

Notes Finance & Development Committee Meeting

Tuesday 5 January 2021
4:10 to 5:10pm

Via Teleconference:	Video:
https://meetings.ringcentral.com/j/2047589217	https://meetings.ringcentral.com/personallink.html
Meeting ID:	Audio:
204 758 9217	+1 (469) 445 0100

- I. CALL TO ORDER: The meeting was called to order at 4:12 pm and the agenda was read into the record.
ROLL CALL:

FINANCE & DEVELOPMENT COMMITTEE				VOTES		
First Name	Last Name	Present	Absent	Approve October & November notes	Approve sending PRR Policy to Bd	Approve sending annual report to Bd
Jeremy	DeBlieux		X	-	-	-
Matthew	Emory		X	-	-	-
Sue	Klein	X		Yes	Yes	Yes
Heidi	Raines	X		Yes	Yes	Yes
Robert	Watters	X		Yes	Yes	Yes
Frank	Zumbo	X		Yes	Yes	Yes

INTRODUCTION OF ATTENDEES:

GUESTS		
First Name	Last Name	Role
Karley	Frankic	Executive Director
Eric	Smith	City CAO FQIF Analyst
Dave	Minsky	The Quarter Rat
Sgt. Ranada	Blackman	NOPD 8 th SPPP Supervisor
Leslie	Alley	French Market Corp.
Bridget	Neal	Consultant to Lt. Gov.
Robert	Simms	FQTF-SDT Productions
Chris	Young	FQ Business Association

- II. Public Comment
No public comment was received.
- III. Approval of previous meeting notes
Mr. Watters made the motion to approve the previous meeting notes. Mr. Zumbo seconded motion and it was approved.
- IV. 2021 Committee Chair, Heidi Raines, present Finance & Development Committee Goals for the year
- A. Finance & Development Committee's 2020 Accomplishments:
1. Completed 2019 Annual Report

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2. Financial Budgeting & Analysis for SSPP continuation. CBDG Funding.
3. 2020 Financial Audit completed with no citations or recommendations
4. 2021 Budget Creation
5. 2020 Annual Report

B. Finance & Development Committee 2021 Goals:

1. Organization Structure: Continue to develop the organizational structure of the FQMD through policy and procedure adoption, and operational strategy
 - a. Commissioner Qualification Verification Policy & Procedure
 - b. Public Records Request Policy
 - c. Committee Structure & Purpose
 - d. Review and Recommend Organizational Staffing and Structure to achieve FQMD objectives
 - e. More to be added throughout 2021
2. Financial Analysis and Budgeting for FQMD Contracting
 - a. CEAs
 - b. Potential Funding
 - c. Vendors
3. Special Projects as Determined by the Board, Board Chair or Committee Chairs

V. Discuss of Public Records Request policy

The committee reviewed the draft Public Records policy drafted based upon LA Revised Statute and LA Attorney General's opinion and referenced against the policies of other state political subdivisions. The committee members suggested minor revisions to the draft. Ms. Frankic made the revisions to the document. Mr. Watters made a motion to approve sending the revised Public Records policy to the Board of Commissions. Ms. Klein seconded the motion, and it was approved.

VI. Discuss 2020 Annual Report

The committee reviewed the draft 2020 Annual Report. The committee members suggested minor revisions to the draft. Ms. Frankic shall make the recommended edits. Ms. Klein made a motion to approve sending the revised Public Records policy to the Board of Commissions. Mr. Zumbo seconded the motion, and it was approved.

VII. Discuss Supplemental Police Patrol Program user application

Ms. Raines asked Mr. Simms to update the committee on where SDT Productions was with providing a Licensing Agreement for the committee to review. Mr. Simms reported that while SDT Productions had said that they would provide an agreement they had not done so yet. Mr. Simms said that he would provide a 6-month agreement with an option for 5 1 year options to renew for the Finance & Development and Security & Enforcement Committees to review and make recommendation to the Board of Commissioners. Ms. Klein noted that the Board meets next Monday. Ms. Raines asked Mr. Simms to please get the agreement to her and Board Chair Pendleton ahead of the Monday Board meeting.

VIII. New Business

No new business was discussed.

IX. Next meeting date

The next scheduled meeting of the Committee shall be Monday, 1 February 2021 at 4:00 pm

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X. Adjournment

Mr. Watters moved to adjourn the meeting. Ms. Klein seconded the motion, and the meeting was adjourned at 4:46 pm.