



## Board of Commissioners Meeting Minutes

Tuesday 8 November 2021

2:02 – 3:41 pm

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Via Teleconference:

<https://meetings.ringcentral.com/j/2047589217>

Video:

<https://meetings.ringcentral.com/personallink.html>

Audio:

Meeting ID: 204 758 9217

+1 (469) 445 0100

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### Commissioners Present:

Susan Klein  
Heidi Raines  
Christian Pendleton  
Gail Cavett

Steve Caputo  
Bob Simms  
David Bilbe  
Robert Watters  
Frank Zumbo

Mamie Gasperecz  
Brittany Mulla McGovern  
Matthew Emory (Arv. 2:10)  
Jane Cooper

**Commissioners Absent:** None

**Executive Director:** Karley Frankic

**Guests:** Brook Tesler, VCCF Zach Taylor, District C

- I. **CALL TO ORDER: ROLL CALL: INTRODUCTION OF ATTENDEES** – Chairman Pendleton called the meeting to order at 2:02 pm. Ms. Frankic read the Agenda as noticed and Ms. Klein called the roll.
- II. **PUBLIC COMMENT:** The Public Comment Policy can be found at <https://www.fqmd.org/public-comment-policy>. Written public comment may be submitted electronically via email to [publiccomments@fqmd.org](mailto:publiccomments@fqmd.org). There were no public comments received.
- III. **EXECUTIVE SESSION:** Pursuant to Louisiana Revised Statute 42:17 Ms. Mulla McGovern motioned (**M1**) to “enter into Executive Session to discuss personnel & security issues...”, seconded by Ms. Raines and unanimously approved.  
  
RETURN TO REGULAR SESSION: Mr. Simms motioned (**M2**) to “reconvene the meeting at 2:55 p.m...”, seconded by Mr. Emory and unanimously approved. There was no action taken.
- IV. **CONSIDER APPROVAL OF OCTOBER 2021 REGULAR MEETING MINUTES:** Ms. Klein noted the October 12<sup>th</sup> Board Minutes were circulated with corrections received and made. Mr. Caputo motioned (**M3**) to “approve the October 12, 2021 Regular Board Minutes as submitted and corrected...”

seconded by Ms. Mulla McGovern and approved with Ms. Cooper abstaining due to time restraints for review.

- V. OCTOBER 2021 TREASURER’S REPORT: Mr. Zumbo presented the October Treasurer Reports - Ms. Mulla McGovern motioned (M4) to “approve the October Treasurer Reports as submitted...”, seconded by Ms. Gasperez and unanimously approved. **ANNEX I**

VI. BOARD CHAIR COMMENTS: Mr. Pendleton

- a. French Quarter Economic Development District Cooperative Endeavor Agreement (FQEDD CEA) - Chairman Pendleton thanked everyone for their assistance and reiterated FQMD would monitor this process.
- b. Sanitation Contract – Empire is not fulfilling contractual obligations. Continuing communication with the City has been inconclusive. He fears the existing contract would be renewed.
- c. 5G – He the team for their continued vigilance and work on this project and is looking forward to its completion.

VII. EXECUTIVE DIRECTOR’S REPORT – Ms. Frankic

- a. Administrative
  - i. Insurance renewed. – The Board’s insurance policies have been renewed, Southern Insurance Agency, the Board’s agents, has assured that the new policies are in alignment with the FQEDD CEA and are billed separately from the standard Board policies to assure compliance with the Board’s obligations under the Agreement not to bill the Trust Fund for operating expenses of the agency.
  - ii. Harassment Training Policy - The Harassment Training Policy was approved by the Board last month and the request for the training modules has been sent to the State Civil Service to register the staff and commissioners. Training links shall be sent directly to everyone’s inboxes for the required modules. This training should be completed by the end of calendar year.
  - iii. Disaster Recovery Plan, - Per Secretary Klein’s request that FQMD compile administrative procedures for the staff’s duties for public meeting notice and other legislative auditor subject activities, operations manual has been drafted that will assure the legal obligations of the agency are available for training staff and applicable officers.
  - iv. LA Legislator New Audit Requirements - Ericksen Krentel has informed FQMD that the Louisiana Legislative Auditor has updated the Statewide Agreed-Upon Procedures for Fiscal Years Ending 12/31/2021 through 11/30/2022. The policies and procedures of the FQMD are already in place to accommodate all of the new requirements and the Board should be recognized for its success in meeting all legislative requirements ahead of time and we expect to continue that success into this new fiscal year.
- b. Public Safety
  - i. FQEDD Agreement Monitors - The first meeting of the FQEDD Agreement Monitors will take place this month with a review of the party obligations, review of the patrol plan and discussion of the Key Performance Indices. Captain Walls has requested that the meetings take place on the same day as the SEC meetings and we are working to accommodate that request in the same location.
- c. Quality of Life
  - i. Electoral Forum - FQMD circulated an invitation to our mailing list on behalf of our partner organizations in and around the French Quarter about the upcoming election forum. Commissioners are encouraged to share their questions for the candidates with the

event hosts prior to the forum date to assure that the moderator is prepared to include them. The French Quarter Business Association; Faubourg Marigny Improvement Association; French Quarter Citizens; Historic Faubourg Tremé Association, and Vieux Carre Property Owners, Residents, and Associates invite you to our City Council At-large and District C Runoff Forum on Tuesday, November 16, 2021, at 6 p.m. The co-hosted event, at the Omni Royal Orleans (621 St Louis Street), is open to the public and features Travers Mackel as the moderator and the two runoff candidates of At-large and District C who will answer previously submitted questions from the organizations' membership.

e. Meetings Attended:

10/14	Special meeting of the Finance & Development Committee re: FQEDD budget
10/18	Livability Committee Chair Check-in Meeting
10/18	Security & Enforcement Committee Meeting – Unable to convene w/o Chair present to preside
10/19	NOPD 8 <sup>th</sup> District MAX Meeting
10/21	FQBA Luncheon
10/22	Meeting with Constable Pincus
10/26	NOPD 8 <sup>th</sup> District MAX Meeting
10/27	Finance & Development Committee Chair Check-in Meeting
11/1	Finance & Development Committee meeting
11/2	NOPD 8 <sup>th</sup> District MAX Meeting
11/3	Livability Committee Virtual Meeting
11/3	Meeting with Constables Pincus and Powers
11/3	Meeting with Toro Balance re: 5G pole installations in the French Quarter
11/4	Rescheduled October Security & Enforcement Committee Meeting

VIII. LIVABILITY COMMITTEE REPORT – Ms. Gasperecz noted the Committee met on Wednesday, November 3, 2021 and discussed the items listed below.

- a. Sanitation Contract – The City Administration has not responded since she met with Mr. Cox prior to Hurricane Ida when he said that they did not have an issue and an RFP and could extend the contract with Empire. Ms. Raines noted the performance or lack of performance to the contract is the most important factor to be reviewed prior to a new contract being signed. There are multiple aspects to the contract besides trash pick-up. Mr. Pendleton asked that a “white paper” be submitted to the City Council noting Empire’s deficiencies.
- b. 5G – no net gain, oversight, pole design, working team, collective voice. Verizon’s revised design for a 4G/5G combo pole was so similar to the original Toro Blanco design it does not require VCC approval. Installation of 68 AT&T poles has begun. Toro Blanco has been utilizing Hernandez as the contractor and must use All Star per the City’s contract. Toro Blanco will begin using two local contractors (instead of Hernandez); John Cooper and Todd Dettlinger. The working group met with John Cooper to discuss installation strategies to minimize disruption. Taking down our current lampposts to installing the new 5G lampposts takes about 48 hours, so there will be some dim spots in the French Quarter). Ms. Mulla McGovern has connected Toro Blanco with NOPD 8th District rank, so they will be notified whenever a lamppost with a security camera is removed so they will know when that coverage goes dark. The goal for completion is this Christmas.
- c. Lighting – Mr. Jorgensen will be back in town to continue work on the lighting assessment. There was a call for volunteers to assist with the fieldwork.

IX. FINANCE AND DEVELOPMENT COMMITTEE REPORT - Chairperson Raines noted the Committee met on November 1, 2021 and adopted recommendations for Board approval as stated in IX a. and b. below.

- a. FQEDD Annual Budget – The budget as submitted by the City and edited in Committee was submitted for Board approval. It was noted there was a compromise on Supplemental Police Patrol Program (SPPP) vehicles. The scooters purchased must be branded with the FQMD information. There is an FQMD 7% administrative fee and the City is waiving their 1% fee this year. Six vehicles have been approved for procurement.
  - b. FQMD General Operating Budget 2022. – the recommended budget shall be voted on in December to fulfill open meeting law posting requirements. Ms. Raines highlighted budget items. An app ([www.getharvest.com](http://www.getharvest.com)) will be used to track FQEDD administrative expenses. Staff estimates were split 60% for FQEDD and 40% for Operating. Executive Director benefit and salary costs, and a new Coordinator expense was discussed in Committee.
- X. FQMD 2022 OPERATING BUDGET APPROVAL – Deferred
- XI. FQEDD 2022 BUDGET APPROVAL – Ms. Gasperecz motioned (**M5**) to approve the FQEDD 2022 Budget as presented...”, seconded by Mr. Zumbo and unanimously approved.
- XII. SECURITY AND ENFORCEMENT COMMITTEE REPORT - Mr. Emory noted the Committee met on Thursday, November 4, 2021.
- a. FQEDD Budget – This was recommended in Committee for Board approval.
  - b. Patrol Program Key Performance Indices - A draft of FQEDD KPIs were reviewed as collated by Ms. Mulla McGovern. Ms. Cooper, Ms. Mulla McGovern, and Mr. Simms will work on assigning values to the KPIs for use by the Agreement Monitors to be reported on back to the Committee and Board.
  - c. Traveler’s Aid Society of Greater New Orleans – The Committee recommend to the Board of Commissioners the publishing of the Travelers Aid Society of Greater New Orleans’ Needs Assessment of Street Homeless on the Board’s website.
  - d. French Quarter Task Force (FQTF) App – The Google interface with the map was down and this is being repaired.
- XIII. TRAVELER’S AID SOCIETY OF GREATER NEW ORLEANS: Mr. Caputo motioned (**M6**) to approve the publication of the TASGNO Homeless Survey...”, seconded by Ms. Mulla McGovern and unanimously approved. Ms. Simms reported this FQMD funded survey is a good start to a persistent District challenge. Mr. Bilby noted that the survey should be shared with homeless service providers for their comment, since only the homeless population was approached for comment. Ms. Klein agreed and noted there are current services afforded this population that are known in their community and some responses could reflect a real or perceived bias of that population., Mr. Simms previously noted some of the questions seemed to be skewed to engender a specific type of response. Ms. Cooper felt some of the survey recommendations could be reviewed by the appropriate committees for future recommendations to the Board for action. Ms. Raines asked if TASGNO connects the resources for this population. Ms. Frankic noted a survey like this was done for the Downtown Development District regarding possible case assessment and this could be one avenue of FQMD involvement.
- XIV. 2022 ELECTION 2022 OF THE FQMD BOARD & COMMITTEE OFFICERS–
- a. Executive Officers – Mr. Bilby motioned (**M7**) to “approve Heidi Raines, Chair; Christian Pendleton, Vice-Chair; Sue Klein, Secretary; Frank Zumbo, Treasurer as the FQMD 2022 Executive Officers...”, seconded by Ms. Gasperecz and unanimously approved.
  - b.. Committee Officers – Ms. Raines motioned (**M8**) to “approve Frank Zumbo, Finance &

Development Chair; Heidi Raines, Finance & Development Vice-Chair; David Bilby, Government Affairs, Chair; Gail Cavett, Government Affairs, Vice-Chair; Mamie Gasperecz, Livability Chair; Brittany Mulla McGovern, Livability Vice-Chair; Jane Cooper, Security & Enforcement Chair; Steve Caputo, Security & Enforcement, Vice-Chair as the FQMD 2022 Committee Officers...”, seconded by Mr. Zumbo and unanimously approved.

- IX. NEW BUSINESS: To consider and act upon any other matters that may properly come before the French Quarter Management District Board of Commissioners – None
- X. NEXT SCHEDULED MEETING DATE: 13 December 2021 with possible earlier meeting to expand
- I. ADJOURNMENT – Ms. Mulla McGovern motioned (**M9**) to “adjourn the November 8, 2021 Regular Meeting of the FQMD Commission at 3:41p.m.”, seconded by Mr. Bilbe and unanimously approved.

Respectfully submitted,  
(signed original available)  
Susan Klein, Secretary

ANNEX I – Treasurer Reports



