

# Government Affairs Committee

French Quarter Economic Development District

## *Cooperative Endeavor Agreement Outline*

### I. General Purpose

A. FQ EDD sales tax is POST Certified supplemental police patrols and public safety programming, with the initial \$2 million collected in any year dedicated to the purpose of the continuation and expansion of the FQMD blue light Supplemental Police Patrol Program. Additional revenue to be divided between additional patrols and public safety programs, including homeless assistance services.

#### 1. Disbursement Restrictions

- a) Public safety and law enforcement, including any administrative needs and permitted activities and job functions and any equipment needed to provide such services and supplies, including the vehicles, costs of vehicle maintenance and fuel, User and license fees associated with any software needed for providing public safety and law enforcement services
- b) Enforcement of criminal laws by POST-certified officers and any programming related thereto;
- c) Quality of life and code enforcement measures relative to public safety and crime prevention;
- d) Homeless services;

B. Agreement Monitors shall mean the group composed of the following persons: The Captain of the NOPD 8<sup>th</sup> District, the City Attorney, the FQ EDD Authorized Representative, and the Executive Director of the FQMD, or their respective designees or successor(s) in office.

1. Monthly meetings to create, review, and address KPIs

C. Key Performance Indices shall mean objective program performance measures agreed upon by all Agreement Monitors

1. Annually set by Agreement Monitors
2. Quarterly reviewed at FQMD Security & Enforcement Committee meetings
3. Quarterly presented to FQ EDD (City Council)

D. The CEA effective date aligns with the ballot referendum (five-year term)

E. The CEA cannot be canceled without cause

### II. City of New Orleans (City) Obligations

A. The City collects the sales tax

1. Tax revenues are deposited into the French Quarter Economic Development District Trust Fund (Trust Fund)
2. The funds are not intermingled with any other City money

B. City will remit monthly Trust Fund revenues to FQMD within 30 days of close of collection month

C. Neither the Trust Fund nor FQMD's Supplemental Police Patrol Program are not as a replacement of City financial, general operating, contracting, or special funds, or personnel hours resources

1. NOPD number not to go below 2021/05/01 number (agreed upon figure)

### III. French Quarter Management District (FQMD) Obligations

A. FQMD receives the remittance from the Trust Fund within 30 days of the close of the collection month

# French Quarter MANAGEMENT DISTRICT

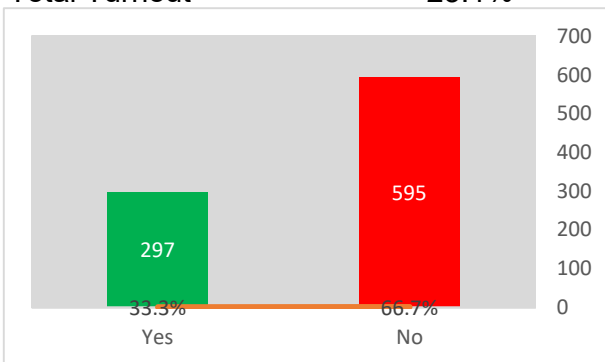
1. Funds will be deposited into the SPPP account
  2. Trust Fund remittances will not be intermingled with other FQMD funds
  - B. FQMD has responsibility for administering all financials related to the Trust Fund
    1. Budgets, all budget amendments, contracts, transactions shall be executed utilizing a mutually agreed upon funding release criteria
    2. FQMD will remit payment to the City for NOPD Coordinating Sergeant and overtime patrol officers within 30 days of receiving invoice
  - C. Transparent financial management
    1. FQMD shall adhere to a public budget process
    2. Full annual report with audited financials
    3. FQMD reports on Trust Fund at public monthly FQMD Board meeting and audited financials required
    4. FQMD presents quarterly to the FQ EDD (City Council)
  - D. FQMD has responsibility for overseeing the supplemental POST Certified proactive police patrols
    1. Maximize the number of POST certified officers to patrol the District within the estimated annual revenues
    2. NOPD is the unifying hub of all patrol planning, post instructions, supervision, and daily management.
    3. POST Certified Patrols will be operated by an NOPD 8<sup>th</sup> District Full Time Coordinator under the supervision and Command of the NOPD 8<sup>th</sup> District Captain and Superintendent of Police
      - a) FQMD reserves the right to request replacement of the FQ-EDD SPP Full Time Coordinator due to unsatisfactory performance (Define unsatisfactory performance)
      - b) FQMD's SPPP shall maintain best practices when deploying blue light patrols
    4. The functionality of the French Quarter Task Force app is maintained & Officers have an obligation to respond to app
  - E. Robust public reporting requirements
    1. The FQ EDD Supplemental Police Patrols NOPD Full Time Coordinator will report at the following meetings
      - a) Monthly FQMD Security & Enforcement Committee
      - b) Monthly FQMD Board Meetings
      - c) Quarterly to the FQ EDD Governing Authority (City Council Meetings)
      - d) Weekly 8<sup>th</sup> District MAX
      - e) Monthly NONPACC
- IV. Exhibits
- A. Boundaries
  - B. Project Description
  - C. Project Details \* State statute on requirements for use of EDD funds

Election Results  
12/5/2020

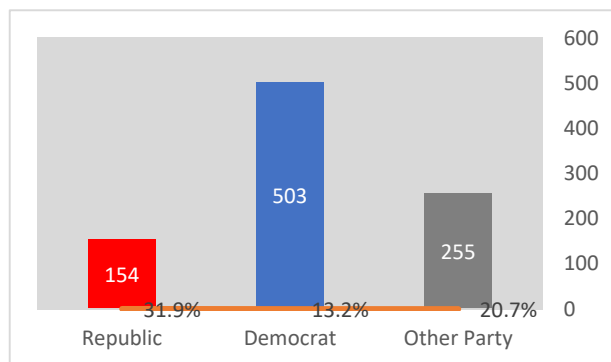
### French Quarter Economic Development District Proposition

Shall a .2495% sales tax, originally approved by the voters within the French Quarter Economic Development District at an election on October 24, 2015, be renewed and levied within the boundaries of the French Quarter Economic Development District ("FQ EDD"), (the area bounded by the Mississippi River, the center line of Canal Street, the rear property line of the properties fronting on the lake side of North Rampart Street, and the rear property line of the properties fronting on the downriver side of Esplanade Avenue to the Mississippi River), to be collected on the sale at retail, the use, the lease or rental, the consumption and storage for use or the consumption of tangible personal property and sales of services within the boundaries of the FQ EDD for a period of five years, beginning January 1, 2021 and ending December 31, 2025 (an estimated \$2 million reasonably expected at this time to be collected as a result of the renewal of the levy per year) for the purpose of funding enhanced and supplemental public safety services to facilitate economic development within the FQ EDD?

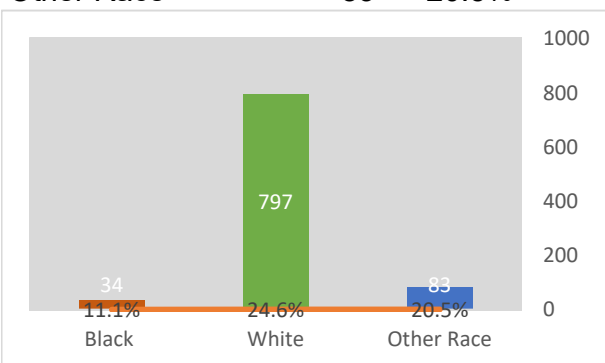
RESULTS	Votes	Percent
Yes	297	33.3%
No	595	66.7%
Total Votes	892	
Total Turnout		23.1%



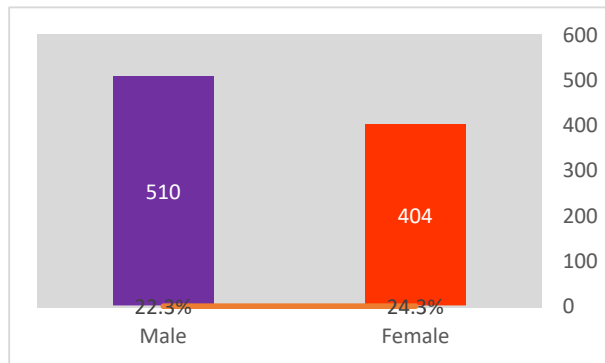
PARTY	Voted	Turnout
Republic	154	31.9%
Democrat	503	13.2%
Other Party	255	20.7%



RACE	Voted	Turnout
Black	34	11.1%
White	797	24.6%
Other Race	83	20.5%



GENDER	Voted	Turnout
Male	510	22.3%
Female	404	24.3%





Pelican State Partners is a diverse team of professionals each with a strong record of accomplishments. We are committed to our clients' success and will pursue a strategic path to get there. In partnership with our clients, we work creating tailored, innovative, and effective strategies and partnerships for clients to succeed in an ever-evolving environment.

## CONTACT

PHONE:  
225-229-8994

WEBSITE:  
[www.pelicanstate.com](http://www.pelicanstate.com)

EMAIL:  
[suchitra@pelicanstate.com](mailto:suchitra@pelicanstate.com)

## LOCATIONS

504 Lakeland Drive  
Baton Rouge, LA. 70802

234 Loyola Avenue, 3<sup>rd</sup> Floor  
New Orleans, LA. 70112

## 2021 LOUISIANA LEGISLATIVE SESSION DATES

---

Convenes Noon, Monday, April 12, 2021; adjourns not later than 6:00 PM on Thursday, June 10, 2021.

## REQUEST & PREFILING DATES

---

**Constitutional Amendments** (other than retirement bills): Request deadline: Noon, Wednesday, March 31, 2021 (House Rule 7.2(F)). Prefile deadline: Noon, Friday, April 2, 2021 (Const. Art. XIII, '1(A)).

**All Other Bills (Except Retirement Bills – See Bulletin)**: Request deadline: 5:00 PM, Wednesday, March 31, 2021 (House Rule 7.2(F)). Prefile deadline: 5:00 PM, Friday, April 2, 2021 (Const. Art. III, '2(A)(2)(b)).

## SUBJECT MATTER

---

Limited to the following 3 classes of bills:

Class I: Measure to enact a general appropriation bill: enact the comprehensive capital budget; make an appropriation; levy or authorize a new tax; increase an existing tax; levy, authorize, increase, decrease, or repeal a fee; dedicate revenue; legislate with regard to tax exemptions, exclusions, deductions, reductions, repeals, or credits; or legislate with regard to issuance of bonds.

Class II: Local or special bills (those that are constitutionally required to be, and have been, advertised).

Class III: Any other subject matter not covered by Class I or Class II. Note: ALL Class III bills MUST be PREFILED, and no member may prefile more than 5 such bills.

\*There is no limit for prefilling Class I or Class II bills, but only 5 such bills may be introduced after session begins (Const. Art. III, '2(A)(4)(b)).

## ADVERTISING & LOCAL NOTICE

---

Advertisement of intent to introduce a local bill must be published in the official journal of the locality on two separate days at least 30 days prior to introduction.

The SECOND notice must be published on or before the following dates for the following purposes: ≠ For prefilling and introduction on the first day of session: Friday, March 12, 2021 for session introduction: Sunday, March 21, 2021.

To be safe, for first-day introduction, local bills should be requested by Wednesday, February 17, 2021; thereafter, opportunity to publish local notice is dependent on circumstances with local newspaper (Const. Art. III, '13(A)).



**2021 REGULAR SESSION INFORMATION BULLETIN**

Issued by House Legislative Services

September 1, 2020

<p><b>(1) Convening; Final Adjournment; Length</b></p>	<p>Convenes Noon, <b>Monday, April 12, 2021</b>; adjourns not later than 6:00 PM on <b>Thursday, June 10, 2021</b>; convenes for up to 45 legislative days during a 60 calendar day period (Const. Art. III, §2(A)(4)(a)).</p>
<p><b>(2) Subject Matter</b></p>	<p>Limited to the following 3 classes of bills:</p> <p>Class I: Measure to enact a general appropriation bill: enact the comprehensive capital budget; make an appropriation; levy or authorize a new tax; increase an existing tax; levy, authorize, increase, decrease, or repeal a fee; dedicate revenue; legislate with regard to tax exemptions, exclusions, deductions, reductions, repeals, or credits; or legislate with regard to issuance of bonds.</p> <p>Class II: Local or special bills (those that are constitutionally required to be, and have been, advertised).</p> <p>Class III: Any other subject matter not covered by Class I or Class II.</p> <p><u>Note</u>: ALL Class III bills MUST be PREFILED, and no member may prefile more than 5 such bills. There is no limit for prefiling Class I or Class II bills, but only 5 such bills may be introduced after session begins (Const. Art. III, §2(A)(4)(b)).</p>
<p><b>(3) Request and Prefiling Deadlines</b></p> <p><b>(a) Retirement bills – including constitutional amendments affecting retirement</b></p> <p><b>(b) Constitutional Amendments other than those affecting retirement</b></p> <p><b>(c) All other bills</b></p> <p><i>(See Note 3 on reverse side.)</i></p>	<p>(a) Request deadline: 5:00 PM, <b>Wednesday, February 24, 2021</b> (House Rule 7.2(F)). Prefile deadline: 5:00 PM, <b>Friday, February 26, 2021</b> (Const. Art. III, §2(A)(2)(c)). However, see 5(a) below regarding retirement notice.</p> <p>(b) Request deadline: Noon, <b>Wednesday, March 31, 2021</b> (House Rule 7.2(F)). Prefile deadline: Noon, <b>Friday, April 2, 2021</b> (Const. Art. XIII, §1(A)).</p> <p>(c) Request deadline: 5:00 PM, <b>Wednesday, March 31, 2021</b> (House Rule 7.2(F)). Prefile deadline: 5:00 PM, <b>Friday, April 2, 2021</b> (Const. Art. III, §2(A)(2)(b)).</p>
<p><b>(4) Bills for Session Introduction</b> <i>See Note 1 on reverse side.)</i></p>	<p>Request deadline: 6:00 PM, <b>Tuesday, April 20, 2021</b> (House Rule 7.6(A)(3)). Introduction deadline: 6:00 PM, <b>Wednesday, April 21, 2021</b> (Const. Art. III, §2(A)(2)(a) and (4)(a)).</p>
<p><b>(5) Constitutionally required advertisement</b></p> <p><b>(a) Retirement bills – including constitutional amendments</b> <i>(See Note 2(c) on reverse side.)</i></p> <p><b>(b) Local bills creating security districts</b> <i>(See Note 2(b) on reverse side.)</i></p> <p><b>(c) Local bills other than bills creating security districts</b> <i>(See Note 2(a) on reverse side.)</i></p>	<p>(a) For first day introduction: notice must be submitted to <i>The Advocate</i> by <b>Thursday, February 4, 2021</b>. For Session introduction, a retirement bill must be submitted to <i>The Advocate</i> by <b>Monday, February 15, 2021</b> (Const. Art. X, §29(C)).</p> <p>To be safe, for first-day introduction, local bills to create security districts <b>should be requested by Wednesday, February 10, 2021</b>; thereafter, opportunity to publish local notice is dependent on circumstances with local newspaper (Const. Art. III, §13(B)).</p> <p>To be safe, for first-day introduction, local bills <b>should be requested by Wednesday, February 17, 2021</b>; thereafter, opportunity to publish local notice is dependent on circumstances with local newspaper (Const. Art. III, §13(A)).</p>
<p><b>(6) Statutorily required advertisement of bills affecting compensation of certain local officials</b> <i>(See Note 2(e) on reverse side.)</i></p>	<p>Publication on <b>two</b> separate days at least <b>30</b> days prior to introduction (Sheriffs (R.S. 13:5521(E)); School Board members (R.S. 17:56(D)); Registrar of Voters and confidential assistants (R.S. 18:55(B) and 59(D)); Assessor’s salary or other emolument notice and Assessor’s expense allowance notice (R.S. 47:1907.1 and 1908(D)). Deadline for notice to parishes and school boards of change to assessors’ expense allowance: <b>Thursday, April 1, 2021</b> (R.S. 47:1908(D)).</p>
<p><b>(7) Deadline for 3rd Reading/Final Passage</b></p>	<p>6:00 PM of the 42nd legislative day or the 57th calendar day (<b>Monday, June 7, 2021</b>), whichever occurs first (thereafter, if authorized by 2/3 vote of both houses (Const. Art. III, §2(A)(4)(a))).</p>
<p><b>(8) Effective date of Acts</b></p> <p><b>(a) Statutes</b></p> <p><b>(b) Constitutional Amendments</b></p>	<p><b>August 1, 2021</b>, unless bill provides otherwise (Const. Art. III, §19).</p> <p>20 days after governor’s proclamation of the election results by which adopted, unless amendment otherwise provides (Const. Art. XIII, §1(C)).</p>

**CONSTITUTIONAL OR STATUTORY REQUIREMENTS  
WITH RESPECT TO DATES AND LEGISLATIVE INSTRUMENTS**

1. **BILLS FOR SESSION INTRODUCTION:** A member may introduce not more than five additional bills after session begins. Joint Rule No. 18 provides that the following bills are not subject to this five-bill limit: general appropriation bill, judicial branch appropriation, legislative branch appropriation, capital outlay bill, omnibus bond authorization bill, supplemental appropriations bill, revenue sharing bill, and ancillary funds bill.

2. **NOTICE OF INTENTION TO INTRODUCE CERTAIN KINDS OF BILLS:**

(a) **LOCAL BILLS (except bills creating security districts):** Advertisement of intent to introduce a local bill must be published in the official journal of the locality on **two** separate days at least **30** days prior to introduction. Notice must state substance of the bill. If so instructed by author, staff will send notice to newspaper and obtain certification of publication. The newspaper will bill costs of publication directly to the author or person specified by author.

The SECOND notice must be published on or before the following dates for the following purposes:

- ◆ For prefiling and introduction on the first day of session: **Friday, March 12, 2021**
- ◆ For session introduction: **Sunday, March 21, 2021**

CAUTION: Many local journals are weekly publications, many have deadlines for receipt of the notice that are as much as a week before the notice is published the first time, and for weekly papers the date of second publication of the notice may have to be several days prior to the constitutional deadline. Consequently, in some cases, the deadline for submission of a notice to a newspaper is up to three weeks in advance of the above deadlines.

(b) **LOCAL BILLS CREATING SECURITY DISTRICTS:** Same as other local bills except Constitution requires publication on **three** separate days and requires inclusion of certain specific information in the notice itself.

(c) **RETIREMENT BILLS (including constitutional amendments):** Handled in same manner as local bills (*see (a) above*), except notice must be published in official state journal (*The Advocate*) on **two** separate days at least **60** days prior to introduction. The author or person the author specifies will be charged directly by *The Advocate* for the cost of publication. If bill affects only a city or other strictly local retirement system, LOCAL NOTICE also is necessary, as set forth in (a) above.

(d) **ASSESSOR'S EXPENSE ALLOWANCES:** R.S. 47:1908(D) prohibits change in the allowance unless notice of intent to do so is sent BY CERTIFIED MAIL BY THE ASSESSOR TO THE SCHOOL BOARD AND PARISH GOVERNING AUTHORITY AFFECTED, stating the amount of the change. Notice must be sent at least 10 days prior to the CONVENING of the legislative session. Evidence of notice must be exhibited to the legislature before passage of the bill. Bill must recite that notice was given. Author should obtain evidence of notice from assessor.

(e) **ASSESSOR'S COMPENSATION (R.S. 47:1907.1), SHERIFF'S COMPENSATION (R.S. 13:5521(E)), SCHOOL BOARD MEMBER'S COMPENSATION (R.S. 17:56(D)), AND PARISH PORTION OF REGISTRAR'S OF VOTERS COMPENSATION (R.S. 18:55(B) AND 59(D)):** The Sections cited prohibit introduction of a bill to change the compensation of an assessor, sheriff, and school board member, and the parish portion of the salary of a registrar of voters or a chief deputy registrar or a confidential assistant to a registrar unless notice has been published on two separate days at least 30 days before introduction, without cost to the state, in the official journal of the parish. If all assessors, sheriffs, or school board members (but not registrars of voters or their chief deputies or assistants) in the state are affected, then notice must **also** be published on two separate days at least 30 days before introduction without cost to the state in the official state journal (*The Advocate*). The notice (except registrars and their chief deputies or assistants) must state the amount of the change. The bill (except registrars, their chief deputies, or assistants) must recite that notice has been given, and certification of such publication must be attached to the bill. If advertisement is handled locally, author should obtain certification and transmit to Clerk or staff. If the author wishes, staff will send notice to newspaper and obtain certification of publication for attachment to the bill. The newspaper will bill costs of publication directly to the author or person author specifies.

3. **PREFILING OF BILLS AND RESOLUTIONS:** Bills, constitutional amendments, and resolutions may be prefiled for introduction with the Clerk of the House at any time between regular sessions but, customarily, prefiling does not begin until several weeks before each session. (No bills may be prefiled for the regular session after a general election for legislators until after certification of the election of the member and no bills may be prefiled for any session between the convening of the last regular session prior to the general election for legislators and certification of such member's election.) House research staff transmits legislative instruments to the Clerk of the House for prefiling upon direction of the author. The Clerk numbers instruments in order in which received and reproduces them for distribution and electronic publication. The Speaker refers each prefiled instrument to one of the 16 subject matter committees and notifies the author. Referrals of bills prefiled prior to one week before the session convenes are entered in the Interim Calendar. Within five days after publication of referral in the Interim Calendar, any member may notify the Speaker IN WRITING of his objection to the committee referral, stating reasons. In such cases, the House and Governmental Affairs Committee determines the committee to which the bill will be referred. Standing committees may hold pre-session hearings on prefiled instruments beginning on the 3rd Monday in January (House Rule 7.2).

4. **FISCAL NOTES:** Every bill, constitutional amendment, and resolution affecting the receipt, expenditure, or allocation of funds of the state or of a political subdivision, or which would authorize issuance of general obligation bonds or other general obligations of the state for capital outlay, must have attached to it, prior to committee consideration, a fiscal note giving a reliable estimate of the fiscal effect of the measure. House rules also require fiscal notes for consideration of such instruments on final passage. The author of a bill is responsible for obtaining a fiscal note from the legislative fiscal officer (in some cases, the legislative auditor). Staff will request a fiscal note on behalf of the author or the Clerk will order a fiscal note if he decides one is required. In addition, the chairman of the committee to which the measure is referred may request a fiscal note immediately upon referral of the measure (Joint Rule 4 and House Rule 7.16).

5. **ACTUARIAL NOTES:** Every bill, constitutional amendment, and resolution proposing a change in the law as to any state, municipal, or parochial retirement system funded in whole or part from public funds must have an actuarial note attached to it at the time of committee consideration. Legislative Actuary prepares actuarial notes (R.S. 24:521). The staff will request an actuarial note on behalf of the author. Procedure is similar to fiscal notes.

6. **APPROPRIATIONS TO PAY JUDGMENTS AGAINST STATE:** Appropriations Committee requires a certified copy of final judgment and proof of finality of judgment before any committee action on any such bill.

## Chronological Listing

Revised 8/10/20

<b>2021 SESSION RESTRICTED SUBJECT MATTER -</b>	
<p>No matter intended to have the effect of law, including a suspension, shall be introduced or considered unless its object is to enact the General Appropriation Bill; enact the comprehensive capital budget; make an appropriation; levy or authorize a new tax; increase an existing tax; levy, authorize, increase, decrease, or repeal a fee; dedicate revenue; legislate with regard to tax exemptions, exclusions, deductions, reductions, repeals, or credits; or legislate with regard to the issuance of bonds.</p> <p>Each member may prefile an unlimited number of local and special bills (those required to be advertised in accordance with <u>Art. III, §13</u> and not prohibited by Art. III, §12) and may introduce up to five such bills that have not been prefiled.</p> <p>Each member may prefile up to, but not more than 5 bills whose subject matter is outside the subject matter restrictions of this session.</p> <p style="text-align: right;">(Const. Art. III, §2(A)(4)(b))</p>	
Feb. 4; Thurs. - 2:00 PM	<b>Deadline</b> to submit 60 day <u>retirement advertisement</u> to the official state journal to run on Feb. 9 <sup>th</sup> & 10 <sup>th</sup> .
Feb. 10; Wed. - Feb. 11 is 60 days before session start. <i>Retirement bills requiring 60 day publication prior to prefile &amp; introduction.</i>	<b>Last date for second retirement advertisement</b> in official state journal and local paper if wish to <u>prefile and have introduced on first day</u> of session.
Feb. 15; Mon. - 2:00 PM	<b>Deadline</b> to submit 60 day <u>retirement advertisement</u> to the official state journal to run on Feb. 18 <sup>th</sup> & 19 <sup>th</sup> to introduce on last day for introduction.
Feb. 19; Fri. <i>Retirement bills requiring 60 day publication prior to introduction.</i>	<b>Last publication date for second retirement advertisement</b> in official state journal and local paper if wish to introduce on <u>last day</u> for introduction if <u>retirement bill is local or falls within the subject matter restrictions</u> of session.
Feb. 23; Tues. - 5:00 PM	<b>Deadline</b> to submit retirement bill request to staff for draft to be prefiled on Feb. 26 (needs prior advertisement)
Feb. 26; Fri. - 5:00 PM 45 <sup>th</sup> calendar day before session start.	<b>Deadline</b> to prefile <u>retirement constitutional amendment &amp; retirement bills, including local retirement bills, that are to be prefiled.</u> Const. Art. III, §2(A)(2)(c) & Art. XIII, §1(A)(2)
Mar. 12; Fri.	<b>Last date for final advertisement</b> for bills requiring 30 day notice prior to prefiled and introduced on <u>first day</u> of session.
Mar. 21; Sun.	<b>Last date for final advertisement</b> for bills requiring 30 day notice to introduce on <u>last day</u> for introduction.
Mar. 30; Tues.	<b>Deadline</b> to submit requests to Senate staff to draft <u>non-retirement constitutional amendment to be filed April 1.</u> (Sen. Rule 9.1(C))
Mar. 31; Wed. - 5:00 PM	<b>Deadline</b> to submit request to Senate staff for drafting <u>MFP concurrent resolution, non-subject matter suspension resolution, or bill to be prefiled</u> on April 2. (Sen. Rule 9.1(C))
Apr. 1; Thur.	<b>Deadline</b> to <u>prefile non-retirement constitutional amendments</u> in Senate. (Const Art. XIII, §1(A)(1))
Apr. 2; Fri. - 5:00 PM	<b>Deadline</b> to prefile bills, MFP concurrent resolution, and non-subject matter suspension resolutions. (Const. Art. III, §2(A)(2)(b), (A)(4)(b), & Jt. R 9)
<b>Apr. 12; Mon. - Noon - Session Begins</b>	<b>Regular Session begins</b> (Const. Art. III, §2(A)(4)(a))
Apr. 20; Tues - 6:00 PM	<b>Deadline</b> to submit requests to Senate staff to be introduced on <u>last day</u> for introduction. (Sen. Rule 7.6(K))
Apr. 21; Wed. - 6:00 PM 10 <sup>th</sup> calendar day of session	<b>Last day</b> to introduce bills & subject matter suspension resolutions. (Const. Art. III, §2(A)(2)(b) & (A)(4)(b))
Jun. 7; Mon. - 6:00 PM 57 <sup>th</sup> Calendar Day	<b>Deadline</b> for 3 <sup>rd</sup> Reading & Final Passage of bills w/o consent of other house is the 42 <sup>nd</sup> legislative day or 57 <sup>th</sup> calendar day, whichever is first. (Const. Art. III, §2(A)(4)(a))
<b>Jun. 10; Thur. - 6:00 PM - Session Ends</b>	Adjournment sine die. (Const. Art. III, §2(A)(4)(a))
Aug. 1, 2021; Sunday	Effective date of acts unless earlier/later date specified. (Const. Art. III, §19)

## Listing by Action

Revised 8/10/20

### 2021 Session - Restricted Subject Matter

No matter intended to have the effect of law, including a suspension, shall be introduced or considered unless its object is to enact the General Appropriation Bill; enact the comprehensive capital budget; make an appropriation; levy or authorize a new tax; increase an existing tax; levy, authorize, increase, decrease, or repeal a fee; dedicate revenue; legislate with regard to tax exemptions, exclusions, deductions, reductions, repeals, or credits; or legislate with regard to the issuance of bonds.

Each member may prefile an unlimited number of local and special bills (those required to be advertised by Art. III, §13 and not prohibited by Art. III, §12) and may introduce up to five such bills that have not been prefiled.

Each member may prefile up to, but not more than 5 bills whose subject matter is outside the subject matter restrictions of this session. (Const. Art. III, §2(A)(4)(b))

#### SESSION DATES

Begins: **Noon, Apr. 12, 2021**

Ends: **No later Jun. 10; Thurs. - 6:00 PM**

45 Legislative days within 60 Calendar days

(Const. Art. III, §2(A)(4)(a))

#### NOTICE DEADLINES

##### 60 Day Retirement Notice

(a) Feb. 10 - Wed.

NOTE: Local retirement advertisements must run in local official journal two times prior to introduction - check local journal deadlines for submission of ads.

**Last date for second** retirement advertisement in official state journal and local paper if wish to prefile & introduce retirement constitutional amendments and retirement bills, including local retirement bills, on **FIRST DAY** of session. (Const. Art. III, §2(A)(2)(c) & Art. XIII, §1(A)(2)) Official state journal, "The Advocate", requires notice running on Feb. 9<sup>th</sup> & 10<sup>th</sup> to be submitted by 2 PM on Thursday, Feb. 4<sup>th</sup>

(b) Feb. 19 - Fri.

**Last date for second** retirement advertisement in official state journal and local paper of a retirement bill that is local or if it falls within the session subject matter restriction and is to be introduced on the **LAST DAY** for introduction. (Const. Art. X, §29(C)) Official state journal, "The Advocate", requires notice running on Feb 18 & 19 to be submitted by 2 PM on Monday, Feb. 15<sup>th</sup>.

##### 30 Day Local Notice

(a) Mar. 12 - Fri.

*Local bills* - **TWO** publication dates (Const. Art. III, §13(A))  
*Local bills creating security districts* - **THREE** publication dates. (Const. Art. III, §13(B) and for required content of notice)

**Last date for final advertisement** of 30 day local notice of a bill to be prefiled and introduced on the **first day** of session.

(b) Mar. 21 - Sun.

**Last date for final advertisement** of 30 day local notice of a bill to be introduced on the **last day** for introduction of bills.

#### DEADLINE TO SUBMIT LEGISLATIVE REQUESTS TO SENATE STAFF

*Senate Rule 9.1(C)* - requires that legislative requests be received by Senate Legislative

Services no later than **48 hours prior to prefile deadline.**

*Senate Rule 7.6(K)* - requires **24 hr receipt of request for bill to be filed on last day for filing.**

(a) **Mar. 30 - Tues.**

Constitutional Amendment

Deadline to submit requests to Senate staff to draft non-retirement constitutional amendment for prefiling on Thursday, April 1<sup>st</sup>.

(b) **Mar. 31; Wed - 5:00 PM**

Bills

Deadline to submit requests to Senate staff for non-subject matter suspension resolutions, MFP concurrent resolution, and bills to be prefiled on Friday, April 2<sup>nd</sup>.

(c) **Apr. 20; Tues. - 6:00 PM**

Deadline to submit request to Senate staff to draft bills and non-subject matter suspension resolutions for introduction on last day for introduction April 21<sup>st</sup> (Senate Rule 7.6(K))

#### PREFILE DEADLINES

(a) **Feb. 26; Fri. - 5:00 PM**

(45<sup>th</sup> calendar day before session starts)

Deadline to prefile retirement bills **that are to be prefiled** and retirement constitutional amendments.

(b) **Apr. 1 - Thur.**

Deadline to prefile non-retirement constitutional amendments in Senate. House computes in hours and accepts prefiling until noon, Friday, April 2, 2021.

(c) **Apr. 2; Fri. - 5:00 P.M.**

(10<sup>th</sup> calendar day before session starts)

**Deadline to Prefile Bills, MFP Concurrent Resolution, and non-subject matter suspension resolutions**

After the 5:00 P.M. deadline, each member is limited to the introduction of five bills. (Const Art. III, §2(A)(2)(a) & *Joint Rule 9*)

#### INTRODUCTION AFTER PREFILE DEADLINE - 5 bill limit

(a) **Apr. 21; Wed. - 6:00 PM Last day for introduction after session begins** (Limit of 5 bills/legislator) and the last day to introduce subject matter suspension resolution.

#### LIMIT ON 3<sup>RD</sup> READING & FINAL PASSAGE - Mon., Jun. 7<sup>th</sup> is 57<sup>th</sup> calendar day

No matter intended to have the effect of law, except a measure proposing a suspension of law, shall be considered on **THIRD READING & FINAL PASSAGE** in either house after 6:00 P.M. of the 42<sup>nd</sup> legislative day or 57<sup>th</sup> calendar day, whichever occurs first, except by a favorable record vote of two-thirds the elected members of each house. (Const Art. III, §2(A)(4)(a))

#### EFFECTIVE DATES

(a) **Aug. 1: Effective Date of Acts** unless bill specifically provides otherwise. (Const. Art. IV, §19)

(b) *Constitutional amendments* - effective 20 days after governor's proclamation of favorable election results, unless otherwise specified in the amendment. (Const. Art. XIII, §1(C)) (*see AGO 95-511 for computation*)



**1. SESSION SUBJECT MATTER PROHIBITION - Const. Art. III, §2(A)(4)(b)**

No matter intended to have the effect of law, including a suspension, shall be introduced or considered unless its object is to enact the General Appropriation Bill; enact the comprehensive capital budget; make an appropriation; levy or authorize a new tax; increase an existing tax; levy, authorize, increase, decrease, or repeal a fee; dedicate revenue; legislate with regard to tax exemptions, exclusions, deductions, reductions, repeals, or credits; or legislate with regard to the issuance of bonds.

**2. LEGISLATIVE INSTRUMENTS TO BE PREPARED BY SENATE LEGISLATIVE STAFF**

*Senate Rule 7.6(A):*

*"All legislative instruments shall be prepared for introduction by the staff of the Senate or the House of Representatives . . . ."*

*Senate Rule 7.6(K):*

*"During a regular session, a request for legislation that is to be introduced on the last day for introduction of matters having the effect of law shall be received by Senate Legislative Services staff not later than 6:00 p.m. on the day prior to the last day for introduction."*

*Senate Rule 9.1(C):*

*"A request for legislation that is to be prefiled must be received by Senate Legislative Services staff not later than forty-eight hours prior to the prefiling deadline applicable to the instrument being requested."*

**3. REQUIRED PREFILING:**

**CONSTITUTIONAL AMENDMENTS:**

(a)(i) Non-retirement constitutional amendments to be prefiled at least 10 days prior to start of legislative session is Thursday, April 1, 2021. (Const. Art. XIII, §1(A)(1))

*House of Representatives computes this ten-day period in 24-hour increments and accepts constitutional amendment prefiling until NOON on Friday, April 2, 2021.*

(ii) Retirement constitutional amendments are to be prefiled no later than 5:00 P.M. on 45<sup>th</sup> calendar day prior to first day of session - 45<sup>th</sup> calendar day is Friday, February 26, 2021, subject to 60 day notice provisions. (Const. Art. XIII, §1(A)(2))

**BILLS**

(a)(i) Retirement bills, that are to be prefiled, are to be prefiled no later than 5:00 P.M. on 45<sup>th</sup> calendar day prior to first day of session - 45<sup>th</sup> calendar day is Friday, February 26, 2021, subject to 60 day notice provisions. (Const. Art. III, §2(A)(2)(c))

(ii) Bills, concurrent resolution approving MFP, and non-subject matter suspension resolution to be prefiled no later than 5:00 PM, Friday, April 2, 2021 (10<sup>th</sup> calendar day prior to first day of the regular session - Const. Art. III, §2(A)(2)(b).

(iii) After prefile deadline, no member may introduce more than five bills, except as provided in Joint Rule No. 20 - Const. Art. III, §2(A)(2)(a).

(b)(i) Bills Not Prefiled: Deadline to introduce bills, subject matter suspension resolutions, and restricted subject matter retirement bills, that were not prefiled is 6:00 PM, Wednesday, April 21, 2021 - Const. Art. III, §2(A)(4)(a).

*(ii) If wish to file a retirement bill, including a local retirement bill, that was not prefiled 45 days prior to the start of the session, it remains subject to the constitutional requirement for 60 day advertisement as well as the subject matter restriction for sessions in odd-numbered years or is a local retirement bill.*

**4. PUBLICATION OF NOTICE TO INTRODUCE LEGISLATION**

**(1) CONSTITUTIONALLY REQUIRED NOTICES**

**(a) General Rule** - Const. Art. III, §13(A) - Notice to be published on **two** separate days in official journal of locality without cost to the state with the last publication date being at least **thirty** days prior to introduction of the bill. If a Senate instrument is prefiled, the date of introduction is the first day of the session. Notice must state the substance of the bill and the bill itself must recite that notice was published.

**(b) Special District** - Const. Art. III, §13(B) - When creating a special district, the primary purpose of which includes aiding in crime prevention and adding to security of district residents through increased presence of law enforcement personnel or otherwise promoting and encouraging security in the district, then local notice is required to be published on **three** separate days in official journal of locality in which special district is located - last publication date to be at least **thirty** days prior to bill introduction.

**(c) Retirement Bills & Retirement Constitutional Amendments** - Const. Art. X, §29(C) - No proposal to effect any change in *existing laws or constitutional provisions* relating to any retirement system for public employees shall be introduced in the legislature unless notice of intention to introduce the proposal has been published, without cost to the state, in the official state journal on two separate days - last publication date shall be at least 60 days prior to introduction.

(i) Retirement notice to be published in Baton Rouge's *The Advocate* on two separate days without cost to the state with the last publication date being at least sixty days prior to introduction of the bill. Due to publication dates of *The Advocate*, notice must be submitted three working days before the first publication date.

(ii) Retirement bills that are to be prefiled shall be prefiled for introduction by 5:00 PM on the 45<sup>th</sup> calendar day prior to the start of the session (Const. Art. III, Sec. 2(A)(2)(c)) - 45<sup>th</sup> calendar day is Friday, February 26, 2021.

*Each Senate retirement bill to be prefiled for introduction on the first day of the session is to be accompanied with evidence that the appropriate notices have been published or that the second date of publication of the notice will occur 60 days prior*

to the first day of the session.

(iii) *NOTE: Dual Publication* - local retirement bills affecting **only** a city or strictly local system, are required to be advertised in both local journal and official state journal.

**(d)(i) IMPORTANT NOTE:** *Publication dates listed are based on official journals that are published on a "daily" basis. If your locality has an official journal that is published "weekly" then the deadlines for publication should be adjusted accordingly. Some newspapers require submission of an item to the newspaper a number of days in advance of the actual publication date - you should be aware of these time lines.*

(ii) Secretary of the Senate will accept bills with local notice for prefilings on or before Friday, April 2<sup>nd</sup> upon receipt of proof that local notice has been published and that the appropriate time period has expired after the last publication date or that it will expire prior to the first day for introduction of bills (April 12<sup>th</sup>).

(iii) Clerk of the House will accept bills with local notice for prefilings on or before Friday, April 2<sup>nd</sup> upon receipt of proof that local notice has been published and that the appropriate time period has expired after the last publication date or will expire prior to the last day for introduction of bills (April 21<sup>st</sup>).

## **(2) STATUTORILY REQUIRED NOTICES**

(a)(i) **Assessor's Expense Allowance Notice** - R.S. 47:1908(D). No change in an assessor's expense allowance unless the assessor sends notice of intent to the school board and parish governing authority that are affected stating the amount of the change.

(ii) Notice to be sent by certified mail at least 10 days prior to convening of the legislative session - last day to give this notice is Thursday, April 1, 2021. Evidence of notice to be exhibited to the legislature before passage of the bill and the bill must recite that notice was given.

(b)(i) **Assessor Compensation** (R.S. 47:1907.1), **Sheriff Compensation** (R.S. 13:5521(E)), **School Board Member Compensation** (R.S. 17:56(D)), **Parish Portion of Registrar of Voters, Deputy Registrar, or Confidential Assistant Compensation** (R.S. 18:55(B)/59(D)):

(ii) No bill to change compensation of assessor, sheriff, school board member, or local portion of salary of registrar of voters, or chief deputy registrar, confidential assistant to registrar, unless notice published on 2 separate days in official journal of locality without cost to the state with the last publication date being at least 30 days prior to introduction of the bill.

(iii) If all assessors, sheriffs, or school board members in the state are affected, then notice shall *also* be published in the official journal of the state on 2 separate days without cost to the state - *The Advocate* in Baton Rouge is official state journal. Each notice is to state the amount of the change and certification of publication is to be attached to the bill.

(iv) Notice as to assessors, sheriffs, and school board members must state the amount of the change and bill is to recite that the notice has been given with certification of publication attached to bill when introduced.

## **5. FISCAL NOTES**

(a) Every bill, joint resolution, and simple or concurrent resolution affecting the receipt, expenditure, or allocation of funds of the state or of a political subdivision, or which would authorize issuance of general obligation bonds or other general obligations of the state for capital outlay, must have attached to it, prior to committee consideration, a fiscal note giving a reliable estimate of the fiscal effect of the measure. Author of bill is responsible for obtaining fiscal note from legislative fiscal officer, either directly or through the staff. (Joint Rule No. 4)

(b) Every bill, joint resolution, and simple or concurrent resolution, and every amendment thereto, which appropriates monies for capital outlay purposed must have attached to it, prior to consideration, a fiscal note with the worksheet of each fiscal note to include a feasibility study and needs assessment (Senate Rule No. 7.14). If directed by the Senator, Senate Documents & Records will order a fiscal note.

## **6. ACTUARIAL NOTES**

Every bill, joint resolution, and simple or concurrent resolution proposing a change in the law as to any state, municipal, or parochial retirement system funded in whole or part from public funds must have an actuarial note attached to it prior to committee consideration. Legislative actuary prepares actuarial notes (R.S. 24:521). If directed by the Senator, Senate Documents & Records will order an actuarial note.

## **7. APPROPRIATIONS TO PAY JUDGMENTS AGAINST STATE**

The House Appropriations Committee requires a certified copy of final judgment or settlement in the case and proof of finality of judgement before committee action on any such bill. Per staff, as a guideline for persons seeking an appropriation to pay a judgment against the state, one should provide the following to staff: (a) confirmation of a final judgment or settlement; (b) if a consent judgment, then a certified true copy is needed from the plaintiff's counsel; (c) if interest is awarded and the date is not specified, then a certified copy of the petition in order to show the date of demand; and (d) if costs or expert fees are awarded but not enumerated in the judgment, then a certified true copy of the order to fix costs should be sent to House staff. House staff will obtain affidavits of finality from the Attorney General's office.

## **8. MISCELLANEOUS REQUIREMENTS REGARDING STATUTORY ENACTMENTS**

(a) *New Judgeships.*

R.S. 13:61 - Judicial Council of the Supreme Court of Louisiana determines necessity of creating any new judgeship and provides information to appropriate legislative standing committee as to the necessity of creating a new judgeship. *Requests for new judgeships should be submitted to the Judicial Council by October 1<sup>st</sup>.*

(b) *New court cost or fee or increase in existing court cost or fee.*

R.S. 13:62 - No enactment of a law providing for a new court cost or fee or to increase an existing court cost or fee unless first submitted to the Judicial Council of the Supreme Court for review and recommendation to the legislature. *Requests involving court costs should be submitted to the Judicial Council by January 15<sup>th</sup>.*

*(c) New Assistant District Attorneys.*

R.S. 16:54 - creates the Governor's Advisory and Review Commission on Assistant District Attorneys within the office of the governor. Determines necessity for additional assistant district attorneys in each judicial district and prohibits payment of state portion of compensation for such position unless approved by the commission.

*(d) Mandated Health Insurance Benefits.*

R.S. 24:603.1 - Prior to consideration by legislative committee, an impact report is to be attached to any instrument imposing a health insurance mandate. Impact report to include reliable estimate of the negative or positive fiscal effect of such measure, including costs and savings.

**9. Joint Rule 20 - Odd-numbered year session bill limitations; amendment limitations**

In order to place the restrictions and limitations of Article III, Section 2(A)(4)(b) of the Constitution of Louisiana into the rules, procedures, and practices of the Senate and the House of Representatives and to provide guidance to the members of the legislature through the application of Louisiana case law as well as the logical extrapolations which arise from such case law, the legislature does adopt this Joint Rule, as follows:

A. During any regular session convening in an odd-numbered year, no matter intended to have the effect of law, including any suspension of law, shall be introduced, considered, or adopted unless it meets one of the following criteria:

(1)(a) Its object is to enact the General Appropriation Bill; enact the comprehensive capital budget; make an appropriation; levy or authorize a new tax; increase an existing tax; levy, authorize, increase, decrease, or repeal a fee; dedicate revenue; legislate with regard to tax exemptions, exclusions, deductions, reductions, repeals, or credits; or legislate with regard to the issuance of bonds.

(b) Bills or resolutions which may be considered pursuant to this Subparagraph shall include but not be limited to:

(i) Bills to enact court costs or judicial fees levied and collected in support of the judicial system of the state or of any parish or municipality.

(ii) Bills relative to filing or recordation fees collected by clerks of the various courts of record.

(iii) Repealed by HCR 14 of 2013 RS, eff. June 7, 2013.

(iv) Resolutions suspending law whose object is listed in Article III, Section 2(A)(4)(b)(introductory paragraph) of the Constitution of Louisiana.

(2)(a) Its object is to enact a local or special law which is required to be and has been advertised in accordance with Article III, Section 13 of the Constitution of Louisiana and is not prohibited by the provisions of Article III, Section 12 of the Constitution of Louisiana.

(b) Bills or resolutions which may be considered pursuant to this Subparagraph shall include but not be limited to:

(i) Bills to enact a statute to create or provide relative to one or more particular school boards.

(ii) Bills which are enabling legislation relative to the subdivision of a school system.

(iii) Bills to call elections pursuant to Article XII, Section 6(C)(1)(a) of the Constitution of Louisiana.

(iv) Bills to allocate revenue dedicated to a local governmental subdivision.

(v) Bills relative to particular levee districts.

(vi) Bills relative to particular airport authorities.

(vii) Bills relative to ports which are not deep water ports under Article VI, Section 43 of the Constitution of Louisiana.

(viii) Bills relative to local retirement systems.

(ix) Bills to establish or to amend provisions relative to one or more special districts.

(x) Resolutions suspending law whose object is a local or special law which is subject to Article III, Section 2(A)(4)(b)(ii) of the Constitution of Louisiana.

(3)(a) Its object is not within the subject matter restrictions provided in Article III, Section 2(A)(4)(b)(introductory paragraph) of the Constitution of Louisiana or within the exception provided by Article III, Section 2(A)(4)(b)(ii) of the Constitution of Louisiana, but it is prefiled no later than the deadline provided in Article III, Section 2(A) of the Constitution of Louisiana, provided that a member shall not prefile more than five such matters.

(b) Bills or resolutions which may be considered pursuant to this Subparagraph, including those which have applicability in a particular locale but which are not required to be advertised as provided by Article III, Section 13 of the Constitution of Louisiana which shall be considered only pursuant to this Subparagraph, shall include but shall not be limited to:

(i) Bills relative to institutions and officers for which provision is made in Article V of the Constitution of Louisiana.

(ii) Bills relative to deep water ports, as defined in Article VI, Section 43 of the Constitution of Louisiana.

(iii) Bills relative to gaming, pursuant to Article XII, Section 6(C) of the Constitution of Louisiana, except a bill pursuant to Article XII, Section 6(C)(1)(a) of the Constitution of Louisiana providing with respect to elections.

(iv) Bills relative to state agencies, institutions, entities, facilities, property, roads, or bridges.

(v) Bills which provide relative to local or city school systems pursuant to Article VIII, Section 13(D)(2) of the Constitution of Louisiana.

(vi) Bills, the effects of which are limited to a local classification established by a population range description, which is based upon the latest decennial census.

(vii) Bills relative to protecting the state's natural resources or environment.

(viii) Joint resolutions whose object is not listed in Article III, Section 2(A)(4)(b)(introductory paragraph) of the Constitution of Louisiana.

(ix) Resolutions suspending law whose object is not listed in Article III, Section 2(A)(4)(b)(introductory paragraph) of the Constitution of Louisiana nor subject to Article III, Section 2(A)(4)(b)(ii) of the Constitution of Louisiana.

(x) The resolution to approve the formula to fund the Minimum Foundation Program.

B. During any regular session convening in an odd-numbered year, no substitute bill nor amendment, including an amendment proposed pursuant to a conference committee report, shall be considered or adopted that:

(1) Would cause a matter intended to have the effect of law introduced in accordance with Article III, Section 2(A)(4)(b)(introductory paragraph) of the Constitution of Louisiana to be changed so that such matter should have been prefiled in accordance with provisions of Article III, Section 2(A)(4)(b)(i), thereby circumventing the limitations of such provisions.

(2) Would cause a matter intended to have the effect of law introduced in accordance with Article III, Section 2(A)(4)(b)(ii) of the Constitution of Louisiana to be changed so that such matter should have been prefiled in accordance with provisions of Article III, Section 2(A)(4)(b)(i), thereby circumventing the limitations of such provisions.

(3) Would introduce a new matter intended to have the effect of law into another matter, which new matter was not prefiled in accordance with the provisions of Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana, thereby circumventing the limitations of such provisions.

(4) Would introduce a new local or special matter intended to have the effect of law which is subject to Article III, Section 2(A)(4)(b)(ii) of the Constitution of Louisiana into another matter, which new matter was not introduced pursuant to Article III, Section 2(A)(4)(b)(ii) of the Constitution of Louisiana.

(5) Would change the lead author of a matter prefiled in accordance with the provisions of Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana, thereby circumventing the limitations of such provisions.

SCR 121 of 2006 RS; HCR 14 of 2013 RS, eff. June 7, 2013.