



## Board of Commissioners Meeting Minutes

Monday 11 March 2024

2:30 pm

Via Teleconference:

Video:

<https://meetings.ringcentral.com/j/2047589217>

<https://meetings.ringcentral.com/personallink.html>

Meeting ID: 204 758 9217

Audio: +1 (469) 445 0100

**Commissioners Present:** Jane Cooper, Steve Caputo, Glade Bilby, Christine Bondio, Sue Klein, David Bilbe, Frank Zumbo, Christian Pendleton, Alex Fein

**Commissioners Absent:** Mamie Gasperecz, Heidi Raines

**Executive Director:** Karley Frankic

**Coordinator:** Shelby Ursu

**Guests:** Robert Bejarano, Alex Dunkenberger, State Police Troop NOLA Commander Cpt. Donovan Archote, Bob Simms, Jessica Dietz, Superintendent Anne Kirkpatrick, Cpt. LeJon Roberts, Lt. Travis Ward, Sgt. Marc Boudreau, Chief Deputy Hans Ganthier

- I. CALL TO ORDER: ROLL CALL: INTRODUCTION OF ATTENDEES – Chair Ms. Cooper called the French Quarter Management District (FQMD) March 11<sup>th</sup>, 2024 regular meeting to order at 2:30 pm. Ms. Frankic read the agenda as noticed and Ms. Klein called the roll.
- II. PUBLIC COMMENT: The Public Comment Policy can be found at <https://www.fgmd.org/publiccomment-policy>. Written public comment may be submitted electronically via email to [publiccomments@fgmd.org](mailto:publiccomments@fgmd.org).  
*No written public comment was received at the conclusion of the reading of the agenda.*
- III. FEBRUARY 19<sup>TH</sup>, 2024, MEETING MINUTES: Mr. Pendleton motioned (**M1**) to “approve the February 19<sup>th</sup>, 2024 meeting minutes...”, Mr. G. Bilby seconded the motion, and it was approved.
- IV. FEBRUARY 2024 TREASURER’S REPORT: Mr. Zumbo reviewed the Treasurer’s report with the Board, stating that the financials are in good shape and that there are no deficits in any of the accounts. Mr. Pendleton motioned (**M2**) to “approve the February 2024 Treasurer’s reports...”, seconded by Ms. Bondio, and it was approved. ANNEX I.
- V. BOARD CHAIR COMMENTS: Ms. Cooper
  - a. UPDATES ON THE 2023-2024 LOUISIANA STATE APPROPRIATION- Ms. Cooper reported that the Cooperative Endeavor Agreement (CEA) has been approved. She noted that the funds have not arrived yet but a check for half of the appropriation amount is expected to be processed and received soon. Ms. Cooper added that there is no update on the appropriation deadline being extended at this time.
  - b. UPDATE ON SENATE BILL 365- Ms. Cooper reported that Senator Harris filed Senate Bill 365, which would add more functionality to the FQMD, but would not provide additional funding. Mr. Pendleton noted

that several City Council members are supportive of what Senator Harris is doing to promote the FQMD. Ms. Klein noted that she was concerned with opening the door to changes in FQMD's enabling legislation and that the current language commits a set percentage of the budget to certain items when the funding tax for FQMD will be sunseting.

VI. FRENCH QUARTER ECONOMIC DEVELOPMENT DISTRICT (FQEDD) AGREEMENT MONITORS MEETING: Attendees were Ms. Cooper, Ms. Frankic, Ms. Ursu, Mr. Smith of the CAO Office, Cpt. Roberts, Lt. Ward, and Sgt. Boudreau of NOPD, Mr. Toney, Councilmember King's office, Shaune Gilbert and David Grunberg of Code Enforcement

- a. Code Enforcement- Ms. Cooper reported that the dedicated Code Enforcement Inspector for the French Quarter, Mr. Shaune Gilbert, attended the February Agreement Monitors meeting to discuss Key Performance Indices (KPIs) and reporting procedures. She informed the Commissioners that Code Enforcement will provide KPIs for the month of February at the March Agreement Monitors meeting.
- b. Rapid Rehousing- Ms. Cooper stated that February KPIs for the Rapid Rehousing Program will be reported in the March KPI monthly report.
- c. Real Time Crime Center- Ms. Cooper reported that since the installation of the crime cameras, the NOPD has utilized the camera footage to aid in investigations 327 times.

VII. SECURITY AND ENFORCEMENT COMMITTEE CHAIR REPORT – Mr. Pendleton  
Mr. Pendleton reported that the Committee continues to push forward with the work that Ms. Cooper and Mr. Caputo set into motion.

- a. UPDATE ON SUPPLEMENTAL SECURITY: UPPER QUARTER PATROL EXPANSION - Mr. Pendleton reported that more updates on the Upper Quarter Patrol (UQP) expansion will be discussed at the Security and Enforcement Committee meeting this month. He stated that Cpt. Roberts is fully supportive of the expansion.

VIII. GOVERNMENT AFFAIRS COMMITTEE CHAIR REPORT – Mr. G. Bilby  
Mr. G. Bilby reported that J.T. Hannan from Governor Landry's Office attended the March Government Affairs Committee meeting and encouraged the FQMD to prepare a well-written CEA for the State to add to Senator Harris's bill that would discuss the FQMD's achievements, numerous clean audits, KPIs, revenue, and programs for public safety, quality of life, and sanitation to further inform the State of the hard work the agency is doing. Mr. G. Bilby stated that this could potentially help the FQMD's chances of receiving State funding. He added that he hopes to see an economic impact study be conducted of just the French Quarter to show the State how much revenue is created within the French Quarter's footprint. Mr. G. Bilby expressed his concern regarding the recent permit-less carry legislation that could negatively impact safety for residents, businesses, and visitors in the French Quarter. He reported that he believes that State Representative Alonzo Knox is addressing the legislation with a proposed gun-free zone amendment for the French Quarter.

Ms. Klein made a motion (**M3**) to "amend the agenda and move up agenda item XI, the discussion with guests from the New Orleans Police Department (NOPD)." Mr. G. Bilby seconded the motion, and it was unanimously approved.

IX. DISCUSSION – Discussion and Q&A with Representatives of the New Orleans Police Department

The Board of Commissioners introduced themselves to the guests and thanked them for their attendance. The guests from the NOPD and the Louisiana State Police introduced themselves and provided some background information to the Commissioners. Ms. Cooper gave an overview of the FQMD, stating that the Supplemental

Police Patrol Program (SPPP) is an important partnership for the FQMD that improves the safety for visitors, residents, and businesses in the French Quarter. She stated that the Real Time Crime Center license plate readers and crime cameras that have been installed in the neighborhood have been funded by the FQMD. She noted that the Commissioners are all volunteers who love the French Quarter and seek to improve the issues revolving around quality of life, sanitation, and public safety. She thanked Superintendent Kirkpatrick for her dedication and hard work. Superintendent Kirkpatrick thanked the FQMD for funding the SPPP and the UQP and noted that she read the FQMD 2023 Annual Report and was impressed with the agency's accomplishments. She stated that because the French Quarter has a large transient visitor population, it is a target-rich environment for criminal activity and noted that the NOPD and City Hall make sure to put a lot of attention on the area specifically. Ms. Cooper asked how one would measure success when it comes to stopping crime in the French Quarter. Superintendent Kirkpatrick replied that first and foremost the reduction of victims in crime statistics would be a tangible measure of success, and informed the Commissioners that murders are down by 28%, car jackings are down by 50%, and armed robberies are down by 47%. She added that the number of empty storefronts or closed businesses would also be a good tool to measure success as well as measuring if there was a decline in tourism, noting that a drop in tourism could be attributed to fear of crime. Captain Archote pointed out that locals tend to not return to the French Quarter because of the perception of crime and stated that one of Troop Nola's goals is to get the locals back into the district and change the perception. He reported that Troop Nola is not yet fully staffed but will consist of troopers who are hand-picked and are familiar with New Orleans and the surrounding areas. Cpt. Archote added that Troop NOLA will act as a force multiplier and partner with the NOPD to focus on improving quality of life and public safety. He also stated that the Mr. Leon Cannizzaro of the State Attorney General's office is working with Orleans Parish District Attorney Jason Williams in the judicial system post-arrest. Ms. Cooper asked Superintendent Kirkpatrick what has been her biggest positive and biggest negative surprises as a new resident of the French Quarter. Kirkpatrick answered that she was positively surprised that it was not as loud as she was anticipating, and that parking hasn't been a huge issue. She noted that the biggest negative surprise was the infrastructure, pointing out that the sidewalk conditions were a particular shock to her. Regarding streetlighting, Ms. Cooper stated that the FQMD is putting funding towards the maintenance and repairs of lights in crime hotspot locations. Kirkpatrick was supportive of the plan, pointing out that lack of lighting leads to an increase in crime. She encouraged the FQMD to keep pushing the City to address this issue. Mr. Zumbo asked if the NOPD is aiming to get staffing in the Eighth District back to where it was pre-Covid. Chief Deputy Ganthier answered that staffing for the French Quarter needs to be around 115-120 officers, adding that officers are pulled from other districts to come to the Eighth District any time there is an opportunity. Cpt. Roberts reported that there are currently 86 officers in the district, including the Mounted Patrol. He stated that the aid of the SPPP and the UQP are paramount to the Eighth District, noting that these patrols help to free up the NOPD's manpower.

X. LIVABILITY COMMITTEE CHAIR REPORT - Ms. Gasperez

- a. UPDATE ON PEDESTRAIN SAFETY & SIGNAGE PROGRAM – Ms. Frankic presented in Ms. Gasperez's absence. She reported that the two Requests for Proposals (RFPs) have been re-released with an updated timeline due to a lack of proposals being submitted by the original deadline.
- b. UPDATE ON SUPPLEMENTAL SANITATION: GLASS RECYCLING FOR GULF COAST RESTORATION –Ms. Frankic reported that the Eighth District station and the Jazz Museum are confirmed drop off locations and stated that she is still waiting for confirmation from the New Orleans Recreation Development Commission regarding Cabrini Park.
- c. UPDATE ON SUPPLEMENTAL SANITATION: ADDITIONAL TRASH RECEPTACLES WITH CITY SERVICING – Ms. Frankic stated that the fieldwork set to take place earlier this month for finding locations for the new receptacles has been postponed due to inclement weather. She reported that the order of 100 receptacles is still moving forward, with a 10% overage of liners

and receptacle doors included.

XI. FINANCE AND DEVELOPMENT COMMITTEE CHAIR REPORT – Mr. Zumbo

Mr. Zumbo reported that the Information Technology (IT) Support Services RFP was finalized at last week's Committee meeting. He moved on to present the Glass Half Full Community Drop Off Contract to the Commissioners, stating that it is similar in format to the previous Glass Half Full Mardi Gras bead recycling agreement that was approved by the Finance and Development Committee and the Board. Mr. Zumbo pointed out that an indemnity clause has been added and noted that the year-long agreement will go into effect on April 1<sup>st</sup>.

- a. MOTION – Consider a motion to recommend to the Board of Commissioners approval of the Glass Half Full Community Drop Off Contract. Mr. Caputo motioned (**M4**) to “approve the Glass Half Full community drop off contract...”, seconded by Mr. Pendleton, and it was unanimously approved. ANNEX II.

XII. DISCUSSION – DISCUSSION OF UPDATES ON THE REQUESTS FOR PROPOSALS

- a. North Rampart Pedestrian Safety and Signage Initiative – Ms. Frankic reported that the team leading the North Rampart RFP process agreed to extend the RFP for another two weeks due to a lack of proposal submissions. She clarified that there are two RFPs for this initiative, one for bollards and methacrylate paint, and the other for flashing beacons and stop for pedestrian signage. She noted that the proposal deadline is Friday, March 22<sup>nd</sup>, 2024.

- i. MOTION – Consider a motion to authorize the Board Chair to negotiate and execute the contracts for the North Rampart Pedestrian safety and signage initiative. Mr. Caputo motioned (**M5**) to “authorize the Board Chair to negotiate and execute the contracts for the North Rampart pedestrian and safety signage initiative...”, seconded by Mr. Zumbo, and it was unanimously approved.

- b. Marketing and Public Relations – Ms. Frankic stated that five vendors submitted proposals by the RFP submission deadline. She added that FQMD staff and Ms. Cooper have agreed upon the vendor that scored the highest among the criteria but noted that the proposed budget was slightly over the amount of marketing funds in the FQMD budget and will need to be negotiated.

- i. MOTION – Consider a motion to authorize the Board Chair to negotiate and execute a contract for marketing and public relations. Mr. Pendleton motioned (**M6**) to “authorize the Board Chair to negotiate and execute a contract for marketing and public relations...”, seconded by Mr. G. Bilby, and it was unanimously approved.

- c. Information Technology Support Services – Ms. Frankic informed the Commissioners that the revised IT Support Services RFP was released on March 6<sup>th</sup> and proposal submissions will be due by March 25<sup>th</sup>.

XIII. EXECUTIVE DIRECTOR'S REPORT: Ms. Frankic

- a. Administration- Ms. Frankic reported that the FQMD has received nine applications for the Professional Services Contract Officer position linked to the 2023 State appropriation. She will be scheduling screening calls this week.
- b. Public Safety- Livability Committee Vice-Chair, Erin Holmes, and Security & Enforcement Committee Vice-Chair, Jessica Dietz, assisted in assessing the functionality of the streetlights located near the crime

hotspots, as mapped, and provided by the NOPD. Ms. Frankic reported that the team assessed ninety lights and found that 29% of them were not functioning on that date. This tool will be provided to the FQEDD Agreement Monitors and the City is prioritizing the \$150,000 allocated for streetlight maintenance.

- c. Quality of Life- Ms. Frankic stated that the City’s Office of Nighttime Economy is continuing efforts to address transportation for hospitality workers by convening meetings to look into not just bringing back the circulator shuttle, previously known as the Vieux Carre line, but also trying to identify affordable parking around the perimeter of the French Quarter.
- d. Meetings Attended-
  - 2/23 Meeting with New Orleans & Company w/ Cmrs. Cooper, Gasperecz, and Caputo
  - 2/26 Security & Enforcement Committee Meeting
  - 2/26 FQEDD Agreement Monitors meeting
  - 2/27 Livability Committee midmonth check in meeting
  - 2/27 Finance & Development Committee midmonth check in meeting
  - 2/29 N. Rampart Street - RFP Distribution/Check in
  - 2/29 Streetlight assessment fieldwork w/ Cmte Vice-Chairs Dietz & Holmes
  - 3/4 NOPD Eighth District MAX Meeting
  - 3/4 Livability Committee meeting
  - 3/5 Finance & Development Committee meeting
  - 3/6 Government Affairs Committee meeting
  - 3/7 French Quarter Museum Association meeting
  - 3/7 Marketing RFP review meeting
  - 3/7 Meeting with Mike Ince
  - 3/8 Meeting with Rob Bell
  - 3/8 FQMD - Marketing RFP review meeting with Chair Cooper
  - 3/8 N. Rampart Pedestrian Safety - Contractor Evaluation and Selection meeting

XIV. NEW BUSINESS: To consider and take action upon any other matters that may properly come before the French Quarter Management District Board of Commissioners.

Mr. G. Bilby stated that he attended a recent public meeting with Parking Enforcement and noted that businesses and locals were vocal about their concerns. Ms. Klein added that there was discussion of utilizing the cleared out spaces under the overpasses for towed vehicles, and that this land is owned by the State, but there is a possibility that a negotiation could be made for this idea to come to fruition. Ms. Cooper noted that she has an upcoming meeting with Ms. Frankic and Sgt. Boudreau regarding traffic enforcement.

Ms. Klein reminded the Commissioners that they must submit their financial disclosures by May 15<sup>th</sup>.

XV. NEXT SCHEDULED MEETING DATE: 8 April 2024 at the Historic New Orleans Collection

XVI. ADJOURNMENT: Mr. Caputo motioned (**M7**) to “adjourn the March 11<sup>th</sup>, 2024 Board of Commissioners meeting...”, Mr. Zumbo seconded the motion to unanimous approval and the meeting was adjourned at 3:48 pm.

Respectfully submitted,  
(Signed original available)  
Susan Klein, Secretary

ANNEX I – February 2024 Treasurer Reports  
ANNEX II – Glass Half Full Location Drop Off Agreement

# Treasurer's Report

French Quarter Management District  
For the period ended February 29, 2024

Prepared on  
**March 5, 2024**

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# Balance Sheet

As of February 29, 2024

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
FQMA	27,084.81
FQMD general operating account	414,641.97
FQMD Patrol	364,001.98
<b>Total Bank Accounts</b>	<b>805,728.76</b>
<b>Accounts Receivable</b>	
Contract Receivable	23,047.15
<b>Total Accounts Receivable</b>	<b>23,047.15</b>
<b>Other Current Assets</b>	
Prepaid Expenses	17,765.51
<b>Total Other Current Assets</b>	<b>17,765.51</b>
<b>Total Current Assets</b>	<b>846,541.42</b>
<b>TOTAL ASSETS</b>	<b>\$846,541.42</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable (A/P)	39,280.05
<b>Total Accounts Payable</b>	<b>39,280.05</b>
<b>Other Current Liabilities</b>	
CEA Membership Dues	16,194.51
Deferred Revenue	10,032.83
<b>Total Other Current Liabilities</b>	<b>26,227.34</b>
<b>Total Current Liabilities</b>	<b>65,507.39</b>
<b>Total Liabilities</b>	<b>65,507.39</b>
<b>Equity</b>	
Retained Earnings	660,624.71
Net Income	120,409.32
<b>Total Equity</b>	<b>781,034.03</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$846,541.42</b>

# A/R Aging Summary

As of February 29, 2024

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>91 and over</b>	<b>Total</b>
City of New Orleans	7,263.25	7,783.90				15,047.15
The Keyes Foundation	2,000.00					2,000.00
The Louisiana State Museum	4,000.00					4,000.00
The Ursuline Convent Museum	2,000.00					2,000.00
<b>TOTAL</b>	<b>\$15,263.25</b>	<b>\$7,783.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,047.15</b>

# A/P Aging Summary

As of February 29, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Bankcard Center	1,122.54					1,122.54
John Wyatt Foard, LLC	1,465.62					1,465.62
Kentwood Springs	29.60					29.60
Public Safety Services Corporation	36,662.29		0.00			36,662.29
<b>TOTAL</b>	<b>\$39,280.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,280.05</b>

# Profit and Loss

February 2024

	<b>Total</b>
<b>INCOME</b>	
Admin. Fees	18,517.35
Contract Revenue	100,000.00
Membership Dues Admin Fee	22,000.00
<b>Total Income</b>	<b>140,517.35</b>
<b>GROSS PROFIT 140,517.35</b>	
<b>EXPENSES</b>	
Admin Fee - FQMD	10,000.00
Conference & Meeting Expenses	
Parking	6.35
<b>Total Conference &amp; Meeting Expenses</b>	<b>6.35</b>
Insurance	2,906.26
Interest Paid	18.29
Legal & Professional Fees	
Accounting Fees	1,326.00
Website	87.08
<b>Total Legal &amp; Professional Fees</b>	<b>1,413.08</b>
Office Supplies & Software	1,553.13
Patrol Expenses	
Police Patrols	78,516.70
Security Administration	10,068.00
<b>Total Patrol Expenses</b>	<b>88,584.70</b>
Payroll Expenses	
Employee Benefits	1,108.28
Payroll	17,694.98
Processing Fees	92.20
Taxes	1,364.13
Worker's Compensation	56.65
<b>Total Payroll Expenses</b>	<b>20,316.24</b>
Rent	840.00
Utilities	
Email	24.00
Telephone	345.08
<b>Total Utilities</b>	<b>369.08</b>
<b>Total Expenses</b>	<b>126,007.13</b>
<b>NET OPERATING INCOME</b>	<b>14,510.22</b>
<b>NET INCOME</b>	<b>\$14,510.22</b>

# Profit and Loss by Location

January - February, 2024

	FQEDD	FQMA	FQMD Operating	Patrol	Total
<b>INCOME</b>					
Admin. Fees	17,555.35		20,000.00		37,555.35
Contract Revenue			75,000.00	200,000.00	275,000.00
Membership Dues Admin Fee		22,000.00			22,000.00
<b>Total Income</b>	<b>17,555.35</b>	<b>22,000.00</b>	<b>95,000.00</b>	<b>200,000.00</b>	<b>334,555.35</b>
<b>GROSS PROFIT</b>					
	<b>17,555.35</b>	<b>22,000.00</b>	<b>95,000.00</b>	<b>200,000.00</b>	<b>334,555.35</b>
<b>EXPENSES</b>					
Admin Fee - FQMD				20,000.00	20,000.00
Conference & Meeting Expenses					0.00
Parking	6.35		12.70		19.05
<b>Total Conference &amp; Meeting Expenses</b>	<b>6.35</b>		<b>12.70</b>		<b>19.05</b>
Insurance	2,508.20		1,214.22	1,045.05	4,767.47
Interest Paid			67.56		67.56
Legal & Professional Fees					0.00
Accounting Fees	535.50		1,581.00		2,116.50
Website			174.16		174.16
<b>Total Legal &amp; Professional Fees</b>	<b>535.50</b>		<b>1,755.16</b>		<b>2,290.66</b>
Meals & Entertainment		2,691.91			2,691.91
Office Supplies & Software	861.30		458.18	840.00	2,159.48
Patrol Expenses					0.00
Police Patrols				128,569.87	128,569.87
Security Administration				20,893.65	20,893.65
<b>Total Patrol Expenses</b>				<b>149,463.52</b>	<b>149,463.52</b>
Payroll Expenses					0.00
Employee Benefits	823.35		1,412.43		2,235.78

	FQEDD	FQMA	FQMD Operating	Patrol	Total
Payroll	10,950.92		14,412.10		25,363.02
Processing Fees	44.16		131.24		175.40
Taxes	876.07		1,513.55		2,389.62
Worker's Compensation	109.50		32.10		141.60
<b>Total Payroll Expenses</b>	<b>12,804.00</b>		<b>17,501.42</b>		<b>30,305.42</b>
Rent	840.00		840.00		1,680.00
Utilities					0.00
Email			48.00		48.00
Telephone			215.00	437.96	652.96
<b>Total Utilities</b>			<b>263.00</b>	<b>437.96</b>	<b>700.96</b>
<b>Total Expenses</b>	<b>17,555.35</b>	<b>2,691.91</b>	<b>22,112.24</b>	<b>171,786.53</b>	<b>214,146.03</b>
<b>NET OPERATING INCOME</b>	<b>0.00</b>	<b>19,308.09</b>	<b>72,887.76</b>	<b>28,213.47</b>	<b>120,409.32</b>
<b>NET INCOME</b>	<b>\$0.00</b>	<b>\$19,308.09</b>	<b>\$72,887.76</b>	<b>\$28,213.47</b>	<b>\$120,409.32</b>

# French Quarter Management District

## Budget vs. Actuals: FQMD 2024 Budget - Patrol

January - February, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Contract Revenue	200,000.00	200,000.00	0.00	100.00 %
<b>Total Income</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>GROSS PROFIT</b>	<b>\$200,000.00</b>	<b>\$200,000.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>Expenses</b>				
Admin Fee - FQMD	20,000.00	20,000.00	0.00	100.00 %
Insurance	1,045.05	702.16	342.89	148.83 %
<b>Legal &amp; Professional Fees</b>				
Consultants		0.00	0.00	
<b>Total Legal &amp; Professional Fees</b>		<b>0.00</b>	<b>0.00</b>	
Office Supplies & Software	840.00	980.34	-140.34	85.68 %
<b>Patrol Expenses</b>				
Mobile Data Charges		468.00	-468.00	
Police Patrols	128,569.87	148,240.34	-19,670.47	86.73 %
Security Administration	20,893.65	28,080.00	-7,186.35	74.41 %
<b>Total Patrol Expenses</b>	<b>149,463.52</b>	<b>176,788.34</b>	<b>-27,324.82</b>	<b>84.54 %</b>
<b>Utilities</b>				
Telephone	437.96		437.96	
<b>Total Utilities</b>	<b>437.96</b>		<b>437.96</b>	
<b>Total Expenses</b>	<b>\$171,786.53</b>	<b>\$198,470.84</b>	<b>\$ -26,684.31</b>	<b>86.56 %</b>
<b>NET OPERATING INCOME</b>	<b>\$28,213.47</b>	<b>\$1,529.16</b>	<b>\$26,684.31</b>	<b>1,845.03 %</b>
<b>NET INCOME</b>	<b>\$28,213.47</b>	<b>\$1,529.16</b>	<b>\$26,684.31</b>	<b>1,845.03 %</b>

# French Quarter Management District

## Budget vs. Actuals: FQMD 2024 Budget - Operating

January - February, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Admin. Fees	20,000.00	20,000.00	0.00	100.00 %
Contract Revenue	75,000.00	75,000.00	0.00	100.00 %
Membership Dues Admin Fee		83.34	-83.34	
Sales	0.00		0.00	
<b>Total Income</b>	<b>\$95,000.00</b>	<b>\$95,083.34</b>	<b>\$ -83.34</b>	<b>99.91 %</b>
<b>GROSS PROFIT</b>	<b>\$95,000.00</b>	<b>\$95,083.34</b>	<b>\$ -83.34</b>	<b>99.91 %</b>
<b>Expenses</b>				
Advertising		266.66	-266.66	
Bank Charges & Fees		33.34	-33.34	
<b>Conference &amp; Meeting Expenses</b>				
Conferences and meetings		704.34	-704.34	
Parking	12.70	49.66	-36.96	25.57 %
Travel		471.00	-471.00	
<b>Total Conference &amp; Meeting Expenses</b>	<b>12.70</b>	<b>1,225.00</b>	<b>-1,212.30</b>	<b>1.04 %</b>
Insurance	1,214.22	1,666.66	-452.44	72.85 %
Interest Paid	67.56		67.56	
<b>Legal &amp; Professional Fees</b>				
Accounting Fees	1,581.00	1,470.00	111.00	107.55 %
Audit Fees		0.00	0.00	
Consultants		0.00	0.00	
Legal Fees		833.34	-833.34	
Website	174.16	266.90	-92.74	65.25 %
<b>Total Legal &amp; Professional Fees</b>	<b>1,755.16</b>	<b>2,570.24</b>	<b>-815.08</b>	<b>68.29 %</b>
Office Supplies & Software	458.18	400.00	58.18	114.55 %
<b>Payroll Expenses</b>				
Employee Benefits	1,412.43	809.84	602.59	174.41 %
Payroll	14,412.10	10,417.34	3,994.76	138.35 %
Processing Fees	131.24	80.50	50.74	163.03 %
Taxes	1,513.55	833.34	680.21	181.62 %
Worker's Compensation	32.10	62.50	-30.40	51.36 %
<b>Total Payroll Expenses</b>	<b>17,501.42</b>	<b>12,203.52</b>	<b>5,297.90</b>	<b>143.41 %</b>
Rent	840.00	840.00	0.00	100.00 %
<b>Utilities</b>				
Email	48.00	57.16	-9.16	83.97 %
Telephone	215.00	239.66	-24.66	89.71 %
<b>Total Utilities</b>	<b>263.00</b>	<b>296.82</b>	<b>-33.82</b>	<b>88.61 %</b>
<b>Total Expenses</b>	<b>\$22,112.24</b>	<b>\$19,502.24</b>	<b>\$2,610.00</b>	<b>113.38 %</b>
<b>NET OPERATING INCOME</b>	<b>\$72,887.76</b>	<b>\$75,581.10</b>	<b>\$ -2,693.34</b>	<b>96.44 %</b>
<b>NET INCOME</b>	<b>\$72,887.76</b>	<b>\$75,581.10</b>	<b>\$ -2,693.34</b>	<b>96.44 %</b>



# French Quarter Management District

## Budget vs. Actuals: FQMD 2024 Budget - FQEDD

January - February, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Admin. Fees	17,555.35	25,000.00	-7,444.65	70.22 %
Sales	0.00		0.00	
<b>Total Income</b>	<b>\$17,555.35</b>	<b>\$25,000.00</b>	<b>\$ -7,444.65</b>	<b>70.22 %</b>
GROSS PROFIT	<b>\$17,555.35</b>	<b>\$25,000.00</b>	<b>\$ -7,444.65</b>	<b>70.22 %</b>
Expenses				
Conference & Meeting Expenses				
Parking	6.35	14.00	-7.65	45.36 %
<b>Total Conference &amp; Meeting Expenses</b>	<b>6.35</b>	<b>14.00</b>	<b>-7.65</b>	<b>45.36 %</b>
Insurance	2,508.20	2,600.00	-91.80	96.47 %
Legal & Professional Fees				
Accounting Fees	535.50	630.00	-94.50	85.00 %
Website		250.00	-250.00	
<b>Total Legal &amp; Professional Fees</b>	<b>535.50</b>	<b>880.00</b>	<b>-344.50</b>	<b>60.85 %</b>
Office Supplies & Software	861.30	600.00	261.30	143.55 %
Payroll Expenses				
Employee Benefits	823.35	1,214.84	-391.49	67.77 %
Payroll	10,950.92	15,626.00	-4,675.08	70.08 %
Processing Fees	44.16	120.84	-76.68	36.54 %
Taxes	876.07	1,250.00	-373.93	70.09 %
Worker's Compensation	109.50	93.84	15.66	116.69 %
<b>Total Payroll Expenses</b>	<b>12,804.00</b>	<b>18,305.52</b>	<b>-5,501.52</b>	<b>69.95 %</b>
Rent	840.00	840.00	0.00	100.00 %
<b>Total Expenses</b>	<b>\$17,555.35</b>	<b>\$23,239.52</b>	<b>\$ -5,684.17</b>	<b>75.54 %</b>
NET OPERATING INCOME	<b>\$0.00</b>	<b>\$1,760.48</b>	<b>\$ -1,760.48</b>	<b>0.00 %</b>
NET INCOME	<b>\$0.00</b>	<b>\$1,760.48</b>	<b>\$ -1,760.48</b>	<b>0.00 %</b>

# French Quarter Management District

## Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - February, 2024

	TOTAL			% OF BUDGET
	ACTUAL	BUDGET	OVER BUDGET	
Income				
<b>Total Income</b>			<b>\$0.00</b>	<b>0.00%</b>
GROSS PROFIT	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
Expenses				
Appropriation Contingency		44,153.68	-44,153.68	
Legal & Professional Fees				
Appropriation Program Manager		12,500.00	-12,500.00	
<b>Total Legal &amp; Professional Fees</b>		<b>12,500.00</b>	<b>-12,500.00</b>	
Office Supplies & Software		333.32	-333.32	
Other Business Expenses		1,000.00	-1,000.00	
Payroll Expenses				
Payroll		4,576.34	-4,576.34	
<b>Total Payroll Expenses</b>		<b>4,576.34</b>	<b>-4,576.34</b>	
Programming				
Glass Recycling for Gulf Coast Restoration				
Glass Half Full Recycling Program		32,174.68	-32,174.68	
Glass Recycling Public Awareness Campaign		5,000.00	-5,000.00	
Mardi Gras Beads		6,235.34	-6,235.34	
Pick-Up Service		0.00	0.00	
Commercial		10,000.00	-10,000.00	
Residential		22,500.00	-22,500.00	
<b>Total Pick-Up Service</b>		<b>32,500.00</b>	<b>-32,500.00</b>	
<b>Total Glass Recycling for Gulf Coast Restoration</b>		<b>75,910.02</b>	<b>-75,910.02</b>	
Pedestrian Safety & Signage Program				
Esplanade Cultural Landmarks Corridor Project				
N. Rampart Bike Lane and Curb Extension		83,333.34	-83,333.34	
N. Rampart Enhanced Post Protection		33,333.34	-33,333.34	
N. Rampart High Vis. Crosswalk Signage		5,000.00	-5,000.00	
N. Rampart High Vis. Crosswalk Signage		28,333.34	-28,333.34	
Pedestrian Safety Public Awareness Campaign		5,000.00	-5,000.00	
<b>Total Pedestrian Safety &amp; Signage Program</b>		<b>155,000.02</b>	<b>-155,000.02</b>	
Supplemental Sanitation				
Trash Receptacles w/ City Servicing		28,666.68	-28,666.68	
<b>Total Supplemental Sanitation</b>		<b>28,666.68</b>	<b>-28,666.68</b>	
Supplemental Security				
Security Public Awareness Campaign		5,000.00	-5,000.00	
Upper Quarter Patrol Expansion		158,784.00	-158,784.00	
<b>Total Supplemental Security</b>		<b>163,784.00</b>	<b>-163,784.00</b>	
<b>Total Programming</b>		<b>423,360.72</b>	<b>-423,360.72</b>	
Rent		133.32	-133.32	
Utilities				
Telephone		300.00	-300.00	

# French Quarter Management District

## Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - February, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Utilities</b>		<b>300.00</b>	<b>-300.00</b>	
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$486,357.38</b>	<b>\$ -486,357.38</b>	<b>0.00%</b>
NET OPERATING INCOME	<b>\$0.00</b>	<b>\$ -486,357.38</b>	<b>\$486,357.38</b>	<b>0.00 %</b>
NET INCOME	<b>\$0.00</b>	<b>\$ -486,357.38</b>	<b>\$486,357.38</b>	<b>0.00 %</b>

**GLASS HALF FULL**

Phone: 504-356-3435

3935 Louisa Street

New Orleans, LA 70126

**SERVICE AGREEMENT****Glass Recycling Community Dropoff and Recycling Services****ACCOUNT BILLING**Company Name: French Quarter Management District Contact Name: Karley D. FrankicAddress: 400 N. Peter Street, Suite 206 City, State, Zip: New Orleans, LA 70130Contact Phone Number: (504) 323-5801 Contact Email: kfrankic@fqmd.org**EQUIPMENT/SERVICE SPECIFICATIONS**

Avg. billed hourly rate per hour (wages) CDL	\$35.50
Avg. cost per hour (wages) non-CDL	\$26.00
Avg. # of CDL personnel required	1
Avg. # of non-CDL personnel required	3
Avg. tot. billed hourly rate	\$113.50
Drop-off duration (in hours)	6
Drop-off transport, load/unload duration (in hours)	2
Total drop-off duration per week (in hours)	8
Vehicle and transport rate (per day) (incl. comprehensive insurance, fuel)	\$245.00
Frequency of drop-off (per week)	1
Drop-off events per year	52
Projected wages billed price per week	\$908.00
Projected wages billed price per year	\$47,216.00
Projected vehicle and transport billed price per year	\$12,740.00
Cumulative price per year	\$59,956.00
Indirect cost rate	15%
Cumulative price per year	\$8,993.40

<b>TOTAL programming rate per year</b>	<b>\$68,949.40</b>
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Initial set-up costs:	
100 x 64-gallon receptacles (incl. shipping (landed))	\$11,250.00
Signage and educational materials	\$4,325.00
Public awareness and education campaign	\$12,000.00

<b>TOTAL initial set-up costs:</b>	<b>\$27,575.00</b>
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<b>TOTAL programming rate for one (1) year and initial set-up and costs:</b>	<b>\$96,524.40</b>
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Special Instructions:

Weekly recycling drop-off in French Quarter at three (3) sub-sites. Staffed by Glass Half Full (GHF) (Contractor) to reduce contamination concerns. All receptacles and recyclable material dropped-off and picked-up/removed upon drop-off completion. GHF educates the public on-site. GHF will offer glass, cardboard/paper, metal, plastics #1 & #2, separated on site (multi-stream recycling) to increase recycling rates. Drop-off duration will be 6 hours per sub-site. Drop-off transport, load/unload duration will be 2 hours. Vehicle and transport rates (incl. comprehensive insurance, fuel) shall be included in the billable amount. Initial set-up costs include: 100 x 64-gallon receptacles (incl. shipping (landed)), signage and educational materials, and public awareness and education campaign.

**Term:** This term of this agreement shall be on a yearly basis from the effective date of service and may be renewed every year thereafter, with written approval by Customer, unless either party shall give written notice of termination to the other party at least sixty (60) days but not more than one hundred eighty (180) days prior to the termination of the initial term or any renewal term.

UNDERSIGNED INDIVIDUAL SIGNING THIS AGREEMENT ON BEHALF OF CUSTOMER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS AGREEMENT, ON PAGE TWO, AND, THAT HE/SHE HAS THE AUTHORITY TO SIGN ON BEHALF OF THE CUSTOMER.

\_\_\_\_\_  
(Authorized Signature) / Customer

\_\_\_\_\_  
(Print of Type Name and Title)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Authorized Signature) / Glass Half Full

\_\_\_\_\_  
(Print of Type Name and Title)

\_\_\_\_\_  
Date

**Services rendered:** Customer grants to the undersigned (Glass Half Full) the exclusive right to collect and recycle of all Customer's Glass Waste Material and agrees to make the payments as provided for herein and agrees to furnish such series and equipment specified above, all in accordance with the terms of this Agreement. If Master Agreement is checked on the front of this agreement, this service agreement applies to all the customer service locations.

**Charges and Payments:** Customers shall pay Contractor (Glass Half Full) on a monthly basis for the collection and recycling service provided by Glass Half Full (Including all charges for the equipment maintenance) in accordance with the schedule of charges shown on Page 1 of this Agreement. Payment shall be made by Customer within thirty (30) days after receipt of an invoice from Contractor. Contractor may impose, and Customer agrees to pay a late fee and Interest for all past due payments not to exceed the maximum rate allowed by the applicable law. In the event that any payment is not made when due, Contractor may, at its sole option, terminate this Agreement on notice to the Customer and recover all past due payments, recovery and equipment on the premises of the Customer and to recover liquidated damages from Customer as set forth below.

**Rate Adjustments:** Contractor may only increase rates with the consent of the Customer: Such consent may be evidenced verbally, in writing or by the actions and practices of the parties.

**Changes:** Charges in the schedule of Charges, frequency of collection services, number, capacity, and/or type of equipment may be agreed to orally, in writing, or by the actions and practices of the parties.

**Waste Material:** Customer represents and warrants for the materials placed in the equipment shall be "glass waste material" as defined herein and shall contain no other substances. The term "waste material" as used in these Terms and Conditions shall mean only glass waste generated by Customer and/or their parties (i.e. customers, employees, etc.). Contractor shall acquire title to the waste material when it is loaded into Contractor's truck. Title to and liability for any waste excluded above shall remain with Contractor and Customer expressly agrees to defend, indemnify and hold harmless Contractor from and against all damages, penalties, fines and liabilities resulting from or arising of such waste excluded above.

**a)** To ensure the quality of recycling material or waste material, the Contractor reserves the right to inspect the Customer's recycling or waste contents before processing. If the Contractor finds the contents of a can exceed 10% contamination by weight or volume, the Contractor reserves the right to dispose of the contents in an effort to maintain production of highest quality recycled materials.

**Driveways and Parking Areas:** Customer warrants that any right of way provided by Customer for Contractor's equipment location to the most convenient public way is sufficient to bear the weight of all of Contractor's equipment and vehicles reasonably required to perform the service herein contracted. Contractor shall not be responsible for damage to any private pavement or accompanying sub-surface of any route reasonably necessary to perform the services herein contracted and Customer assumes all liabilities for damage to pavement or road service.

**Equipment:**

**a) Responsibility:** The equipment furnished hereunder by Contractor shall remain the property of the Contractor. However, Customer acknowledges that it has care, custody and control of the equipment while at the Customer's location and accepts responsibility for all loss or damage to the equipment (except for the normal wear and tear or for loss damage resulting from Contractor's handling of the equipment) and for its contents. Customer agrees to not overload by weight or volume, move or alter the equipment, and shall use the equipment only for its proper and intended use. Customer agrees to indemnify, decline and hold Contractor against all claims, damages, suits, penalties, fines and liabilities for injury of death to persons or loss or damage to property arising from the customers use, operation or possession of the equipment.

**b) Definition:** The word "equipment" as used in these Terms and Conditions shall mean all containers used for the storage of the glass waste material including crates, cans, dumpsters and such other on site devices as may be specified on the face of this agreement.

**Attorney's Fees:** In the event of a breach in this Agreement by either party, the breaching party shall pay all reasonable attorney's fees, collection fees, and three costs of the party incident to any action brought to enforce the Agreement. In the events Customer fails to pay Contractor all amounts which becomes due under this Agreement, or fails to perform its obligations hereunder, and the refers such a matter to an attorney, Customer agrees to pay, in addition to the amount due, any and all costs incurred by Contractor as a result of such action, including, to the extent permitted by law, reasonable attorney's fees.

**Right To Compete:** Customer grants to Contractor the right to compete with any offer which Customer receives (or intends to make) relating to the provisions of glass waste collection and recycling service upon the termination of this agreement for any reason and agrees to give Contractor written notice of any such offer and a reasonable opportunity to respond to it.

**Assignment and Benefit:** This Agreement shall not be affected by any changes in the Customer's service address if new such address is located within the Contractor's service Area. The agreement shall be binding on the parties and their successors and assigns.

**Excused Performance:** Neither party hereto shall be liable for its failure to perform or delay in performance hereunder to contingencies beyond its reasonable control including, but not limited to, strikes, riots, compliance with laws or government orders, inability to get container, fires and acts of God such failure shall not constitute a Default under this agreement.

**Indemnity:** Contractor shall indemnify, defend, and hold harmless FQMD against any and all liabilities, including judgments, costs and reasonable attorneys' fees, for any actions, omissions, negligence of any officer, except as a result of FQMD's gross negligence, willful misconduct or bad faith.

**Customer Initials:**

\_\_\_\_\_