maintenance &amp; device optimization</li> <li>- Endpoint Detection &amp; Response advanced threat protection (advanced malware removal may be necessary at standard hourly rates)</li> <li>- Web Guard website monitoring and threat protection</li> <li>- Cloud Backup Unlimited Documents Backup for Workstations</li> <li>- OS &amp; application patch management (Windows, Office, OEM drivers, etc. updates/upgrades as released by the manufacturer)</li> <li>- Discounted onsite labor rate</li> </ul> <p>Hourly Support Rates:</p> <ul style="list-style-type: none"> <li>- Bench &amp; Remote \$95 / Hr</li> <li>- Discounted Onsite \$100 / Hr (standard onsite \$110 / Hr)</li> </ul> <ul style="list-style-type: none"> <li>- Review internet network, VoIP phone system (Ring Central), cloud-based data storage, operating systems, cybersecurity, and asset and equipment inventory.</li> <li>- Make recommendations for improving routine support criteria and eliminating emergency maintenance situations. A report of this initial assessment shall be submitted each September 1st as long as the contract is in force.</li> <li>- Convert FQMD office operating and hosting software and applications from Google to Microsoft, assure secure backup of all data and functionality during transition, and provide support to staff on new operating platform, programs, and applications associated with the transition.</li> <li>- Maintenance of organizational email accounts using the FQMD domain and Microsoft, adding, changing, and/or deleting FQMD employee accounts as requested.</li> </ul>				

	<b>Subtotal</b>
<b>Terms of Payment - Due on Receipt **Not to exceed 10 business days (Unless previously agreed upon). As a condition of service or hardware sale, a service charge of 1.5% or a minimum charge of \$5.00 may be added to accounts not paid within terms</b>	<b>Sales Tax (0.0%)</b>
	<b>Total</b>



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<b>Terms</b>	<b>Rep</b>
MONTHLY	AG

Description	Qty	U/M	Rate	Total
<ul style="list-style-type: none"> <li>- Maintenance of virus-detection programs on the FQMD servers and user computers and laptops.</li> <li>- Performance of periodic security audits, including notification of suspected breaches of security to designated FQMD point of contact are required.</li> <li>- Setup and maintain functionality of systems and hardware for VoIP telephone network and software.</li> <li>- All other requested support.</li> </ul> <p>*Does not include adding new devices or cabling to the IT infrastructure. The installation of an additional device or cabling will be invoiced at the standard hourly rate. New computers will be added to the agreement at a prorated rate.*</p> <p>**Any deviation from the quoted equipment/material requests will require written approval to proceed. No verbal changes will be allowed**</p>				
OMNI RMM CS for Workstations <ul style="list-style-type: none"> <li>- Remote performance &amp; stability monitoring</li> <li>- Remote maintenance &amp; device optimization</li> <li>- Endpoint Detection &amp; Response advanced malware prevention &amp; removal</li> <li>- Web Guard website monitoring and threat protection</li> <li>- Cloud Backup Unlimited Documents Backup for Workstations</li> <li>- OS &amp; application patch management (updates/upgrades as released by the vendor)</li> <li>- Increased remote support response time</li> <li>- Discounted onsite labor rate</li> </ul>	3	ea	20.00	60.00T

	<b>Subtotal</b>
<b>Terms of Payment - Due on Receipt **Not to exceed 10 business days (Unless previously agreed upon). As a condition of service or hardware sale, a service charge of 1.5% or a minimum charge of \$5.00 may be added to accounts not paid within terms</b>	<b>Sales Tax (0.0%)</b>
	<b>Total</b>





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Date	Quote #
3/20/2024	118829

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French Quarter Management District 400 North Peters Street, Suite 206 New Orleans, Louisiana 70130

<b>Terms</b>	<b>Rep</b>
MONTHLY	AG

Description	Qty	U/M	Rate	Total
Bench & Remote Hourly Support/Diagnose/Repair	0	ea	95.00	0.00T
Onsite Hourly Support/Diagnose/Repair - RMM CS Discounted Rate	0	ea	100.00	0.00T
Microsoft 365 Exchange Online Plan 1 for GCC Subscription - Exchange mailbox with 50 GB of mailbox storage	0	ea	4.00	0.00T
Microsoft 365 Defender for Office 365 (Plan 1) for GCC Subscription - Advanced threat protection for mailboxes, files, online storage	0	ea	2.40	0.00T
Microsoft 365 Apps for Enterprise for GCC Subscription - Desktop version of Microsoft Office with 1 TB of OneDrive cloud storage	0	ea	12.00	0.00T
Microsoft 365 Office 365 G3 GCC Subscription - Exchange mailbox with 100 GB of mailbox storage - Desktop version of Microsoft Office with 1 TB of OneDrive cloud storage - Microsoft Teams chat, meetings, and file sharing	0	ea	23.00	0.00T
Additional Microsoft 365 GCC subscriptions available				
OMNI Mail Guard - Cloud based real time email protection for both sent and received email - Advanced AI algorithms to protect against malware, phishing, impersonation, spam, etc. - Encrypted email for business sensitive communications - Seamless integration with Microsoft 365 and Google Workspace - Long-term encrypted email archiving with unlimited storage available as an add-on	0	ea	4.00	0.00T

	<b>Subtotal</b>
<b>Terms of Payment - Due on Receipt **Not to exceed 10 business days (Unless previously agreed upon). As a condition of service or hardware sale, a service charge of 1.5% or a minimum charge of \$5.00 may be added to accounts not paid within terms</b>	<b>Sales Tax (0.0%)</b>
	<b>Total</b>



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Date	Quote #
3/20/2024	118829

<b>Name / Address</b>
French Quarter Management District 400 North Peters Street, Suite 206 New Orleans, Louisiana 70130

<b>Terms</b>	<b>Rep</b>
MONTHLY	AG

Description	Qty	U/M	Rate	Total
OMNI Cloud Backup for Workstations Silver -Full System Backup up to 100GB -1 backup per day -60 day retention -Monthly archiving with lifetime retention **Additional storage available in 50GB increments for \$5	0	MTH	20.00	0.00T
OMNI Cloud Backup for Workstations Gold -Full System Backup up to 100GB -Up to 12 backups per day -90 day retention -Monthly archiving with lifetime retention **Additional storage available in 50GB increments for \$5	0	MTH	30.00	0.00T
OMNI Cloud Backup for Microsoft 365 - Exchange email, calendars, and contacts - OneDrive and SharePoint data and permissions - Teams members, settings, messages and files - Up to 4 backups per day - 7 year retention period	0	MTH	10.00	0.00T

	<b>Subtotal</b>	\$60.00
<b>Terms of Payment - Due on Receipt **Not to exceed 10 business days (Unless previously agreed upon). As a condition of service or hardware sale, a service charge of 1.5% or a minimum charge of \$5.00 may be added to accounts not paid within terms</b>	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Total</b>	\$60.00

# Keep the Quarter Clean Love the Boot Week Event:

In order to prepare for FQMD's Keep the Quarter Clean annual cleanup event as a Keep Louisiana Beautiful (KLB) Affiliate, below is a compiled list of supplies for the volunteers. The event will be a cleanup of Esplanade Avenue at 10 AM on Sunday, April 21<sup>st</sup>.

## Supply List:

- Bottled water- 3 packs of bottled water (24 bottles per pack) \$19.17
- Snack variety box – 2 boxes \$23.98
- Granola bars - \$23.98
- Paper towels 4 count - \$2.98
- Multi-surface cleaner - \$4.89
- Sunblock 2 bottles - \$18.58

Total - **\$95.38** with tax- based on Target prices.

The final number of volunteers has not been confirmed but will be a minimum of 25 individuals. The total dollar amount for supplies could fluctuate based on the final volunteer count but should not exceed \$100.00.

**Petersen Mfg. Co., Inc.**

Quality Concrete Products Est. 1913

2471 Hwy 30  
Denison, IA 51442  
712-263-2442 Fax: 712-263-5090  
Federal ID: 42-1030881

**SALES ORDER**

Sales Order #: **88561**

Page 1 of 1

**SOLD TO:** KARLEY FRANKIC  
FRENCH QUARTER DISTRICT  
SUITE 206  
400 NORTH PETERS STREET  
NEW ORLEANS, LA 70130  
USA 504.323.5801

**SHIPPED TO:** KARLEY FRANKIC  
FRENCH QUARTER DISTRICT  
SUITE 206  
400 NORTH PETERS STREET  
NEW ORLEANS, LA 70130  
USA 504.323.5801

ORDER DATE	YOUR ORDER #	PAYMENT TERMS	SALESPERSON	ENTERED BY	SHIPPED VIA
3/20/2024		25% down/NET 30	RICK C	DSD	

Qty Ord	Qty Sh	Item #	Description	Disc	Tax	Tax2	Price	Amount
Ship	Qty BO	Ship Date	Serial Number	Exp Date	Comments			
	100	0	510-0148	BRKTNO, STEEL, TRASH, W/PAD BRECKENRIDGE	0.0%		\$903.00	\$90,300.00
<input type="checkbox"/>	100			BLACK WITH LINERS CHARCOAL / LSB PADS				
	10	0	200-0269	LINER, 200-0269 TCSLN, PLASTIC, 36 GAL	0.0%		\$66.00	\$660.00
<input type="checkbox"/>	10							
	10	0	200-0814	DOOR W/HINGES & LATCH, BRKTNO, STEEL	0.0%		\$126.00	\$1,260.00
<input type="checkbox"/>	0			BLACK				

**Comments:** 25% DOWNPAYMENT DUE IN THE AMOUNT OF \$23,055.00 WITH BALANCE DUE NET 30 DAYS. THANK YOU

<b>SUBTOTAL:</b>	<b>\$92,220.00</b>
<b>FREIGHT:</b>	\$0.00
<b>0.00% ANC - TAX:</b>	\$0.00
<b>0.00% TAX:</b>	\$0.00
<b>OTHER:</b>	\$0.00

**PLEASE PAY THIS AMOUNT: \$92,220.00**

Thank you for your order  
Sales

Mar 25, 2024 |

## N. Rampart Pedestrian Safety - Contractor Evaluation and S...

Attendees: erinholmes@vcpora.org kfrankic@fqmd.org antoniocarbone4@gmail.com  
charlesdaisy@me.com

Scope of work: MobSafe N Rampart -VCC preliminary r01.pdf

Board Approved Budget:

Priority	Implementation Idea	Approx. Cost	Assumptions
1	Crosswalk Signage	\$85,000	8 flashing beacons for pedestrian crossings, smaller signage affixed at curb extensions
2	Enhanced Flex-post or Bollard Protection for Curb Extensions	\$15,000	Enhanced curb extension protection using steel markers or thicker polyurethane
3	Bike Lane and Curb Extension "Paint"	\$100,000	Methyl Methacrylate (MMA) resin coloring for bike lane, curb extension, and crosswalks
	<b>TOTAL</b>	<b>\$200,000</b>	

### Notes

- Traffic Commander is the lead Flashing Beacon bidder, Karley will request a sample contract to proceed with work
  - We should inquire about the cost of temporary signage
  - Total project cost \$83,100
- Bids for MMA and Flex post came in above budget, we are working on prioritizing the scope of work to bring the total cost of the project back in line with the board approved budget. Priorities for work completion:
  - 1 - Curb Extension Flex Post Upgrade
  - 2 - Bike Lane MMA Treatment
  - 3 - Bike Lane Flex Post Upgrade
  - 4 - Curb Extension MMA Treatment
- Karley to work on submitting permits for both projects (RRFB & MMA Paint/Flex Post) to DPW for permit approval

### Follow up Questions for Contractors

- Karley and Antonio to meet with Contractors on Wednesday 3/27/2024
  - Both:** Walk us through your bid and pricing on each of the line items. Were all of the flex post items priced into the total?

- Pavement Markings:** Please provide specifications on vendor provide flex post (option 3)
  - Line items for flex posts can be removed from the total price, line items are accurate
  - K-71 is a single fasten post, which is more expensive to replace
  - Karley asked about the Pexco Citypost - they have used them in FL and survive at high speeds
  - Mobilization timeline: installers can be mobilized within 7 day of receiving plans (pending weather and water trucks), most materials can be obtained within 7 days
  - Traffic closure/control would need to be included in their bid
  - Assume the same time constraints as city work (9am-2:30pm)
- Traffic Commander:** Can you please provide additional information on the price per flex post, estimated at \$1,500 per post on the original bid and \$750 per post on the bid form
  - TC bid based on a 2 inch below the surface. We should clarify the anchoring method, but price per unit should not be materially impacted by reducing the quantity
  - Once final scope established, Traffic Command could mobilize in ~4 weeks
  - Traffic commander to provide a sample contract
  - Karley to email clarifying the price and scope (7 posts, 8 signs) all in price of \$61k
- Both:** Would your price per flex post be impacted if only the river side curb extensions were replaced (27 posts instead of 60 posts in the original bid)?

Revisions to scope:

- Clarify that the flex post should be surface mount
- Revise flex post options fo Pexco CityPost and K-71
- Revise SF of MMA to remove one block (only bike lane in front of Armstrong)
  - Talk to Louis ASAP about reduced scope and use of CityPost

<b>BUDGET</b>	<b>ANNUAL</b>	<b>6 MONTH</b>	<b>1 MONTH</b>
<b>Patrol Expenses</b>			
<b>Personnel</b>	<b>921,001</b>	<b>460,500</b>	<b>76,750</b>
Police Patrols	870,947	435,473	72,579
Supervisory Administration	50,054	25,027	4,171
<b>Operations</b>	<b>14,100</b>	<b>7,850</b>	<b>2,642</b>
Office Supplies & Software	4,500	2,250	375
Smartphone purchase	1,600	1,600	1,600
Mobile Data Charges	3,000	1,500	250
Insurance	5,000	2,500	417
<b>Total Patrol Expenses</b>	<b>935,101</b>	<b>468,350</b>	<b>79,392</b>

<b>FACTOR</b>	<b>VALUE</b>	<b>INCREMENT</b>	<b>NOTES</b>
Patrol Officer Overtime Average	58	hour	Increase from \$43 50 \$58 recommended by Matthew Pincus
UQP Supervising POST Certified Officer	60	hour	
smartphone purchase	400	unit	
minimum phones on patrol	4		
neccessary phone count	6		
mobile data	250	month	
office supplies/software	4,500	year	
insurance	5,000	year	



<b>WEEKLY PATROL PLAN MINIMUMS</b>			<b>TOTAL</b>
START	19:00	23:00	
END	23:00	3:00	
# OFFICERS			
Monday - Wednesday	4	4	<b>96</b>
Thursday - Sunday	6	6	<b>192</b>
<b>WEEKLY PATROL COST</b>	<b>\$ 16,704</b>		<b>288</b>
<b>WEEKLY SECURITY ADMINISTRATION</b>	<b>\$ 960</b>		<b>16</b>
	<b>PATROLS</b>	<b>SUP. OFFICER</b>	<b>TOTAL</b>
<b>MONTHLY AVERAGE</b>	\$ 72,579	\$ 4,171	<b>\$ 76,750</b>
<b>6 MONTH TERM</b>	\$ 435,473	\$ 25,027	<b>\$ 460,500</b>
<b>ANNUAL TOTAL</b>	\$ 870,947	\$ 50,054	<b>\$ 921,001</b>

START	15:00	19:00	23:00	3:00								
END	19:00	23:00	3:00	7:00								
SHIFT	TIME		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	hours/shift		
	Start	End										
UQP-207	19:00	23:00	X	X	X	X	X	X	X		28	
UQP-208	19:00	23:00	X	X	X	X	X	X	X		28	
UQP-209	19:00	23:00	X	X	X	X	X	X	X		28	
UQP-210	19:00	23:00	X	X	X	X	X	X	X		28	
UQP-211	19:00	23:00	X				X	X	X		16	
UQP-212	19:00	23:00	X				X	X	X		16	
UQP-307	23:00	3:00	X	X	X	X	X	X	X		28	
UQP-308	23:00	3:00	X	X	X	X	X	X	X		28	
UQP-309	23:00	3:00	X	X	X	X	X	X	X		28	
UQP-310	23:00	3:00	X	X	X	X	X	X	X		28	
UQP-311	23:00	3:00	X				X	X	X		16	
UQP-312	23:00	3:00	X				X	X	X		16	
hours/day			48	32	32	32	48	48	48		<b>288</b>	\$ 16,704
										16704		

RATES		AVERAGE
Holiday Pay Rate*	\$67.00 - 76.0 / hour	71.50
Special Event Rate**	\$59.00	59.00
Late Night & Weekend Incentive Rate***	\$58.00	58.00
		<b>62.83</b>

START	15:00	19:00	23:00	3:00
END	19:00	23:00	3:00	7:00

SHIFT	TIME		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	hours/shift	
	Start	End									
EUQP-203	15:00	19:00	X				X	X	X	16	
EUQP-204	15:00	19:00	X				X	X	X	16	
EUQP-205	15:00	19:00	X				X	X	X	16	
EUQP-206	15:00	19:00	X				X	X	X	16	
EUQP-207	19:00	23:00	X				X	X	X	16	
EUQP-208	19:00	23:00	X				X	X	X	16	
EUQP-209	19:00	23:00	X				X	X	X	16	
EUQP-210	19:00	23:00	X				X	X	X	16	
EUQP-211	19:00	23:00	X				X	X	X	16	
EUQP-212	19:00	23:00	X				X	X	X	16	
EUQP-307	23:00	3:00	X				X	X	X	16	
EUQP-308	23:00	3:00	X				X	X	X	16	
EUQP-309	23:00	3:00	X				X	X	X	16	
EUQP-310	23:00	3:00	X				X	X	X	16	
EUQP-311	23:00	3:00	X				X	X	X	16	
EUQP-312	23:00	3:00	X				X	X	X	16	
hours/day			48	0	0	0	48	48	48	192	\$ 12,064

BUDGET	ANNUAL	6 MONTH	1 MONTH	9 MONTHS
<b>Patrol Expenses</b>				
Personnel	679,106	339,553	56,592	509,329
Police Patrols	629,051	314,526	52,421	471,789
Supervisory Administrator	50,054	25,027	4,171	37,541
<b>Operations</b>	14,100	7,850	2,642	23,775
Office Supplies & Software	4,500	2,250	375	3,375
Smartphone purchase	1,600	1,600	1,600	14,400
Mobile Data Charges	3,000	1,500	250	2,250
Insurance	5,000	2,500	417	3,750
<b>Total Patrol Expenses</b>	<b>693,206</b>	<b>347,403</b>	<b>59,234</b>	<b>533,104</b>

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Income</b>	100,000	100,000	100,000	-	-	-	-	-	-	-	-	-	300,000
<b>Expenses</b>													
FQMD 10% Admin Fee	10,000	10,000	10,000										30,000
Public Safety Services Corp.	85,752	53,599	78,752	-	-	-	-	-	-	-	-	-	218,103
<b>Total Expense</b>	95,752	63,599	88,752	-	-	-	-	-	-	-	-	-	248,103
<b>Net Income</b>	4,248	36,401	11,248	-	-	-	-	-	-	-	-	-	
<b>Balance</b>	327,361	363,763	375,011	375,011	375,011	375,011	375,011	375,011	375,011	375,011	375,011	375,011	375,011

Date	1/7/2024	1/21/2024	2/4/2024	2/18/2024	3/3/2024	3/17/2024	3/31/2024	4/14/2024	TOTALS
<b>Invoice</b>	1052	1053	1054	1055	1056	1057			
<b>dates</b>	12/26-1/6	1/7-1/20	1/21-2/3	2/4-2/17	2/18-3/2	3/3-3/16			
<b>Patrol Hours</b>	852.15	631.5	612.29	296.4	678.83	808.32			3879.49
<b>% shifts filled</b>	104%	77%	75%	36%	83%	99%			79%
<b>Patrol Staffing</b>	43,218.63	30,606.91	28,196.81	14,783.86	31,204.03	37,105.70			185,115.94
<b>Admin &amp; Supervision</b>	6,480.00	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00			30,480.00
<b>Insurance</b>				791.79	253.26				1,045.05
<b>Equipment</b>									-
<b>Mobile fees</b>	211.87			226.09		183.76			621.72
<b>Software</b>		435.00			405.00				840.00
	49,910.50	35,841.91	32,996.81	20,601.74	36,662.29	42,089.46	-	-	218,102.71
<b>Date</b>	1/17/2024	2/7/2024	2/13/2024	2/27/2024	3/14/2024				
<b>Paid</b>	49,910.50	35,841.91	32,996.81	20,601.74	36,662.29				

<b>BILLING</b>	January	February	March	April	May	June	July	August	September	October	November	December	<b>Totals</b>
Date	1/3/2024	2/6/2024	3/4/2024										
Invoice #	1071	1073	1082										
Amount	100,000	100,000	100,000										300,000
<b>PAYMENTS</b>													
Check #	99000747	99000822	99000878										
Date	1/18/2024	2/20/2024	3/18/2024										
Amount	100,000	100,000	100,000										300,000
<b>RECEIVABLE</b>	-	-	-	-	-	-	-	-	-	-	-	-	-

Invoice #															
Date		1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024	7/31/2024	8/31/2024	9/30/2024	10/31/2024	11/30/2024	12/31/2024		
Billable Month	January	February	March	April	May	June	July	August	September	October	November	December	2024 Total	Mo Average	
Personnel	Hours	136.25	118.25										254.50	127.25	
	<b>Invoiced</b>	<b>6,696.25</b>	<b>6,107.75</b>										<b>12,804.00</b>	6,402.00	
Expenses															
	Accountin	195.50	340.00										535.50	267.75	
	Copies	369.00	339.50										708.50	354.25	
	Insurance												-	#DIV/0!	
	Software	36.00	36.00										72.00	36.00	
	Office Sup	80.8											80.80	-	
	Parking/M	6.35											6.35	6.35	
	Rent	400.00	440.00										840.00	420.00	
<b>Expenses Total</b>		<b>1,087.65</b>	<b>1,155.50</b>	-	-	-	-	-	-	-	-	-	<b>2,243.15</b>	186.93	
<b>Invoice Total</b>		<b>7,783.90</b>	<b>7,263.25</b>	-	-	-	-	-	-	-	-	-	<b>15,047.15</b>		
Payment Received	3/5/2024														
Days to remit	34													34	
Paid Total		\$ 7,783.90											7,783.90		